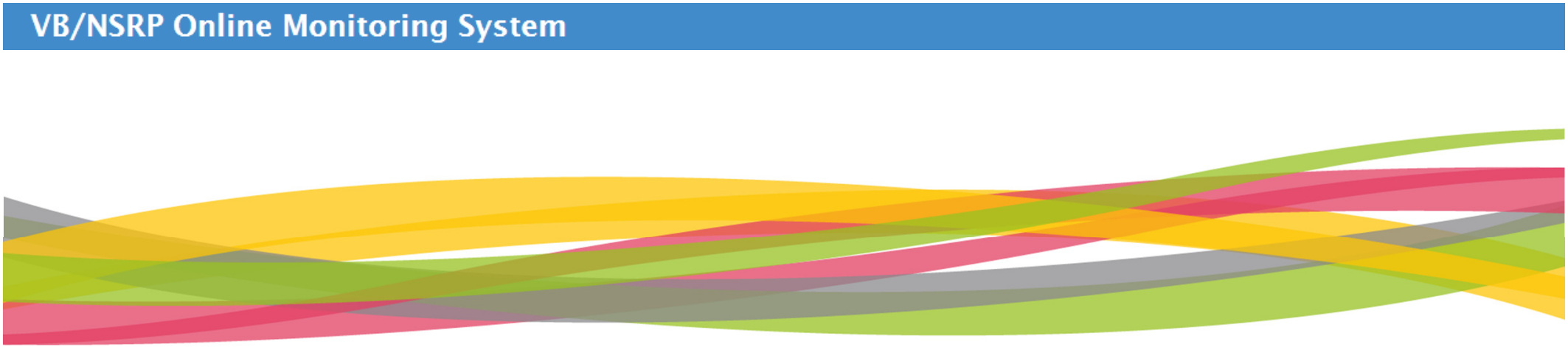
Reporting and First Level Control

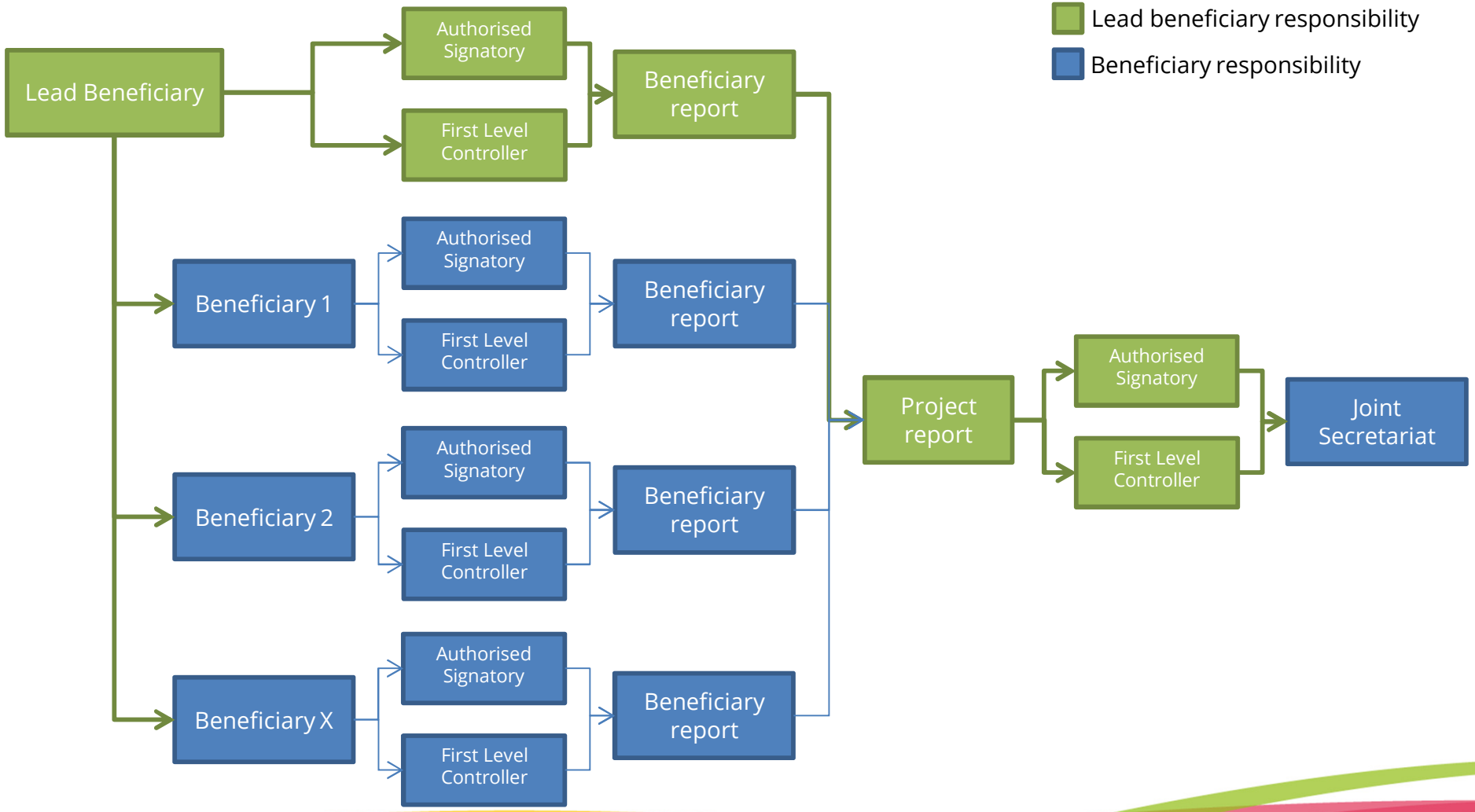
How to use the Online Monitoring System

Version January 2017



Agenda

- Beneficiary
  - Beneficiary managing user access
  - FLC designation
  - Authorised Signatory
  - Reporting
- First Level Control
  - Verification of expenditures


Lead beneficiary responsibility
Beneficiary responsibility
Lead Beneficiary
Authorised Signatory
First Level Controller
Beneficiary report
Beneficiary 1
Authorised Signatory
First Level Controller
Beneficiary report
Beneficiary 2
Authorised Signatory
First Level Controller
Beneficiary report
Beneficiary X
Authorised Signatory
First Level Controller
Beneficiary report
Project report
Authorised Signatory
First Level Controller
Joint Secretariat

Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION

Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION

Project login
Programme login
Search
About the programme
Project information
Key documents

Logon

Thinking Growth

Eco-innovation

Sustainable NSR

Green transport and mobility

Welcome to the North Sea Region Programme 2014 - 2020

The North Sea Region Programme 2014 - 2020 builds on extensive experience of cooperation. With a programme of action to embed greater cooperation across the North Sea Region, our vision is to join efforts to lead the way to stronger, more sustainable economies and societies. Read more.

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Video: Connecting people and ideas

Thursday, July 14, 2016

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Project login
Programme login
Search

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Project login

Thinking Growth

Eco-innovation

Sustainable NSR

Green transport and mobility

Project login

Login to online monitoring system

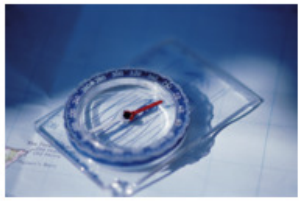
Develop a new project, report on your approved project or communicate with the Joint Secretariat.

Login to project webspace

Update your project webspace with news, events and other content relevant for your target groups.

Share | Tweet | Share | Share

Updates to fact sheets



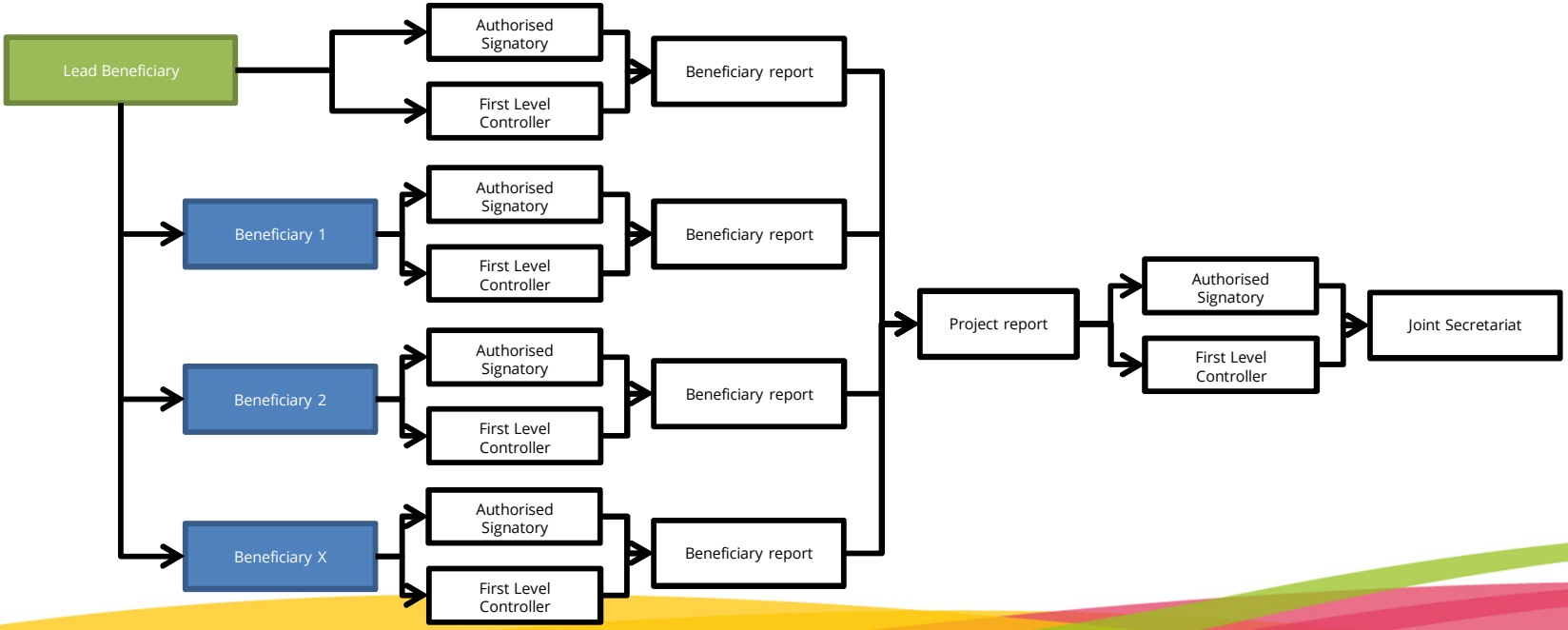
If you are developing or implementing a project with the North Sea Region Programme, make sure you stay informed about our rules and procedures. Updates are now available

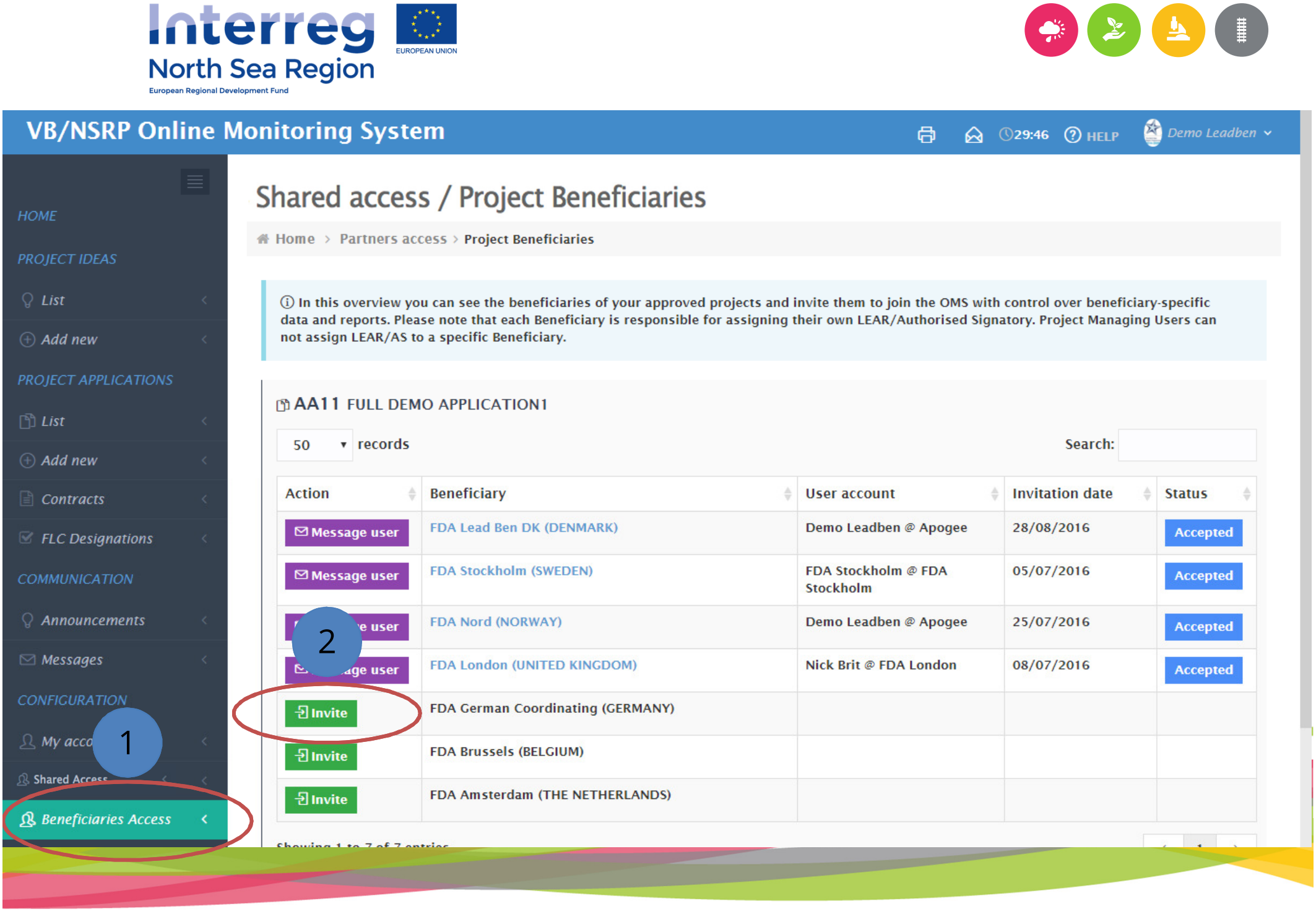
Beneficiary managing users

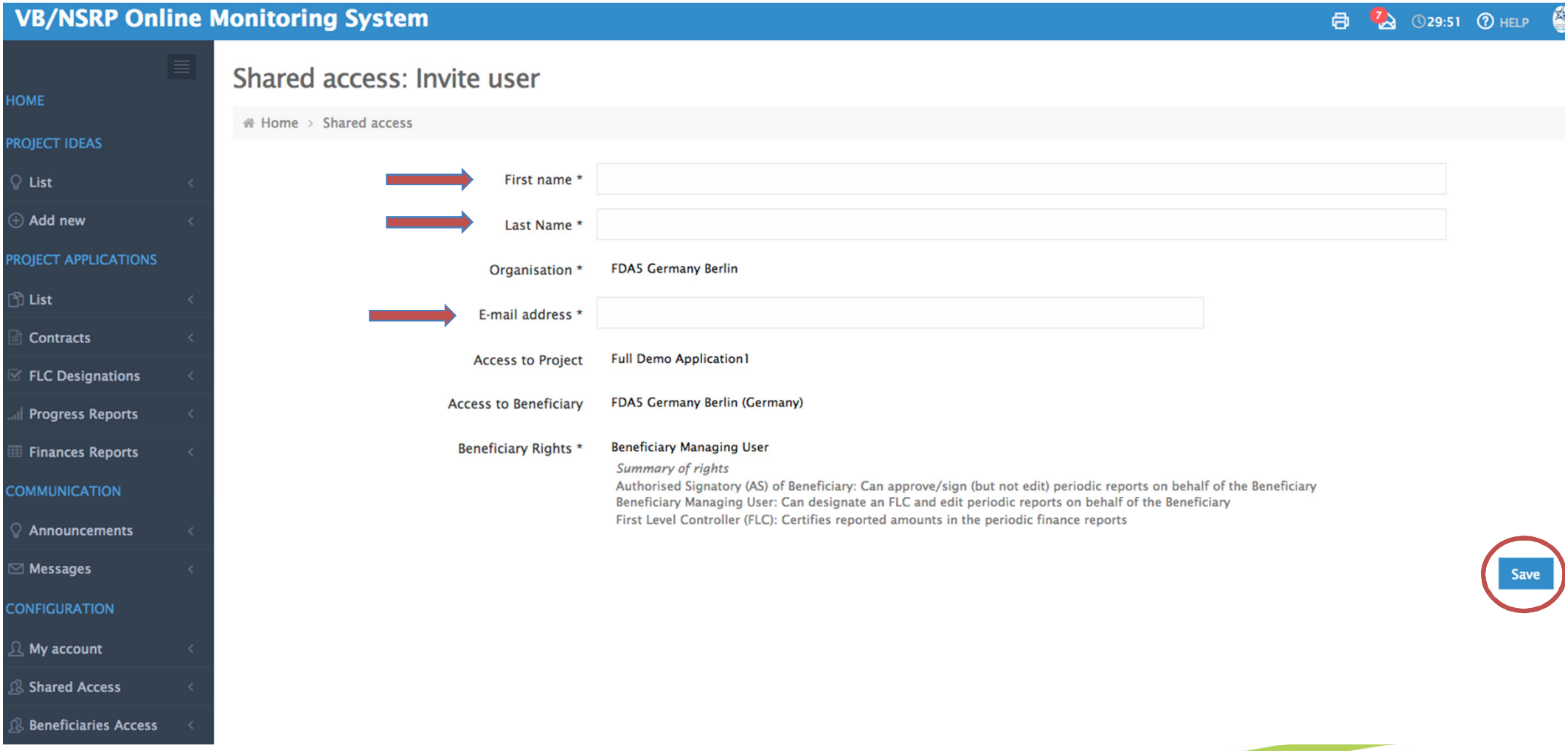
+ Beneficiaries access
+ FLC designation
+ Reporting

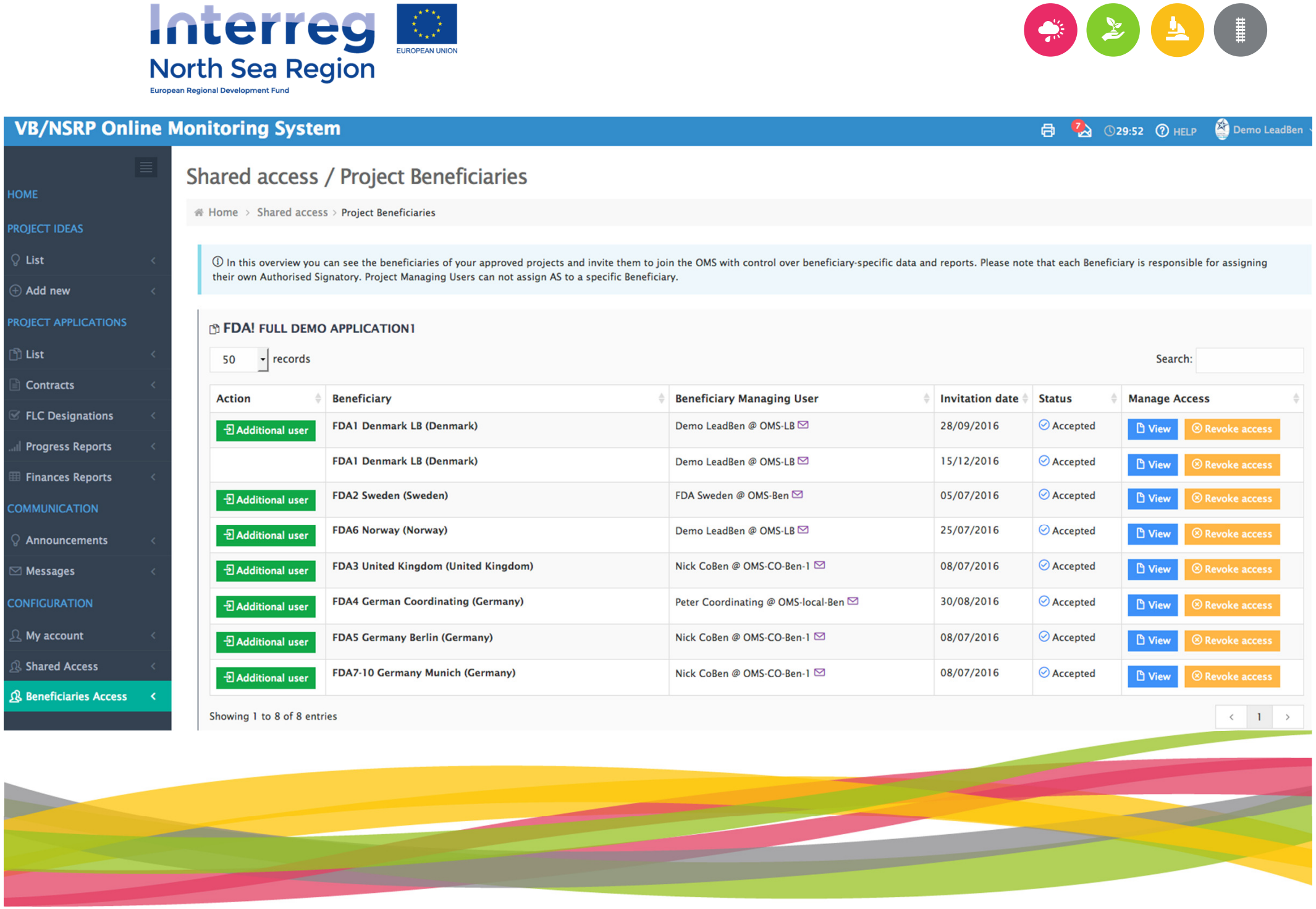
Beneficiaries access

How the lead beneficiary invites beneficiary managing users to the Online Monitoring System




VB/NSRP Online Monitoring System
29:46
HELP
Demo Leadben
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
List
Add new
Contracts
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My acco
Shared Access
Beneficiaries Access
1
2
Shared access / Project Beneficiaries
Home > Partners access > Project Beneficiaries
In this overview you can see the beneficiaries of your approved projects and invite them to join the OMS with control over beneficiary-specific data and reports. Please note that each Beneficiary is responsible for assigning their own LEAR/Authorised Signatory. Project Managing Users can not assign LEAR/AS to a specific Beneficiary.
AA11 FULL DEMO APPLICATION1
50 records
Search:
Action
Beneficiary
User account
Invitation date
Status
Message user
FDA Lead Ben DK (DENMARK)
Demo Leadben @ Apogee
28/08/2016
Accepted
Message user
FDA Stockholm (SWEDEN)
FDA Stockholm @ FDA Stockholm
05/07/2016
Accepted
FDA Nord (NORWAY)
Demo Leadben @ Apogee
25/07/2016
Accepted
FDA London (UNITED KINGDOM)
Nick Brit @ FDA London
08/07/2016
Accepted
Invite
FDA German Coordinating (GERMANY)
Invite
FDA Brussels (BELGIUM)
Invite
FDA Amsterdam (THE NETHERLANDS)


VB/NSRP Online Monitoring System
7
29:51
HELP
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
List
Contracts
FLC Designations
Progress Reports
Finances Reports
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Shared access: Invite user
Home
Shared access
First name *
Last Name *
Organisation *
FDA5 Germany Berlin
E-mail address *
Access to Project
Full Demo Application1
Access to Beneficiary
FDA5 Germany Berlin (Germany)
Beneficiary Rights *
Beneficiary Managing User
Summary of rights
Authorised Signatory (AS) of Beneficiary: Can approve/sign (but not edit) periodic reports on behalf of the Beneficiary
Beneficiary Managing User: Can designate an FLC and edit periodic reports on behalf of the Beneficiary
First Level Controller (FLC): Certifies reported amounts in the periodic finance reports
Save


Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
29:52
HELP
Demo LeadBen
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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Progress Reports
Finances Reports
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My account
Shared Access
Beneficiaries Access
Shared access / Project Beneficiaries
Home > Shared access > Project Beneficiaries
In this overview you can see the beneficiaries of your approved projects and invite them to join the OMS with control over beneficiary-specific data and reports. Please note that each Beneficiary is responsible for assigning their own Authorised Signatory. Project Managing Users can not assign AS to a specific Beneficiary.
FDA! FULL DEMO APPLICATION1
50 records
Search:
Action
Beneficiary
Beneficiary Managing User
Invitation date
Status
Manage Access
Additional user
FDA1 Denmark LB (Denmark)
Demo LeadBen @ OMS-LB
28/09/2016
Accepted
View
Revoke access
FDA1 Denmark LB (Denmark)
Demo LeadBen @ OMS-LB
15/12/2016
Accepted
View
Revoke access
Additional user
FDA2 Sweden (Sweden)
FDA Sweden @ OMS-Ben
05/07/2016
Accepted
View
Revoke access
Additional user
FDA6 Norway (Norway)
Demo LeadBen @ OMS-LB
25/07/2016
Accepted
View
Revoke access
Additional user
FDA3 United Kingdom (United Kingdom)
Nick CoBen @ OMS-CO-Ben-1
08/07/2016
Accepted
View
Revoke access
Additional user
FDA4 German Coordinating (Germany)
Peter Coordinating @ OMS-local-Ben
30/08/2016
Accepted
View
Revoke access
Additional user
FDA5 Germany Berlin (Germany)
Nick CoBen @ OMS-CO-Ben-1
08/07/2016
Accepted
View
Revoke access
Additional user
FDA7-10 Germany Munich (Germany)
Nick CoBen @ OMS-CO-Ben-1
08/07/2016
Accepted
View
Revoke access
Showing 1 to 8 of 8 entries
1

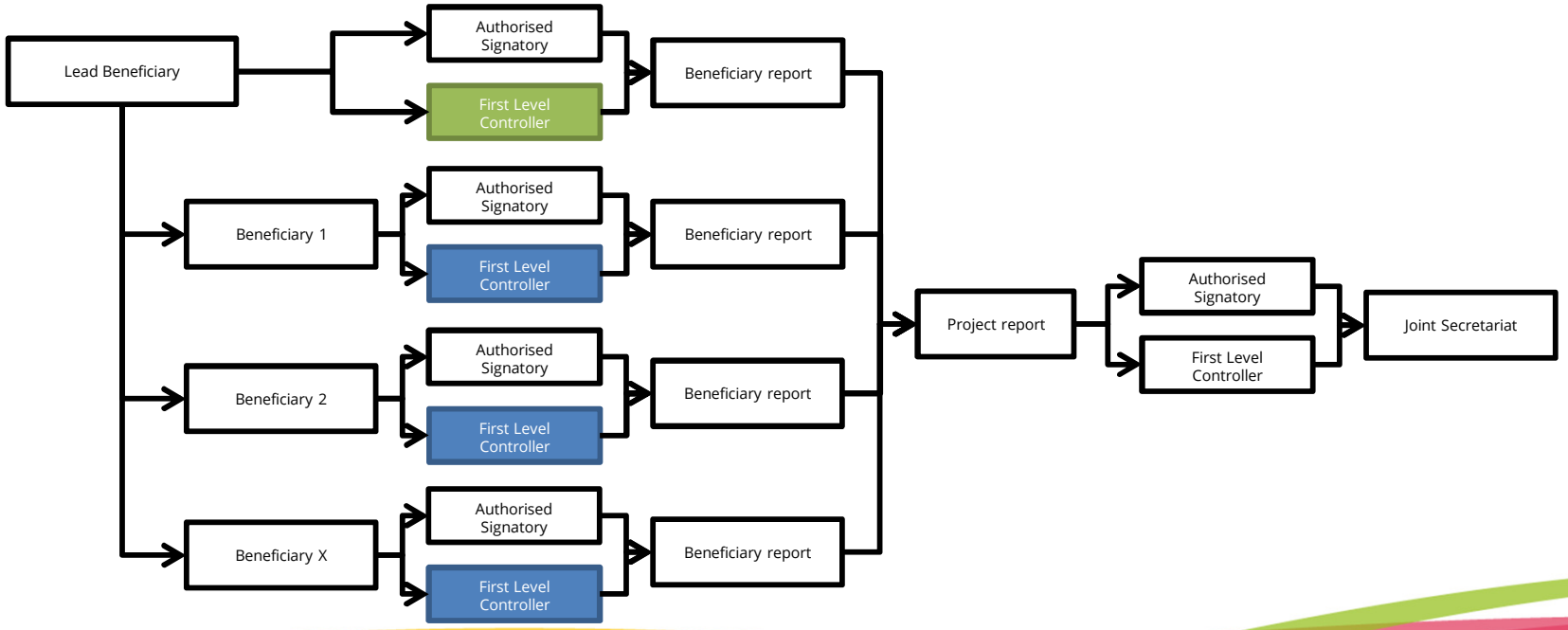
Inviting beneficiary managing users

Inviting the beneficiary managing users to be a formalised part of the Online Monitoring System allows them to:

+ Designate their Authorised Signatory (on beneficiary level)
+ Designate their First Level Controller
+ Prepare and submit progress reports

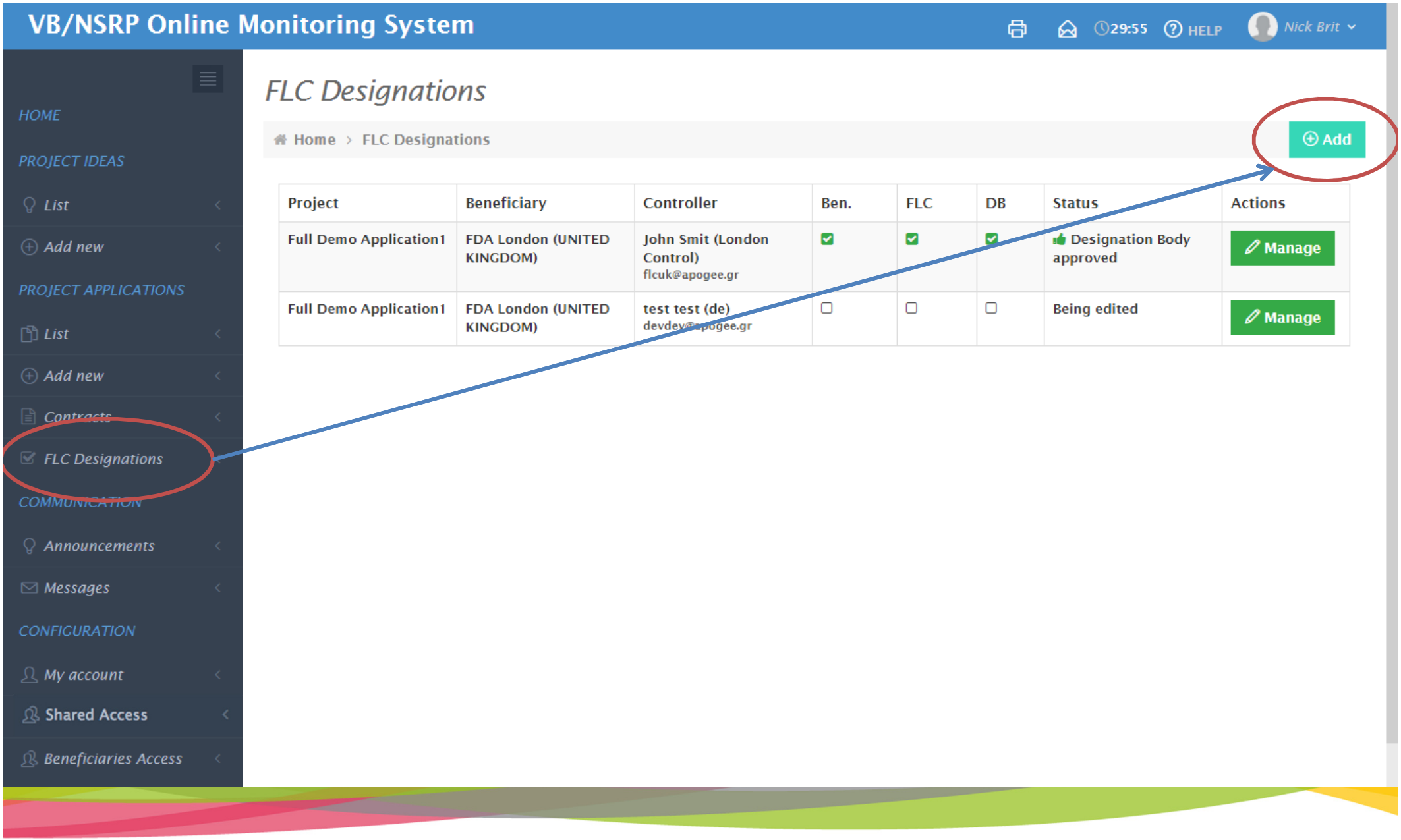
First Level Control Designations

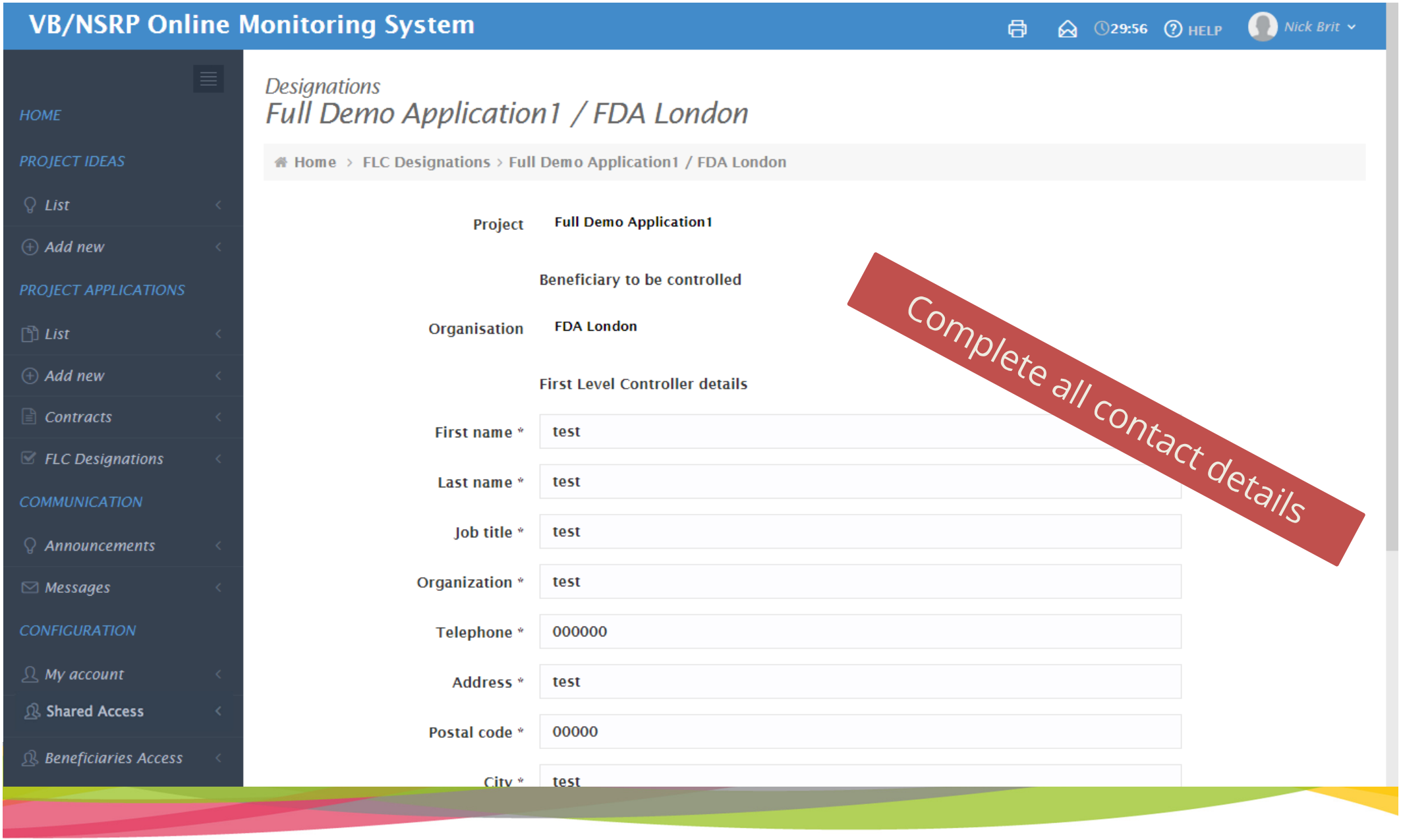
How the beneficiary invites their First Level Controller to the Online Monitoring System



This is important

No designation – No verification


VB/NSRP Online Monitoring System
29:55
HELP
Nick Brit
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
List
Add new
Contracts
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
FLC Designations
Home › FLC Designations
Add
Project
Beneficiary
Controller
Ben.
FLC
DB
Status
Actions
Full Demo Application1
FDA London (UNITED KINGDOM)
John Smit (London Control)
flcuk@apogee.gr
Designation Body approved
Manage
Full Demo Application1
FDA London (UNITED KINGDOM)
test test (de)
devdev@apogee.gr
Being edited
Manage


VB/NSRP Online Monitoring System
29:56
HELP
Nick Brit
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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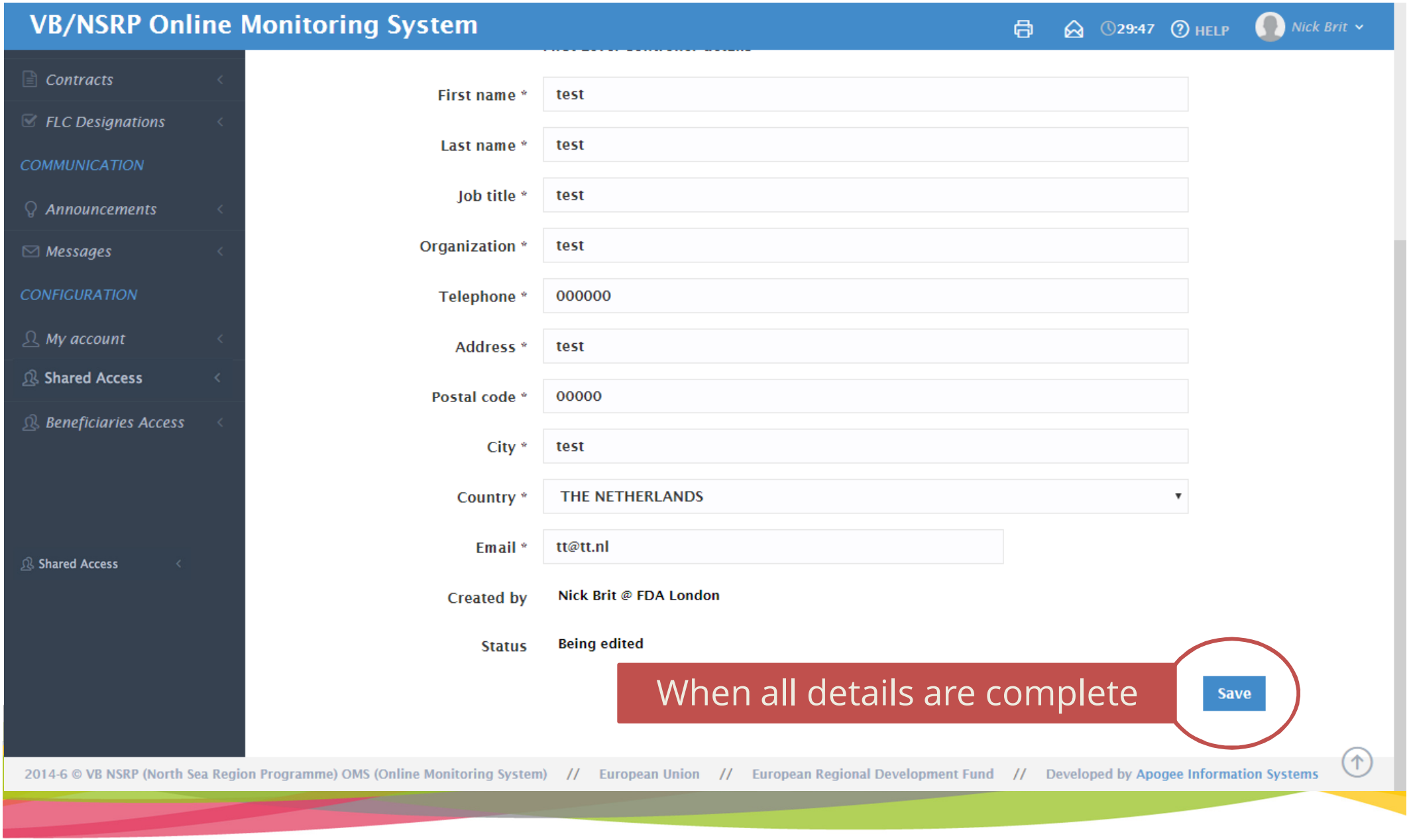
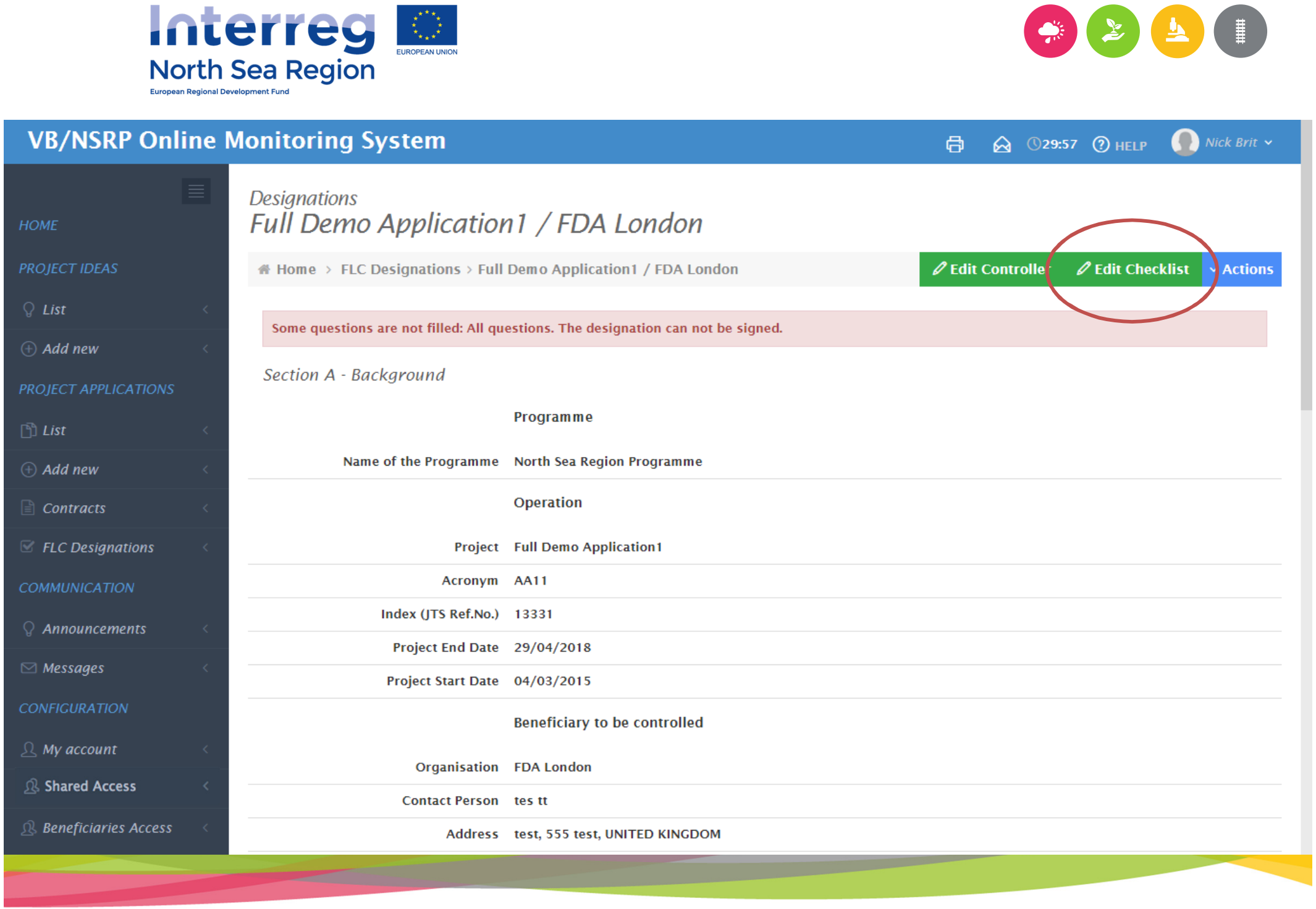
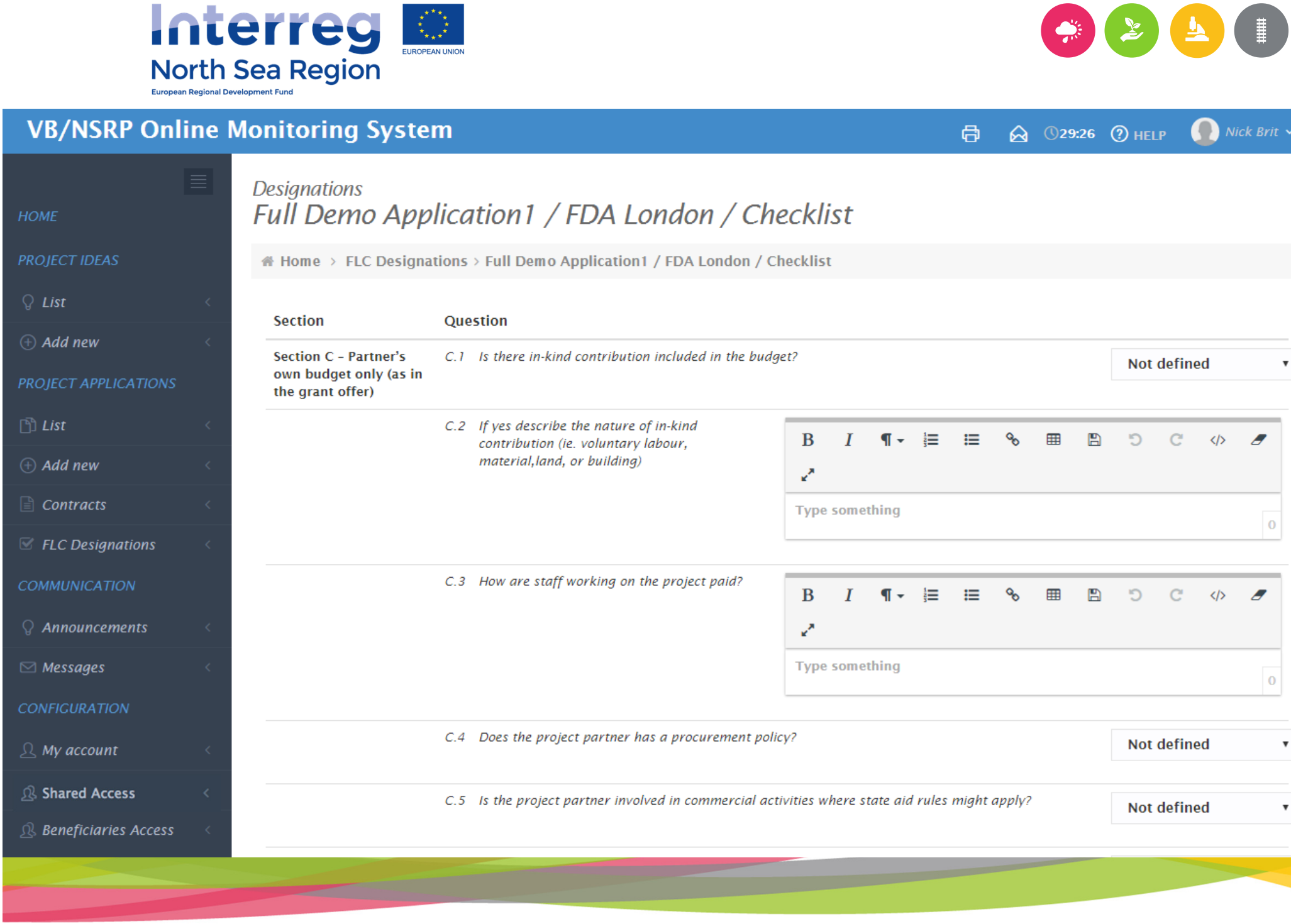
Contracts
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Designations
Full Demo Application1 / FDA London
Home › FLC Designations › Full Demo Application1 / FDA London
Project
Full Demo Application1
Beneficiary to be controlled
Organisation
FDA London
First Level Controller details
First name *
test
Last name *
test
Job title *
test
Organization *
test
Telephone *
000000
Address *
test
Postal code *
00000
City *
test
Complete all contact details


VB/NSRP Online Monitoring System
29:47
HELP
Nick Brit
Contracts
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Shared Access
First name * test
Last name * test
Job title * test
Organization * test
Telephone * 000000
Address * test
Postal code * 00000
City * test
Country * THE NETHERLANDS
Email * tt@tt.nl
Created by Nick Brit @ FDA London
Status Being edited
When all details are complete
Save
2014-6 © VB NSRP (North Sea Region Programme) OMS (Online Monitoring System) // European Union // European Regional Development Fund // Developed by Apogee Information Systems


VB/NSRP Online Monitoring System
29:57
HELP
Nick Brit
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
List
Add new
Contracts
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Designations
Full Demo Application1 / FDA London
Home > FLC Designations > Full Demo Application1 / FDA London
Edit Controlle
Edit Checklist
Actions
Some questions are not filled: All questions. The designation can not be signed.
Section A - Background
Programme
Name of the Programme
North Sea Region Programme
Operation
Project
Full Demo Application1
Acronym
AA11
Index (JTS Ref.No.)
13331
Project End Date
29/04/2018
Project Start Date
04/03/2015
Beneficiary to be controlled
Organisation
FDA London
Contact Person
tes tt
Address
test, 555 test, UNITED KINGDOM


Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
29:26
HELP
Nick Brit
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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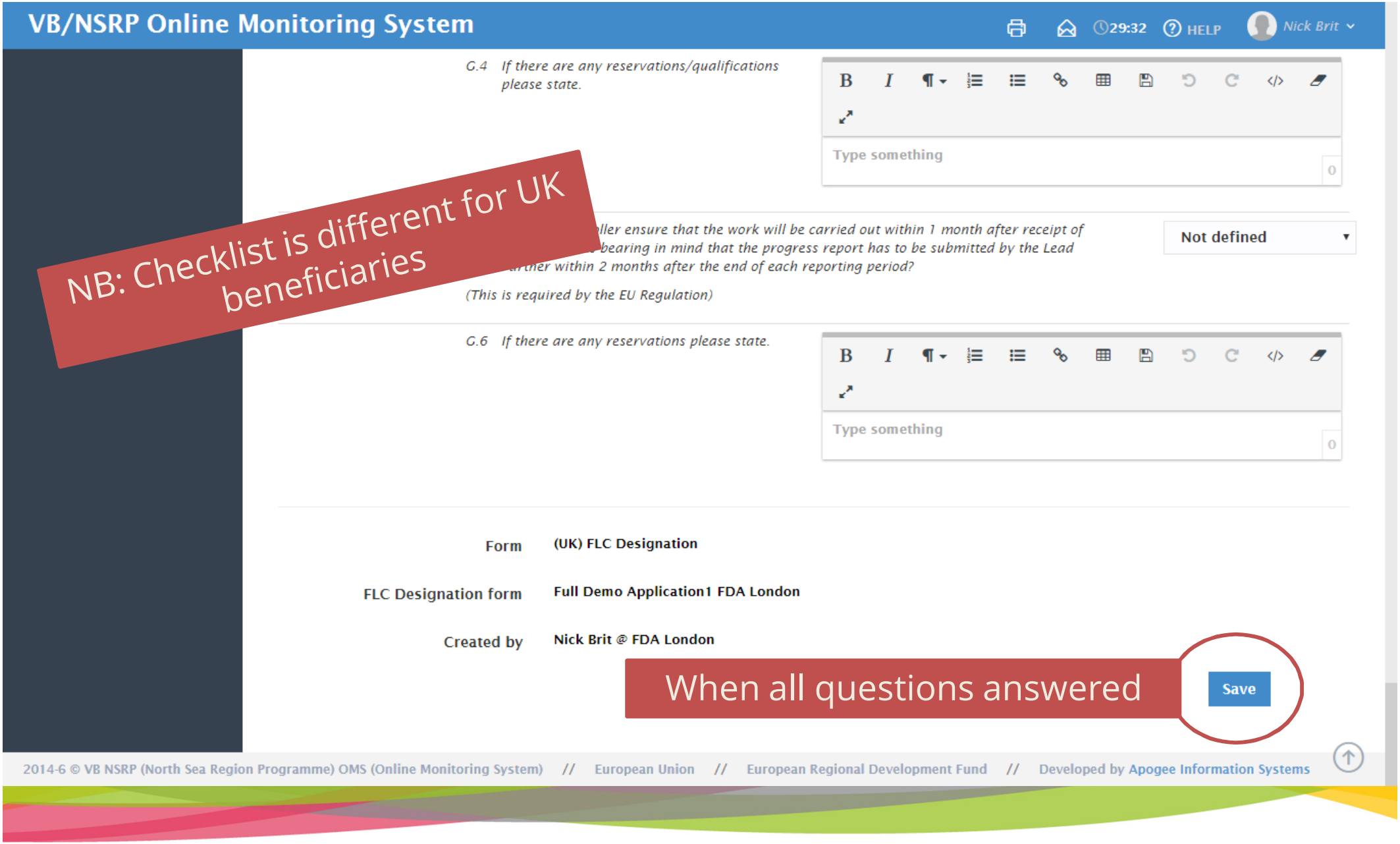
Add new
Contracts
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Designations
Full Demo Application1 / FDA London / Checklist
Home › FLC Designations › Full Demo Application1 / FDA London / Checklist
Section
Question
Section C – Partner's own budget only (as in the grant offer)
C.1 Is there in-kind contribution included in the budget?
Not defined
C.2 If yes describe the nature of in-kind contribution (ie. voluntary labour, material,land, or building)
Type something
C.3 How are staff working on the project paid?
Type something
C.4 Does the project partner has a procurement policy?
Not defined
C.5 Is the project partner involved in commercial activities where state aid rules might apply?
Not defined


VB/NSRP Online Monitoring System
29:32
HELP
Nick Brit
G.4 If there are any reservations/qualifications please state.
Type something
NB: Checklist is different for UK beneficiaries
Not defined
(This is required by the EU Regulation)
G.6 If there are any reservations please state.
Type something
Form
(UK) FLC Designation
FLC Designation form
Full Demo Application1 FDA London
Created by
Nick Brit @ FDA London
When all questions answered
Save
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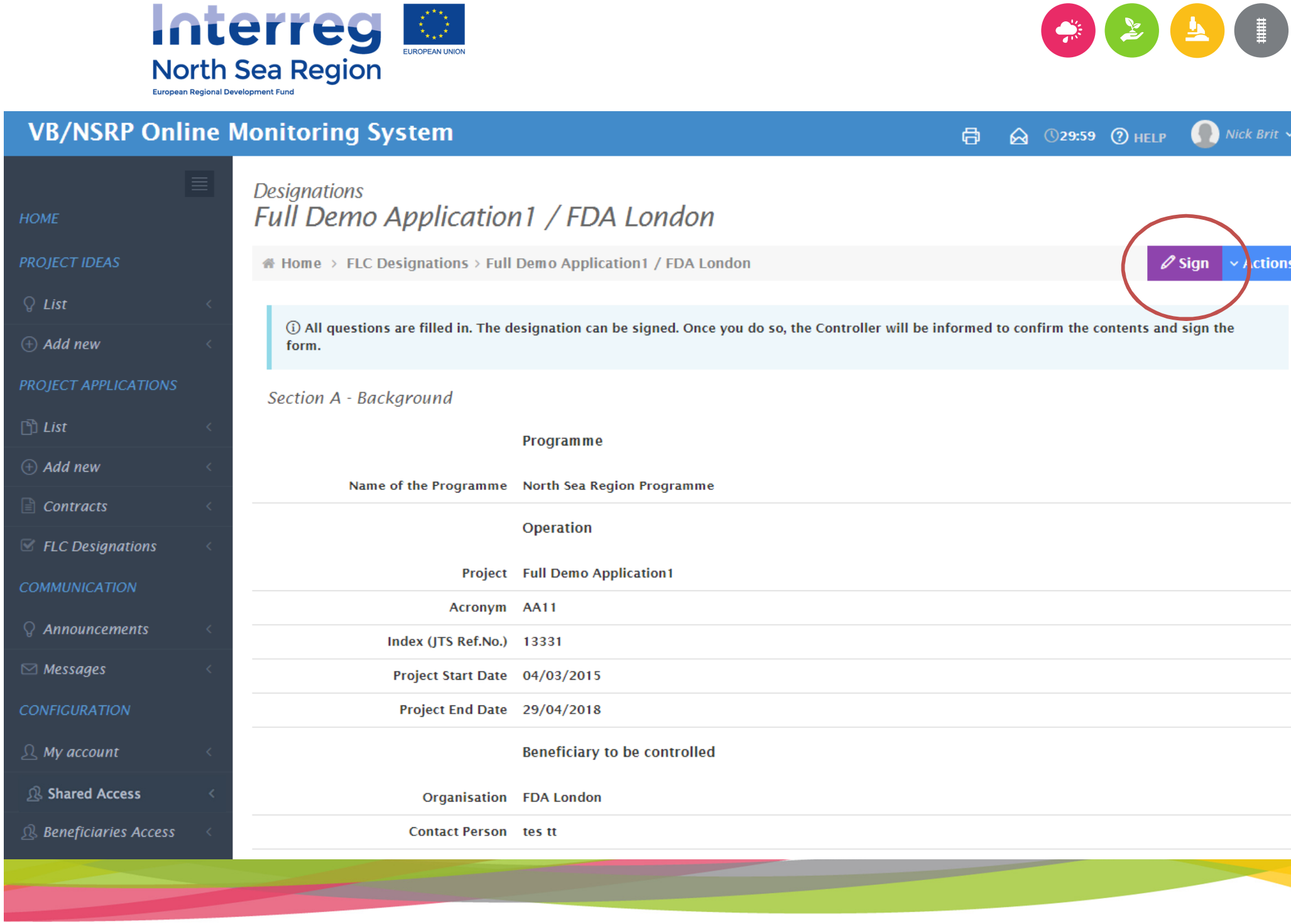
Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
29:59
HELP
Nick Brit
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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Add new
Contracts
FLC Designations
COMMUNICATION
Announcements
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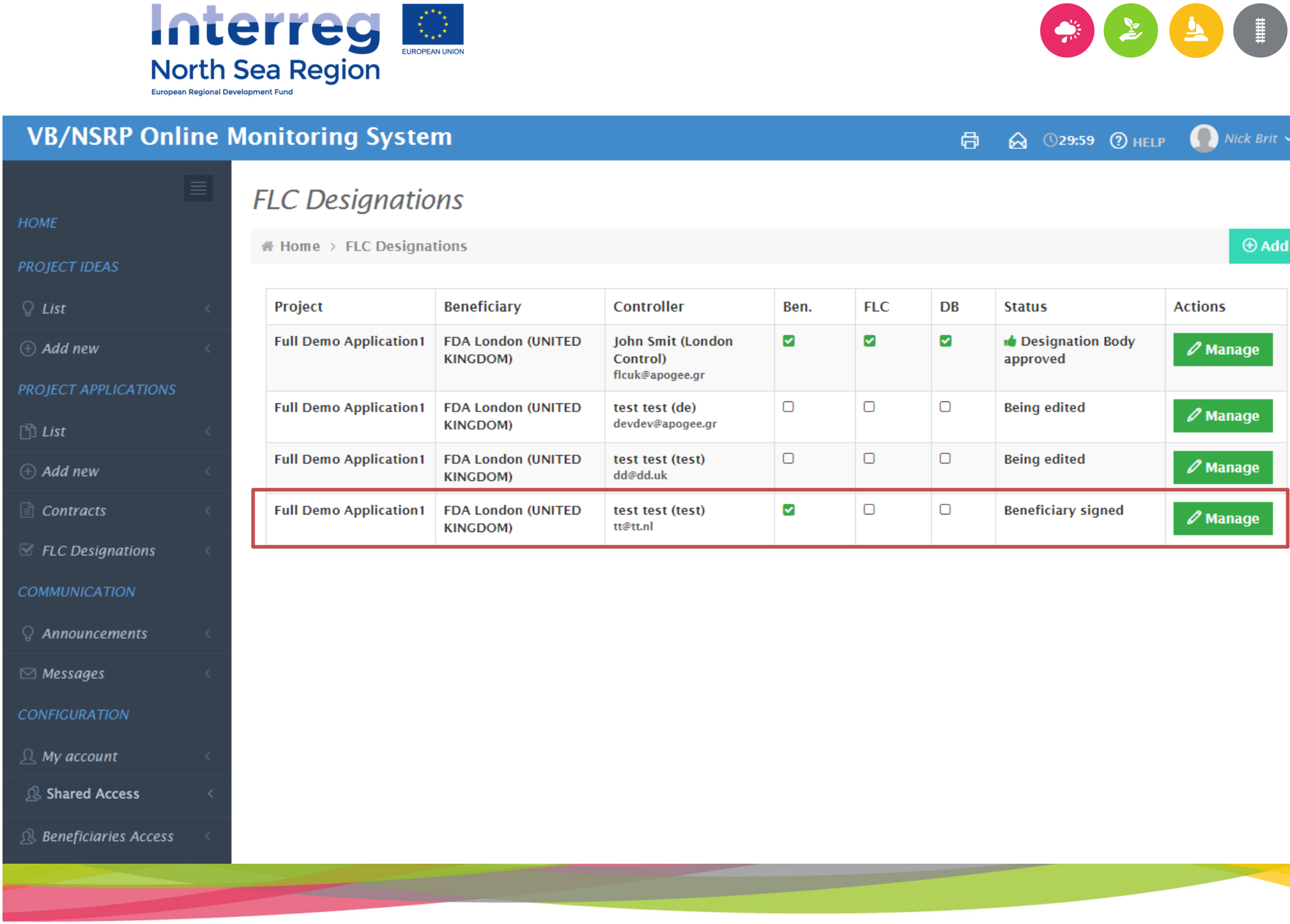
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Designations
Full Demo Application1 / FDA London
Home › FLC Designations › Full Demo Application1 / FDA London
Sign
Actions
All questions are filled in. The designation can be signed. Once you do so, the Controller will be informed to confirm the contents and sign the form.
Section A - Background
Programme
Name of the Programme
North Sea Region Programme
Operation
Project
Full Demo Application1
Acronym
AA11
Index (JTS Ref.No.)
13331
Project Start Date
04/03/2015
Project End Date
29/04/2018
Beneficiary to be controlled
Organisation
FDA London
Contact Person
tes tt


VB/NSRP Online Monitoring System
29:59
HELP
Nick Brit
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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Add new
Contracts
FLC Designations
COMMUNICATION
Announcements
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CONFIGURATION
My account
Shared Access
Beneficiaries Access
FLC Designations
Home > FLC Designations
Add
Project
Beneficiary
Controller
Ben.
FLC
DB
Status
Actions
Full Demo Application1
FDA London (UNITED KINGDOM)
John Smit (London Control)
flcuk@apogee.gr
Designation Body approved
Manage
Full Demo Application1
FDA London (UNITED KINGDOM)
test test (de)
devdev@apogee.gr
Being edited
Manage
Full Demo Application1
FDA London (UNITED KINGDOM)
test test (test)
dd@dd.uk
Being edited
Manage
Full Demo Application1
FDA London (UNITED KINGDOM)
test test (test)
tt@tt.nl
Beneficiary signed
Manage

After nomination by beneficiary

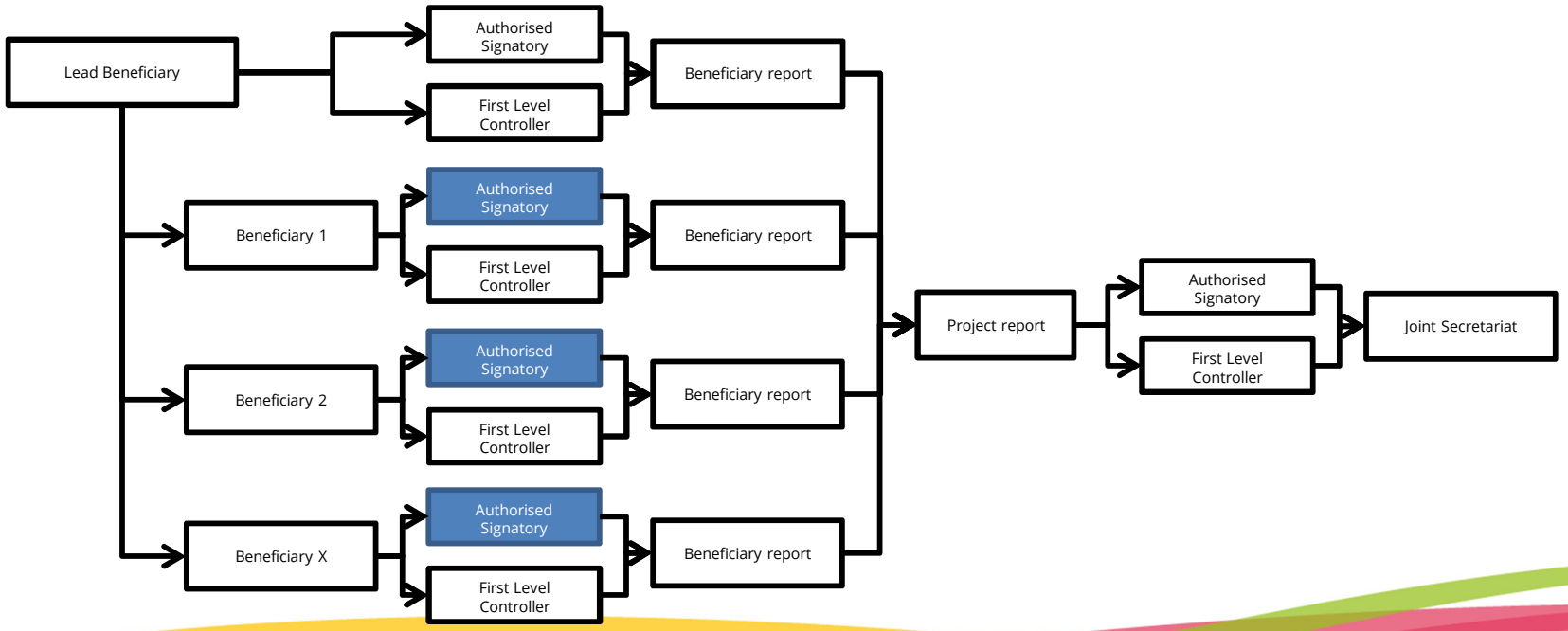
The nominated FLC:

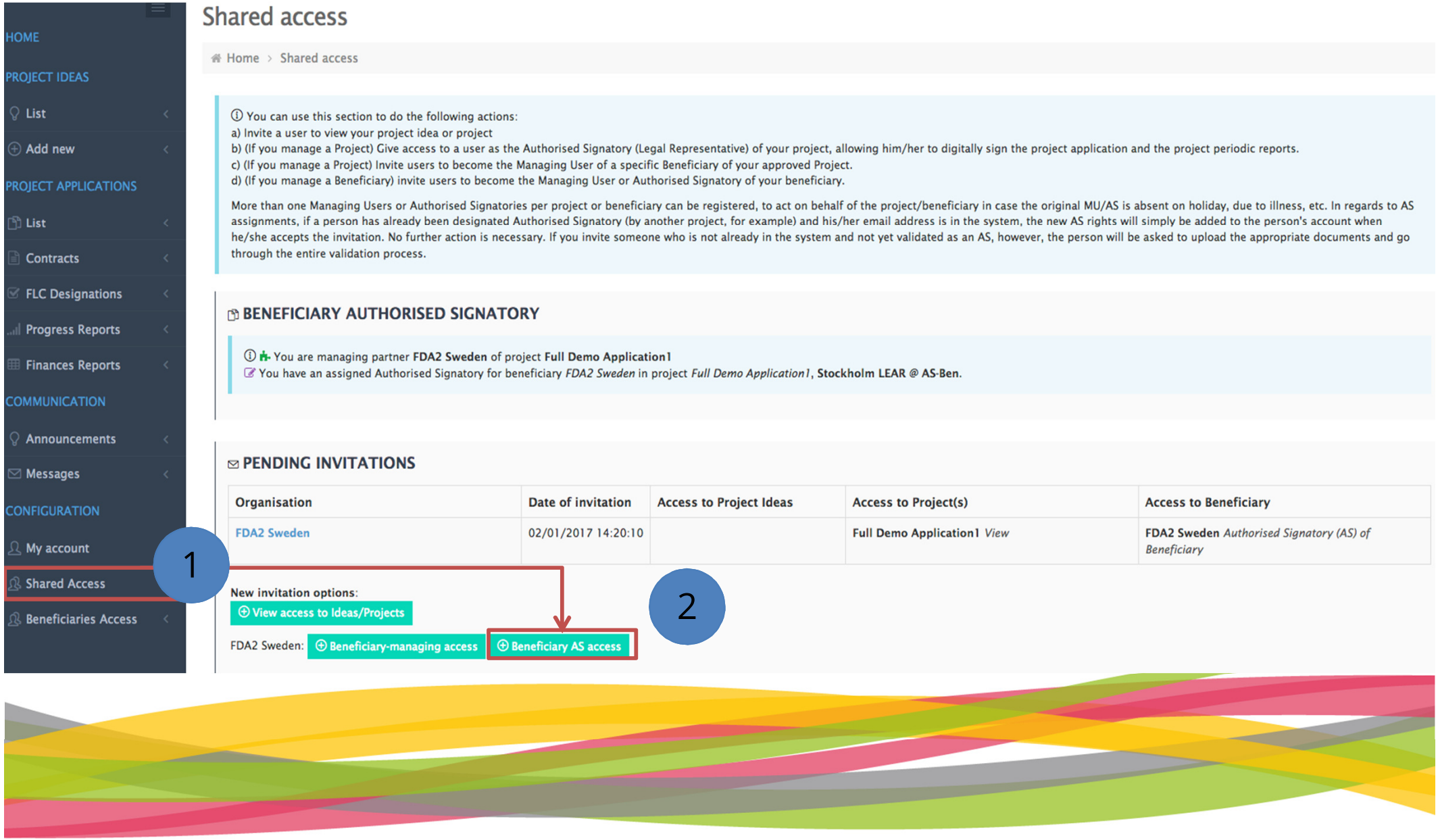
+ Receives an invitation to the system.
+ Is asked to create an account in the system following guidance sent by e-mail.
+ Can hereafter see and either approve or reject the designation checklist prepared by the beneficiary.

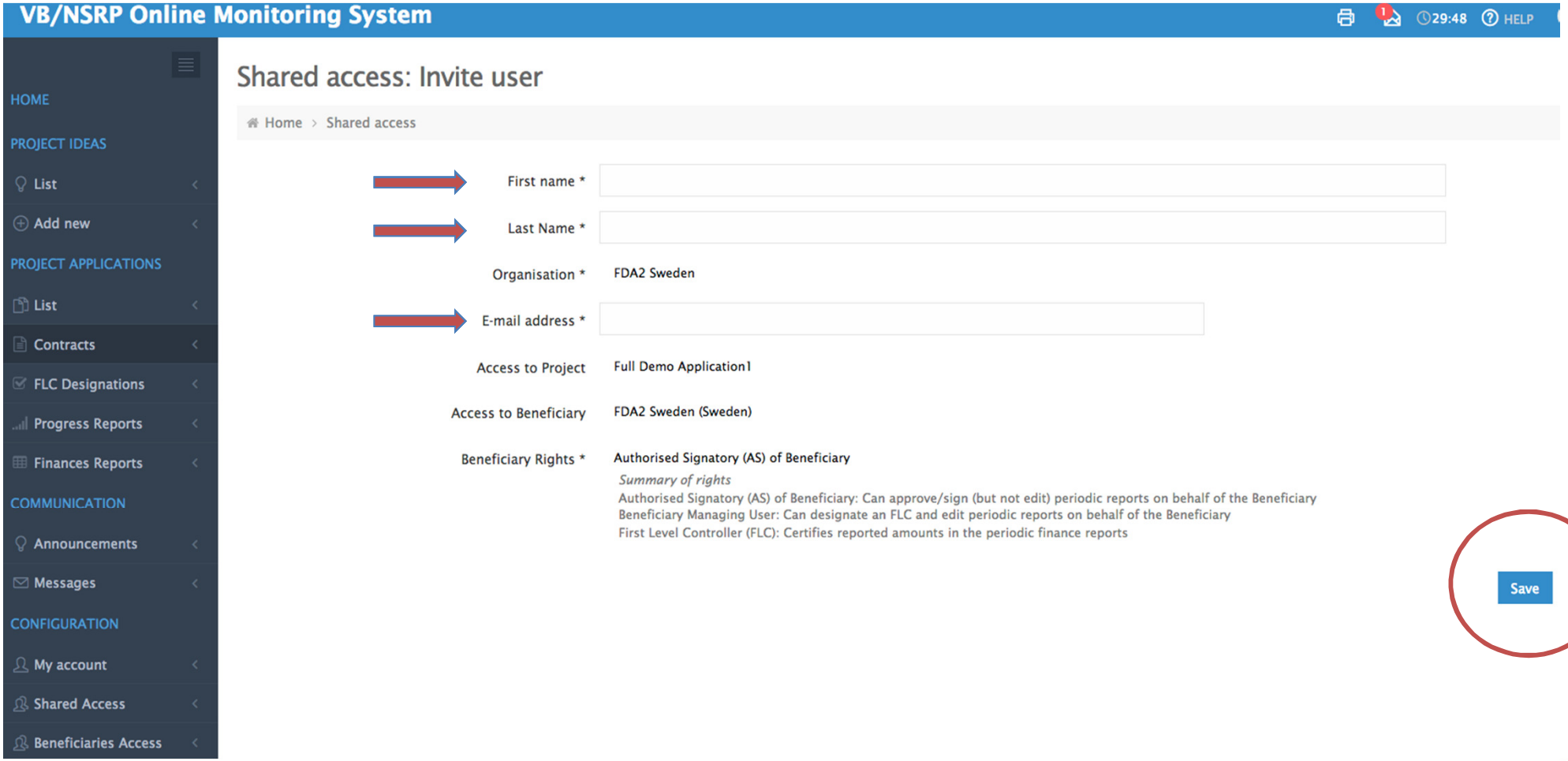
When approved by nominated FLC – notification is sent to the national designation body.

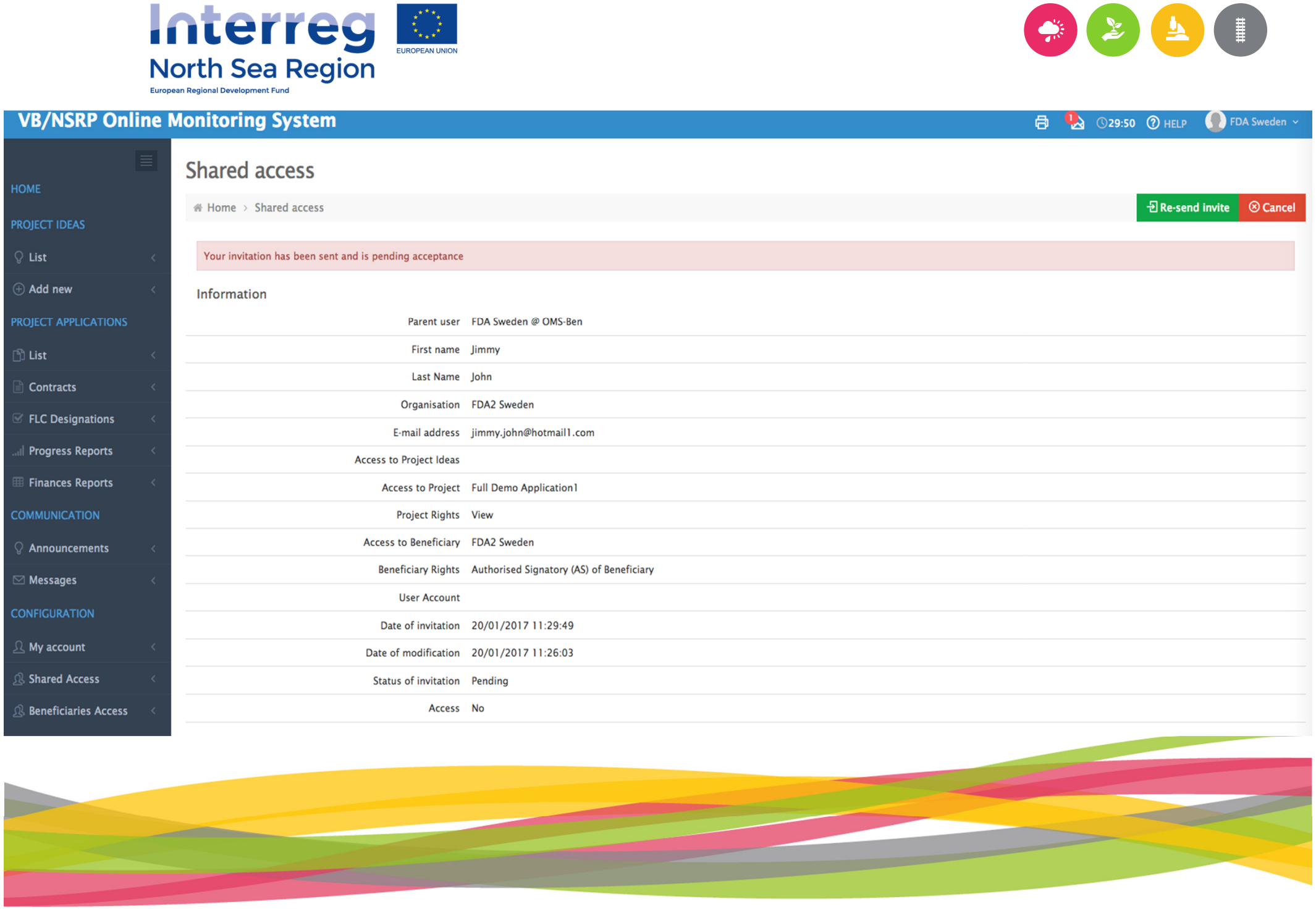
Beneficiary Authorised Signatory

How the beneficiary invites their Authorised Signatory to the Online Monitoring System




HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
List
Contracts
FLC Designations
Progress Reports
Finances Reports
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
1
Shared access
Home › Shared access
You can use this section to do the following actions:
a) Invite a user to view your project idea or project
b) (If you manage a Project) Give access to a user as the Authorised Signatory (Legal Representative) of your project, allowing him/her to digitally sign the project application and the project periodic reports.
c) (If you manage a Project) Invite users to become the Managing User of a specific Beneficiary of your approved Project.
d) (If you manage a Beneficiary) invite users to become the Managing User or Authorised Signatory of your beneficiary.
More than one Managing Users or Authorised Signatories per project or beneficiary can be registered, to act on behalf of the project/beneficiary in case the original MU/AS is absent on holiday, due to illness, etc. In regards to AS assignments, if a person has already been designated Authorised Signatory (by another project, for example) and his/her email address is in the system, the new AS rights will simply be added to the person's account when he/she accepts the invitation. No further action is necessary. If you invite someone who is not already in the system and not yet validated as an AS, however, the person will be asked to upload the appropriate documents and go through the entire validation process.
BENEFICIARY AUTHORISED SIGNATORY
You are managing partner FDA2 Sweden of project Full Demo Application1
You have an assigned Authorised Signatory for beneficiary FDA2 Sweden in project Full Demo Application1, Stockholm LEAR @ AS-Ben.
PENDING INVITATIONS
Organisation
Date of invitation
Access to Project Ideas
Access to Project(s)
Access to Beneficiary
FDA2 Sweden
02/01/2017 14:20:10
Full Demo Application1 View
FDA2 Sweden Authorised Signatory (AS) of Beneficiary
New invitation options:
View access to Ideas/Projects
FDA2 Sweden:
Beneficiary-managing access
Beneficiary AS access
2


VB/NSRP Online Monitoring System
29:48
HELP
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
List
Contracts
FLC Designations
Progress Reports
Finances Reports
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Shared access: Invite user
Home › Shared access
First name *
Last Name *
Organisation * FDA2 Sweden
E-mail address *
Access to Project Full Demo Application1
Access to Beneficiary FDA2 Sweden (Sweden)
Beneficiary Rights * Authorised Signatory (AS) of Beneficiary
Summary of rights
Authorised Signatory (AS) of Beneficiary: Can approve/sign (but not edit) periodic reports on behalf of the Beneficiary
Beneficiary Managing User: Can designate an FLC and edit periodic reports on behalf of the Beneficiary
First Level Controller (FLC): Certifies reported amounts in the periodic finance reports
Save


Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
29:50
HELP
FDA Sweden
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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FLC Designations
Progress Reports
Finances Reports
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Shared access
Home › Shared access
Re-send invite
Cancel
Your invitation has been sent and is pending acceptance
Information
Parent user FDA Sweden @ OMS-Ben
First name Jimmy
Last Name John
Organisation FDA2 Sweden
E-mail address jimmy.john@hotmail1.com
Access to Project Ideas
Access to Project Full Demo Application1
Project Rights View
Access to Beneficiary FDA2 Sweden
Beneficiary Rights Authorised Signatory (AS) of Beneficiary
User Account
Date of invitation 20/01/2017 11:29:49
Date of modification 20/01/2017 11:26:03
Status of invitation Pending
Access No

Interreg
North Sea Region
European Regional Development Fund

EUROPEAN UNION

(Please use your organisation's letterhead paper)

NB: This document is made available in the OMS

To: INTERREG VB North Sea Region Programme
Toldboden 3, st. E
DK-8800 Viborg
Denmark

Subject: Appointment of authorised signatory

Contact details of the authorised signatory

Full name:
Title:
Organisation:
Postal address (street, post code, city and country):
E-mail:
Telephone:

Signature of the authorised signatory
I confirm that I am aware of my role and responsibilities as an authorised signatory (enclosure 1). This means that I am entitled to (digitally) sign all formal documents between the project(s)I represent and the North Sea Region Programme.

Date

Signature

For the person appointing the authorised signatory

I declare that I have the legal authority to appoint the authorised signatory (presented above) on behalf of our organisation. The authorised signatory is a person with the legal authority to sign on behalf of our organisation as part of our participation in a North Sea Region Programme project(s).

Full name:
Title:
Organisation:
Telephone:

Signature of the person appointing the authorised signatory

Date

Signature

Please note that both the authorised signatory and the person appointing the authorised signatory must sign this document before it is sent to the North Sea Region Programme!

Must be printed via the OMS

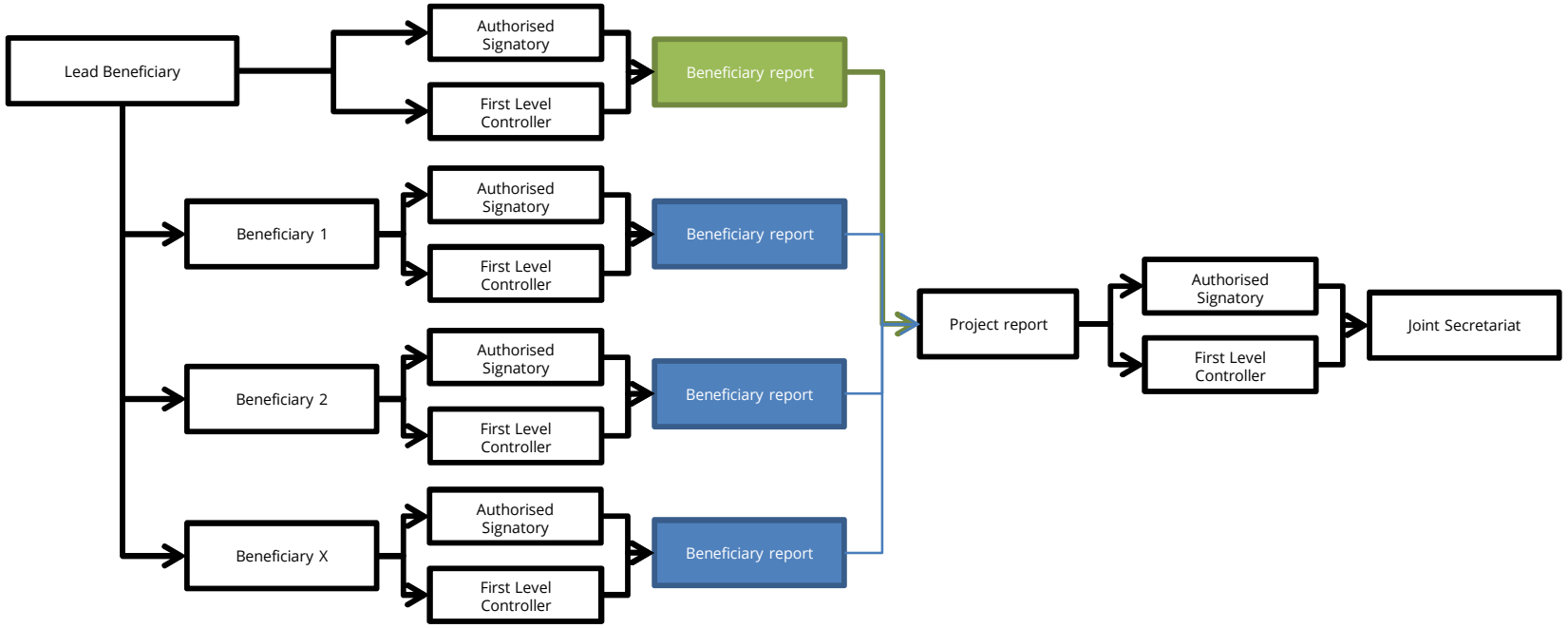
After designation by beneficiary

The Authorised Signatory

+ Receives an invitation to the system.
+ Is asked to create an account in the system following guidance sent by email.
+ Exports and fills in one form – signs, uploads and sends this by regular post to the JS.
+ Account is validated with a PIN code issued by the JS.
+ Activates account with PIN.

Reporting

Walk-through of the templates



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Announcements
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My account
Shared Access
Beneficiaries Access

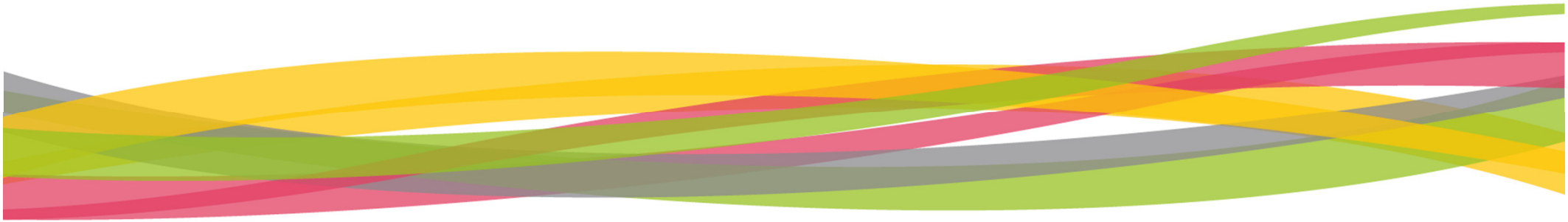
Periodic Reporting: Finances

Home > Periodic Reporting > Finances Reports

My reports

	Project	Round	Number / Level / Beneficiary	Progress report	Locked	FLC Approved	AS Signed	Submitted
	Full Demo Application1	AA1, March 2016	#1 Beneficiary: FDA London		No	No	No	No

FINANCE REPORTING



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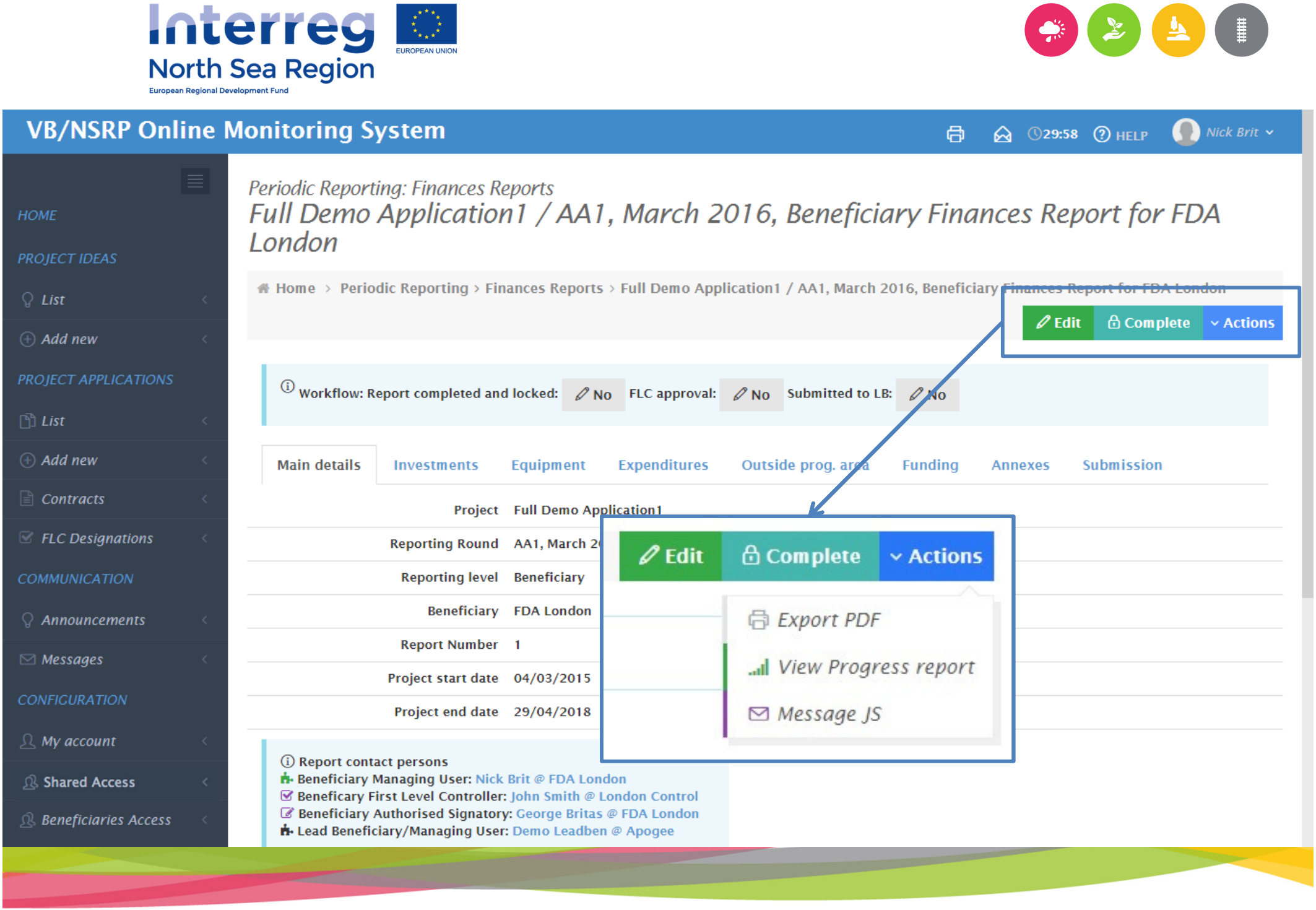
Full Demo Application1 / AA1, March 2016, Beneficiary Finances Report for FDA London
Home > Periodic Reporting > Finances Reports > Full Demo Application1 / AA1, March 2016, Beneficiary Finances Report for FDA London
Edit
Complete
Actions
Workflow: Report completed and locked: No
FLC approval: No
Submitted to LB: No
Main details
Investments
Equipment
Expenditures
Outside prog. area
Funding
Annexes
Submission
Project Full Demo Application1
Reporting Round AA1, March 2016
Reporting level Beneficiary
Beneficiary FDA London
Report Number 1
Project start date 04/03/2015
Project end date 29/04/2018
Report contact persons
Beneficiary Managing User: Nick Brit @ FDA London
Beneficary First Level Controller: John Smith @ London Control
Beneficiary Authorised Signatory: George Britas @ FDA London
Lead Beneficiary/Managing User: Demo Leadben @ Apogee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FLC approval: No
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Reporting Round AA1, March 2
Reporting level Beneficiary
Beneficiary FDA London
Report Number 1
Project start date 04/03/2015
Project end date 29/04/2018
Edit
Complete
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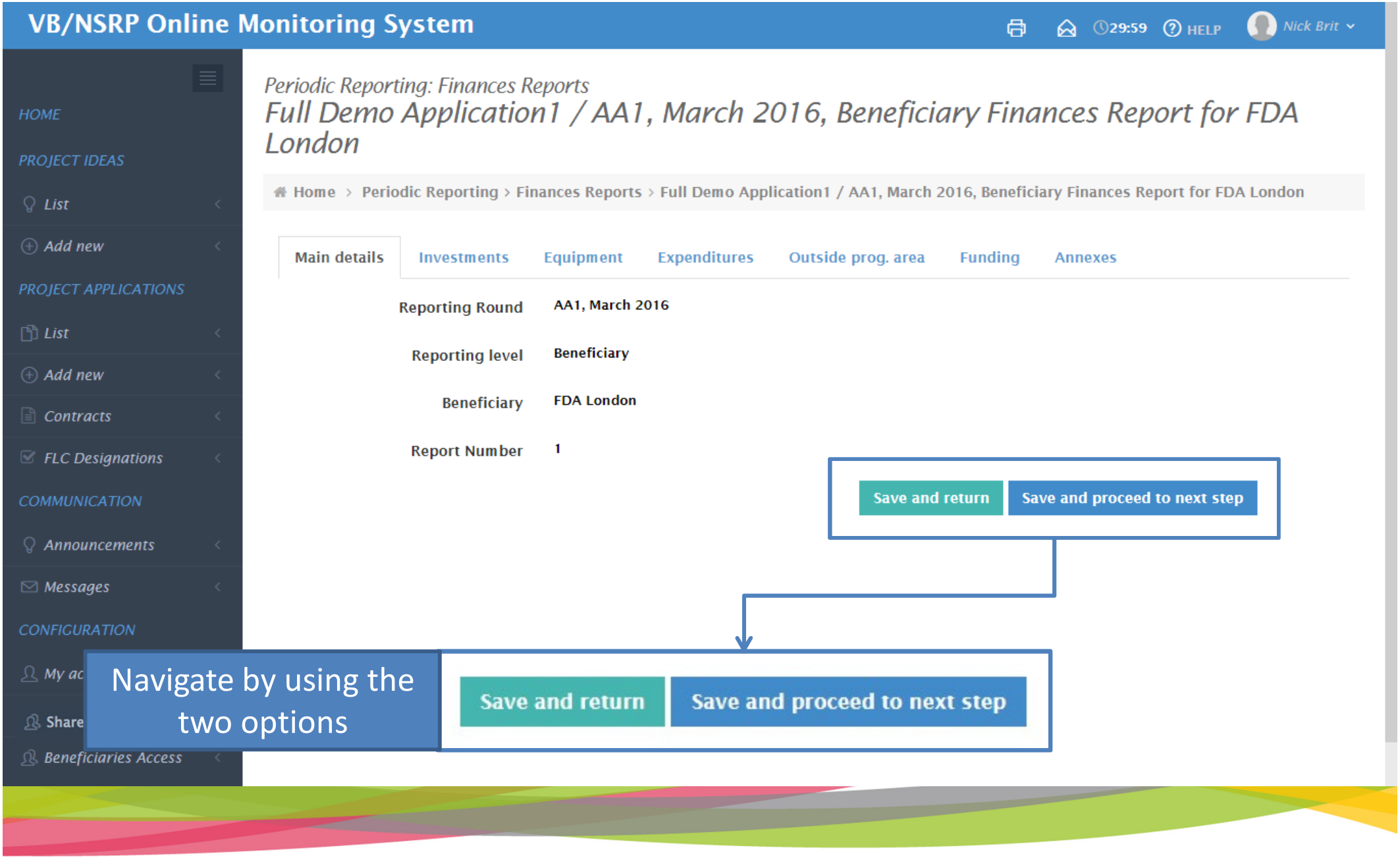
Export PDF
View Progress report
Message JS
Report contact persons
Beneficiary Managing User: Nick Brit @ FDA London
Beneficary First Level Controller: John Smith @ London Control
Beneficiary Authorised Signatory: George Britas @ FDA London
Lead Beneficiary/Managing User: Demo Leadben @ Apogee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Expenditures
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Reporting level
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Report Number
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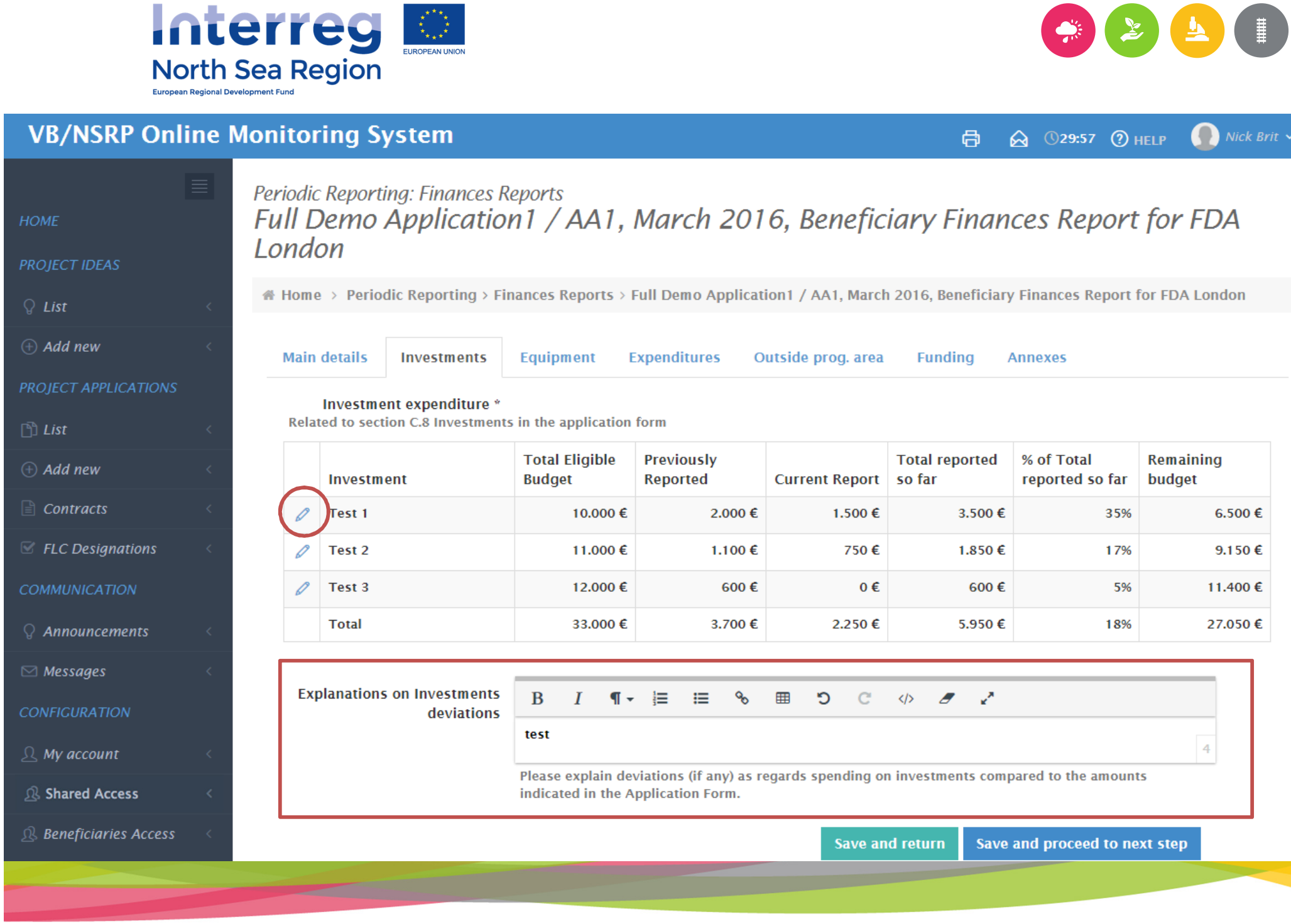
Save and return
Save and proceed to next step
Navigate by using the two options
Save and return
Save and proceed to next step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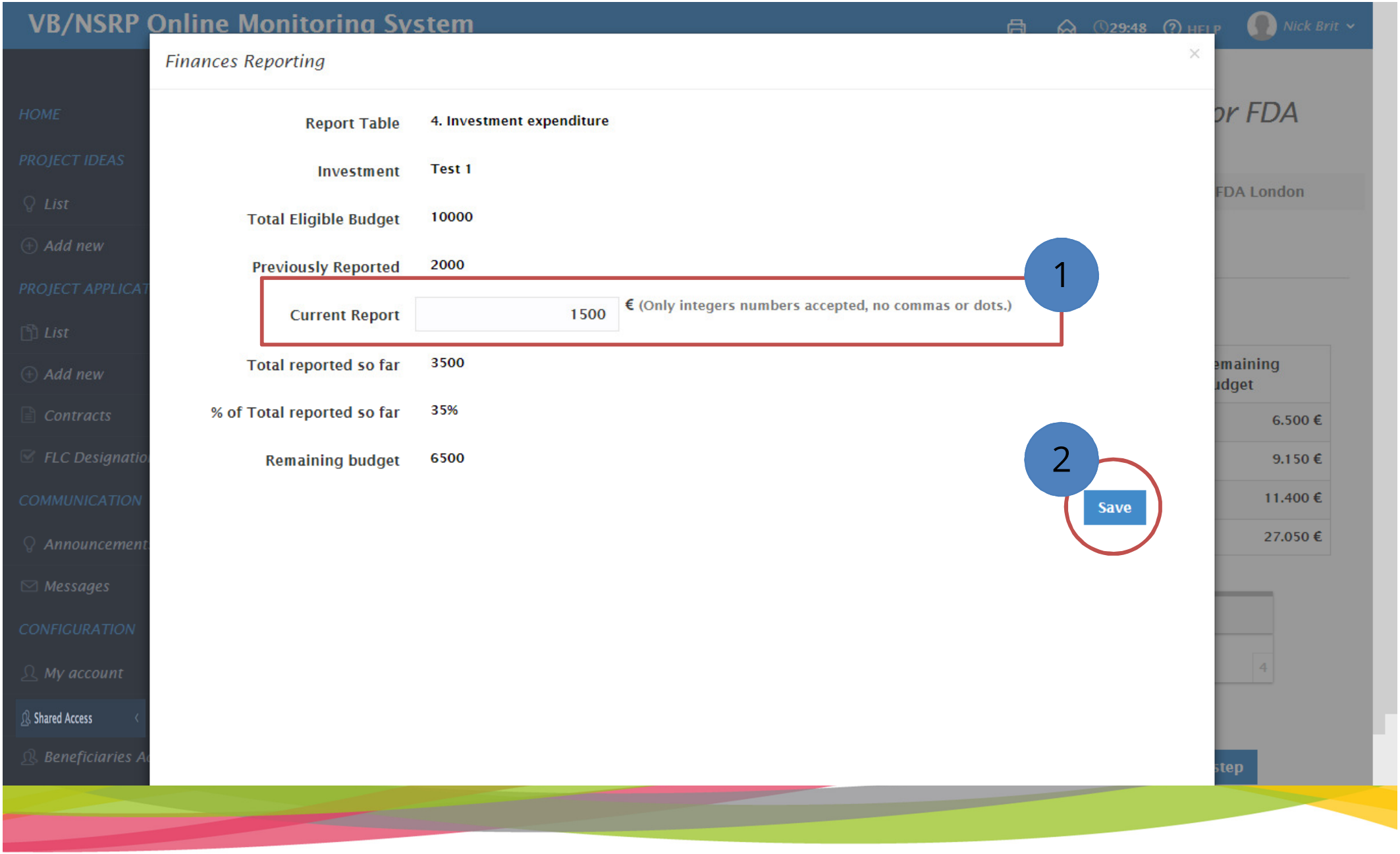
Main details
Investments
Equipment
Expenditures
Outside prog. area
Funding
Annexes
Investment expenditure *
Related to section C.8 Investments in the application form
Investment
Total Eligible Budget
Previously Reported
Current Report
Total reported so far
% of Total reported so far
Remaining budget
Test 1 10.000 € 2.000 € 1.500 € 3.500 € 35% 6.500 €
Test 2 11.000 € 1.100 € 750 € 1.850 € 17% 9.150 €
Test 3 12.000 € 600 € 0 € 600 € 5% 11.400 €
Total 33.000 € 3.700 € 2.250 € 5.950 € 18% 27.050 €
Explanations on Investments deviations
test
Please explain deviations (if any) as regards spending on investments compared to the amounts indicated in the Application Form.
Save and return
Save and proceed to next step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Beneficiaries A
Finances Reporting
Report Table
4. Investment expenditure
Investment
Test 1
Total Eligible Budget
10000
Previously Reported
2000
Current Report
1500
€ (Only integers numbers accepted, no commas or dots.)
1
Total reported so far
3500
% of Total reported so far
35%
Remaining budget
6500
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6.500 €
9.150 €
11.400 €
27.050 €
4
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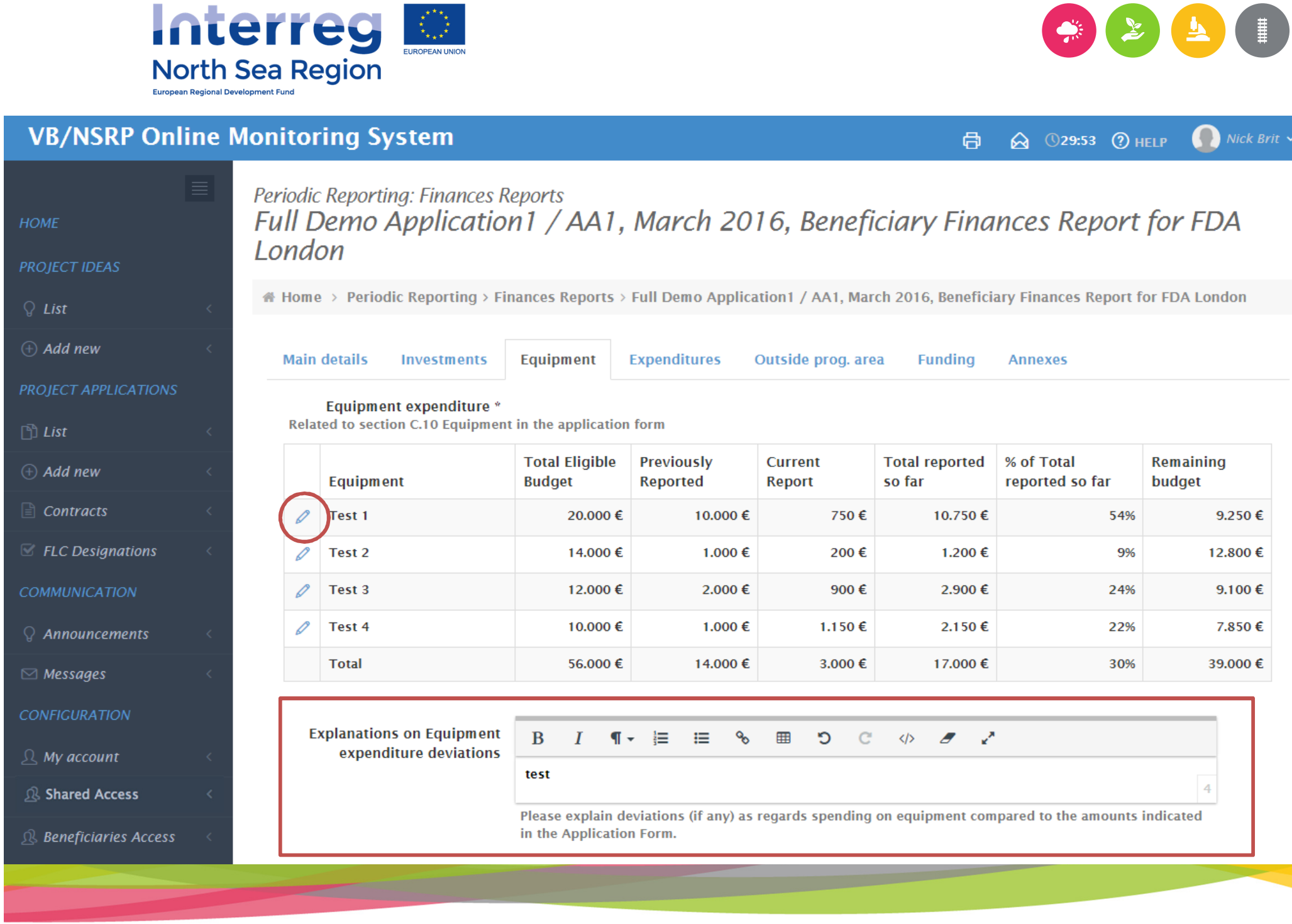
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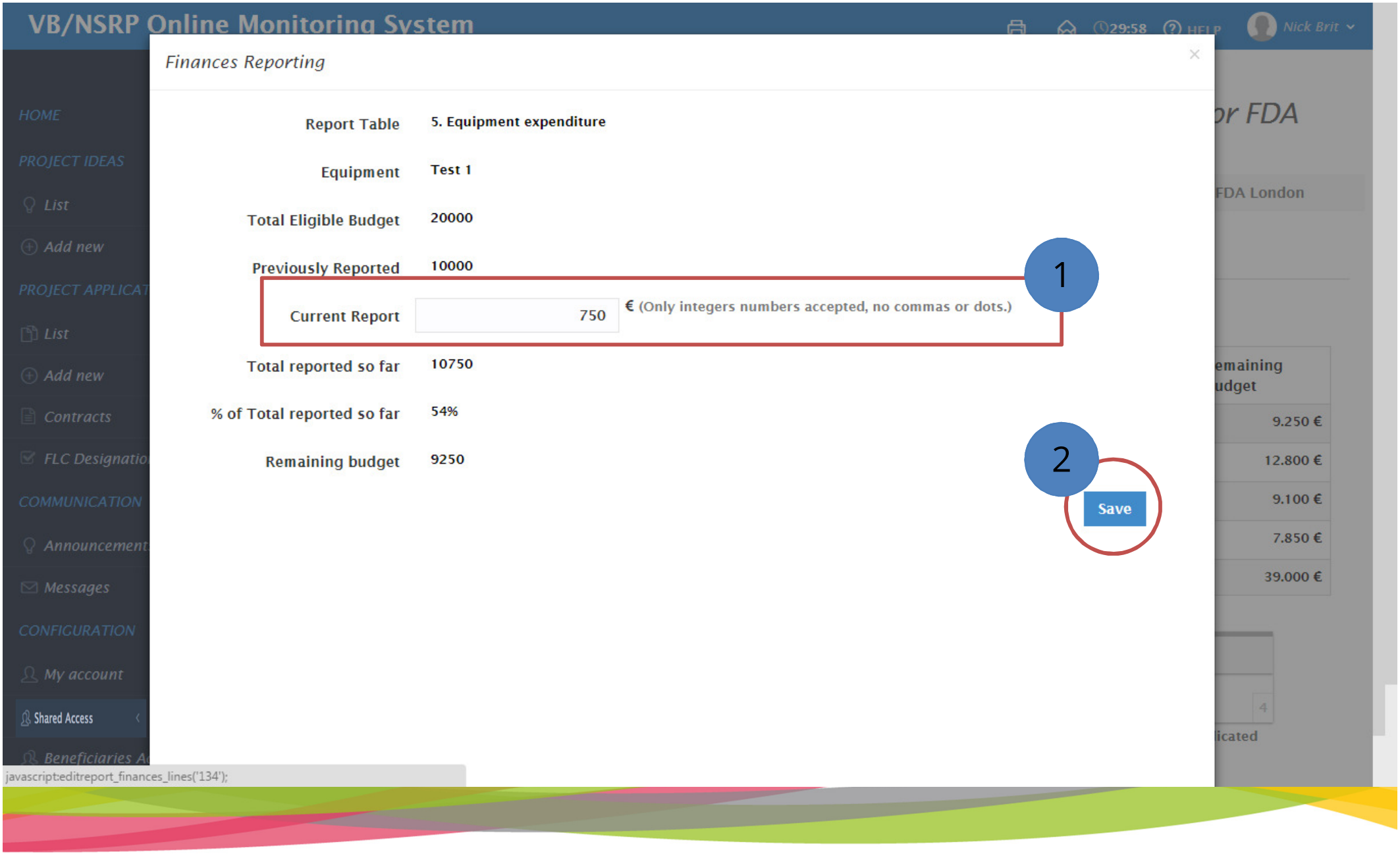
Main details
Investments
Equipment
Expenditures
Outside prog. area
Funding
Annexes
Equipment expenditure *
Related to section C.10 Equipment in the application form
Equipment
Total Eligible Budget
Previously Reported
Current Report
Total reported so far
% of Total reported so far
Remaining budget
Test 1 20.000 € 10.000 € 750 € 10.750 € 54% 9.250 €
Test 2 14.000 € 1.000 € 200 € 1.200 € 9% 12.800 €
Test 3 12.000 € 2.000 € 900 € 2.900 € 24% 9.100 €
Test 4 10.000 € 1.000 € 1.150 € 2.150 € 22% 7.850 €
Total 56.000 € 14.000 € 3.000 € 17.000 € 30% 39.000 €
Explanations on Equipment expenditure deviations
test
Please explain deviations (if any) as regards spending on equipment compared to the amounts indicated in the Application Form.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Finances Reporting
Report Table
5. Equipment expenditure
Equipment
Test 1
Total Eligible Budget
20000
Previously Reported
10000
Current Report
750
€ (Only integers numbers accepted, no commas or dots.)
Total reported so far
10750
% of Total reported so far
54%
Remaining budget
9250
1
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12.800 €
9.100 €
7.850 €
39.000 €
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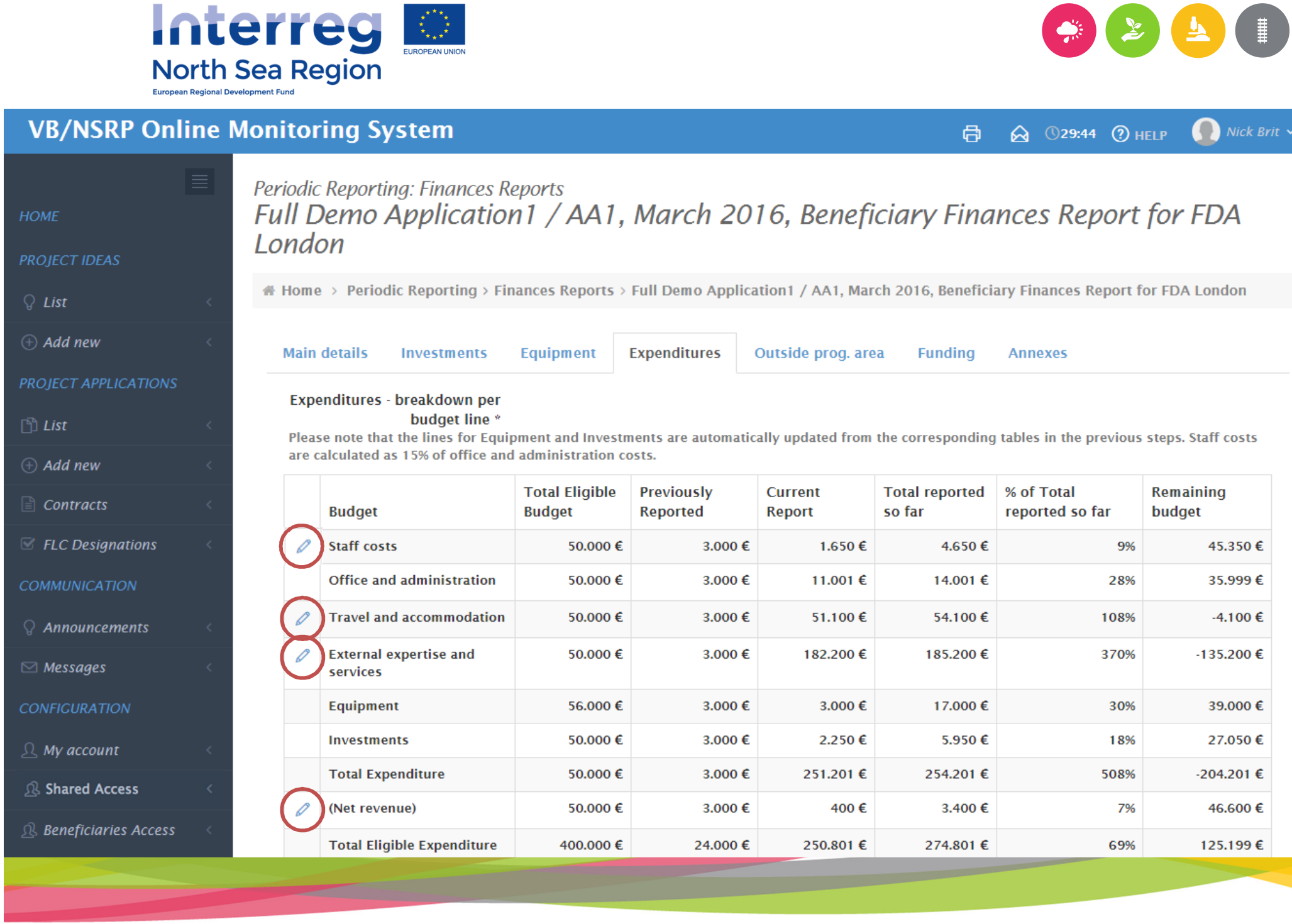
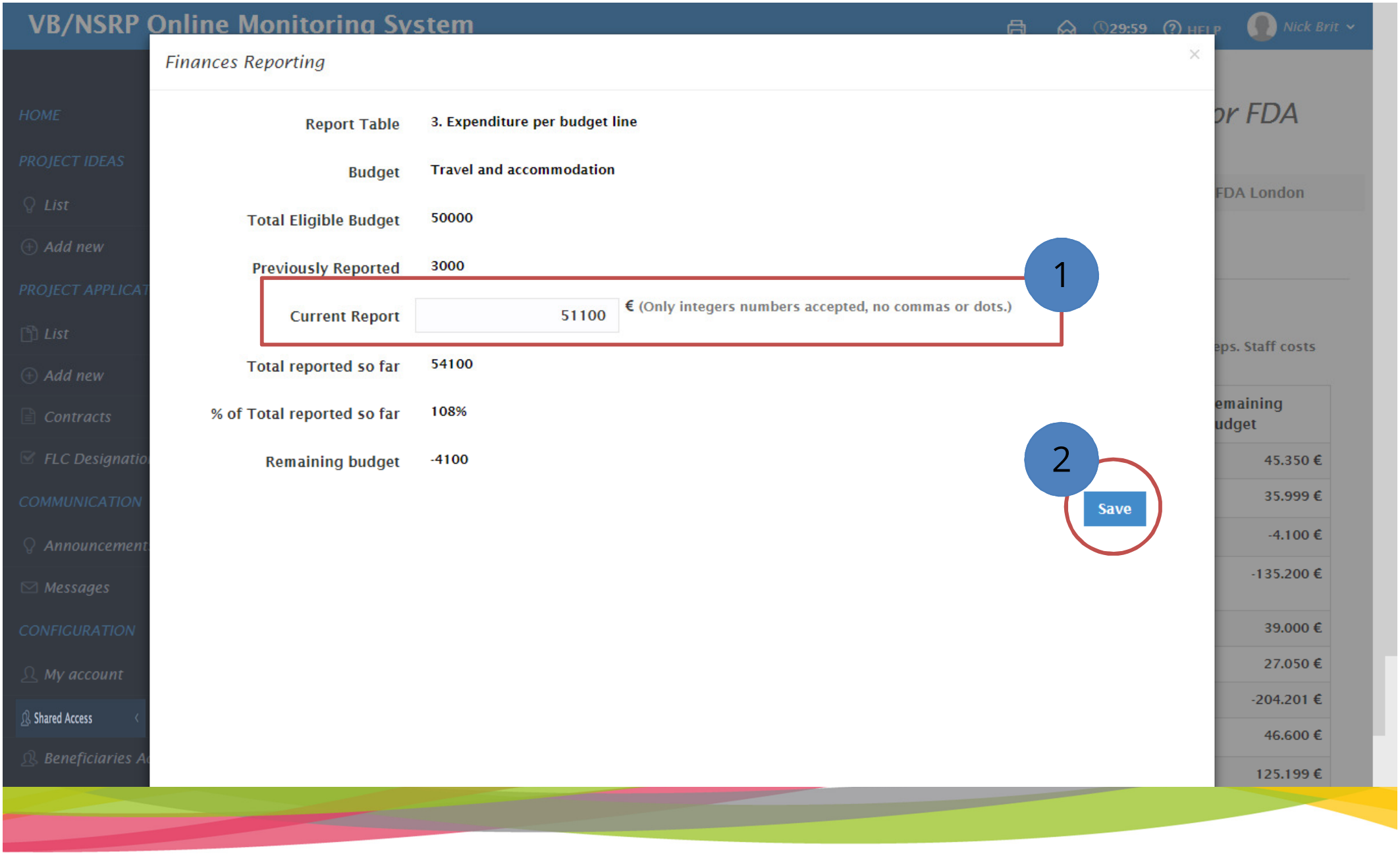


Budget	Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
Staff costs	50.000 €	3.000 €	1.650 €	4.650 €	9%	45.350 €
Office and administration	50.000 €	3.000 €	11.001 €	14.001 €	28%	35.999 €
Travel and accommodation	50.000 €	3.000 €	51.100 €	54.100 €	108%	-4.100 €
External expertise and services	50.000 €	3.000 €	182.200 €	185.200 €	370%	-135.200 €
Equipment	56.000 €	3.000 €	3.000 €	17.000 €	30%	39.000 €
Investments	50.000 €	3.000 €	2.250 €	5.950 €	18%	27.050 €
Total Expenditure	50.000 €	3.000 €	251.201 €	254.201 €	508%	-204.201 €
(Net revenue)	50.000 €	3.000 €	400 €	3.400 €	7%	46.600 €
Total Eligible Expenditure	400.000 €	24.000 €	250.801 €	274.801 €	69%	125.199 €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Report Table
3. Expenditure per budget line
Budget
Travel and accommodation
Total Eligible Budget
50000
Previously Reported
3000
Current Report
51100
€ (Only integers numbers accepted, no commas or dots.)
Total reported so far
54100
% of Total reported so far
108%
Remaining budget
-4100
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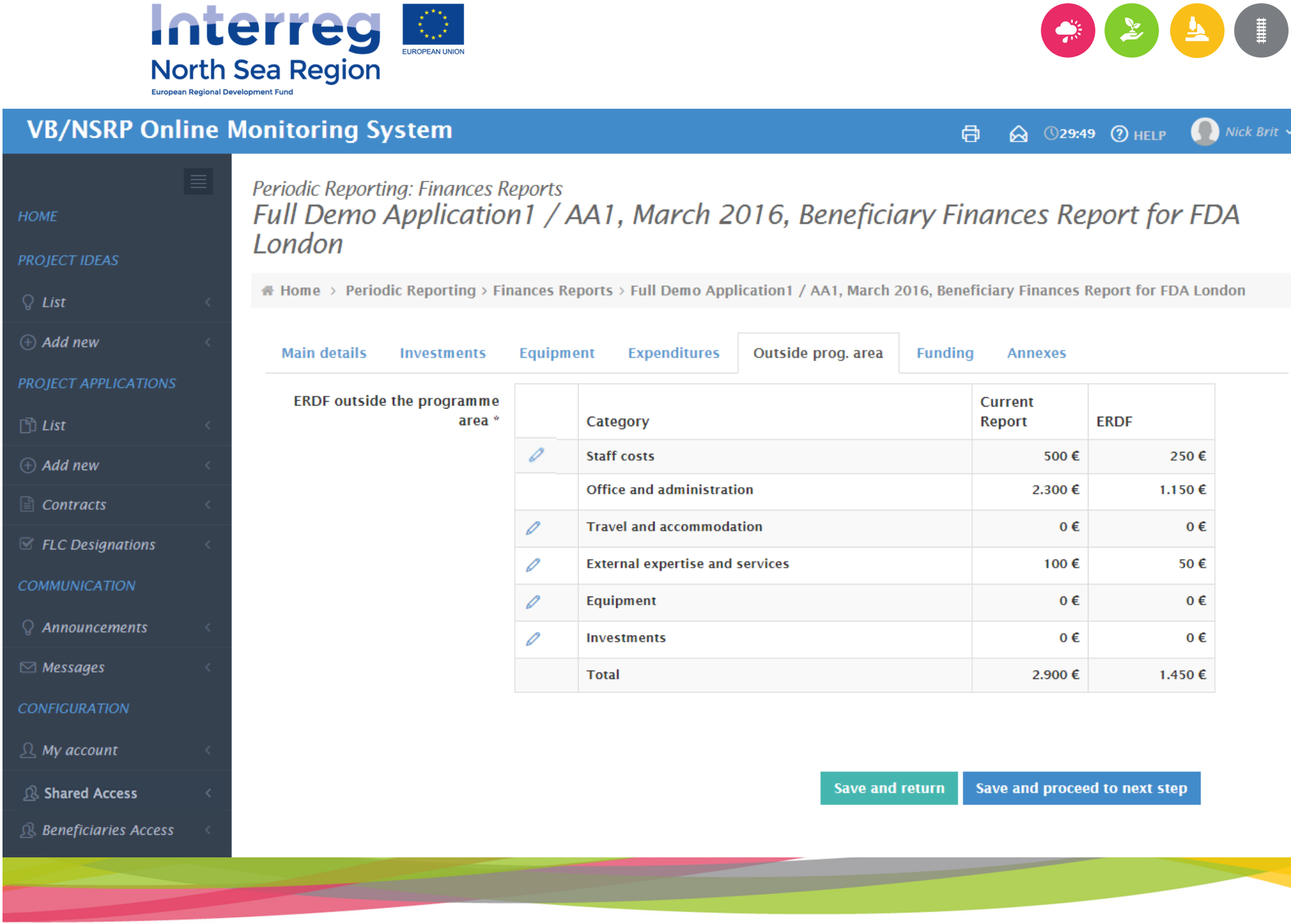
39.000 €
27.050 €
-204.201 €
46.600 €
125.199 €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Main details
Investments
Equipment
Expenditures
Outside prog. area
Funding
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ERDF outside the programme area *
Category
Current Report
ERDF
Staff costs 500 € 250 €
Office and administration 2.300 € 1.150 €
Travel and accommodation 0 € 0 €
External expertise and services 100 € 50 €
Equipment 0 € 0 €
Investments 0 € 0 €
Total 2.900 € 1.450 €
Save and return
Save and proceed to next step

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Periodic Reporting: Finances Reports

Full Demo Application1 / AA1, March 2016, Beneficiary Finances Report for FDA London / Edit Report

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Main details | Investments | Equipment | Expenditures | Outside prog. area | Funding | Annexes

Breakdown of funding sources

Total reported Expenditure (249.801 €) is not equal to the total reported Funding (248.301 €). The difference is 1.500 €. You can not submit this report before correcting this error.

		Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
	Programme Co-funding ERDF	300.000 €	0 €	127.101 €	127.101 €	42%	172.899 €
	ERDF outside the programme area	167.000 €	0 €	2.748 €	2.748 €	0%	-2.748 €
	Beneficiary match-funding	220.000 €	0 €	121.200 €	121.200 €	55%	98.800 €
✎	of which public contribution	120.000 €	0 €	46.200 €	46.200 €	39%	73.800 €
✎	of which private contribution	100.000 €	0 €	75.000 €	75.000 €	75%	25.000 €
	Total Eligible Expenditure	520.000 €	0 €	248.301 €	248.301 €	48%	271.699 €

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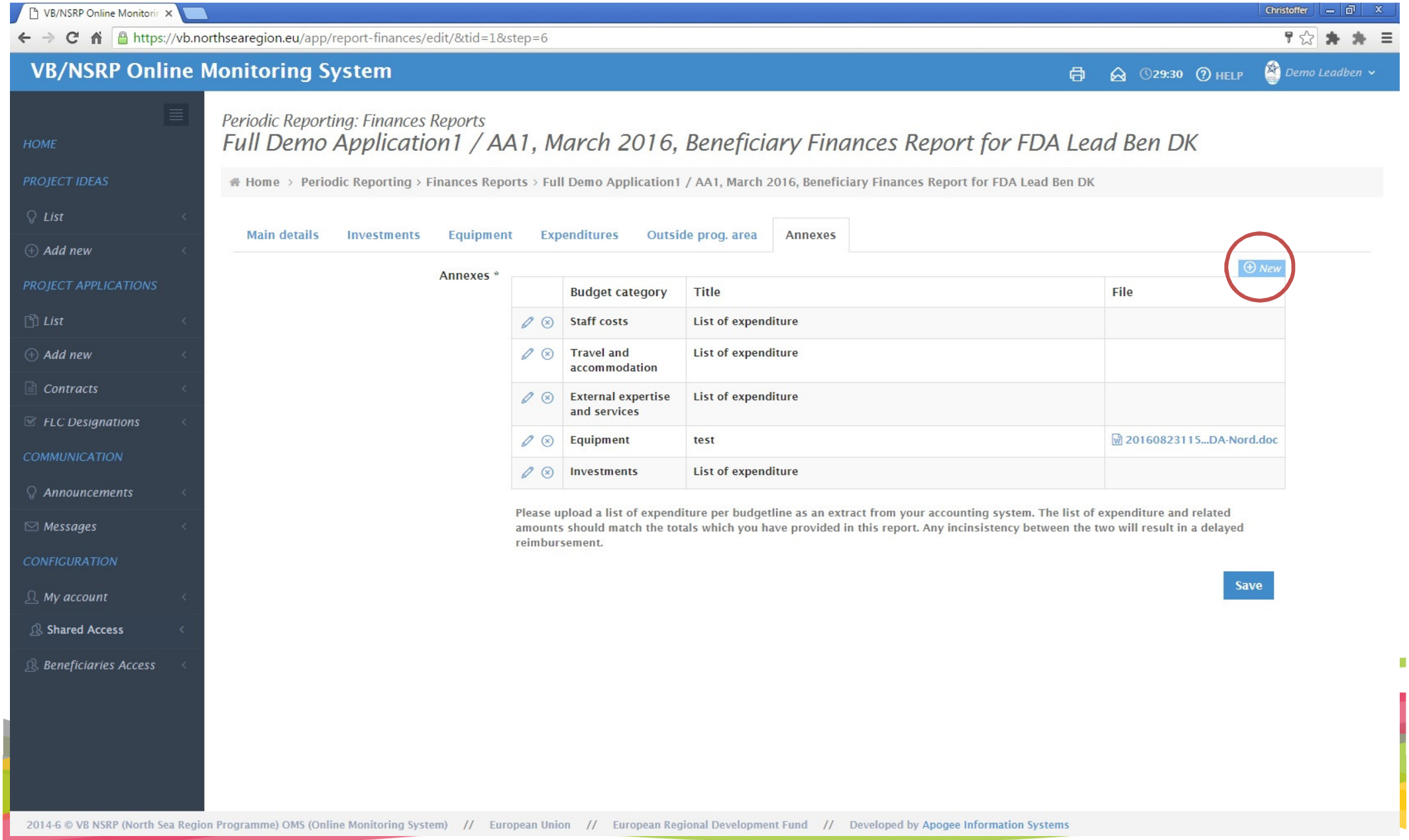
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Main details
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Outside prog. area
Annexes
Annexes *
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Staff costs
List of expenditure
Travel and accommodation
List of expenditure
External expertise and services
List of expenditure
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Investments
List of expenditure
Please upload a list of expenditure per budgetline as an extract from your accounting system. The list of expenditure and related amounts should match the totals which you have provided in this report. Any incinsistency between the two will result in a delayed reimbursement.
Save
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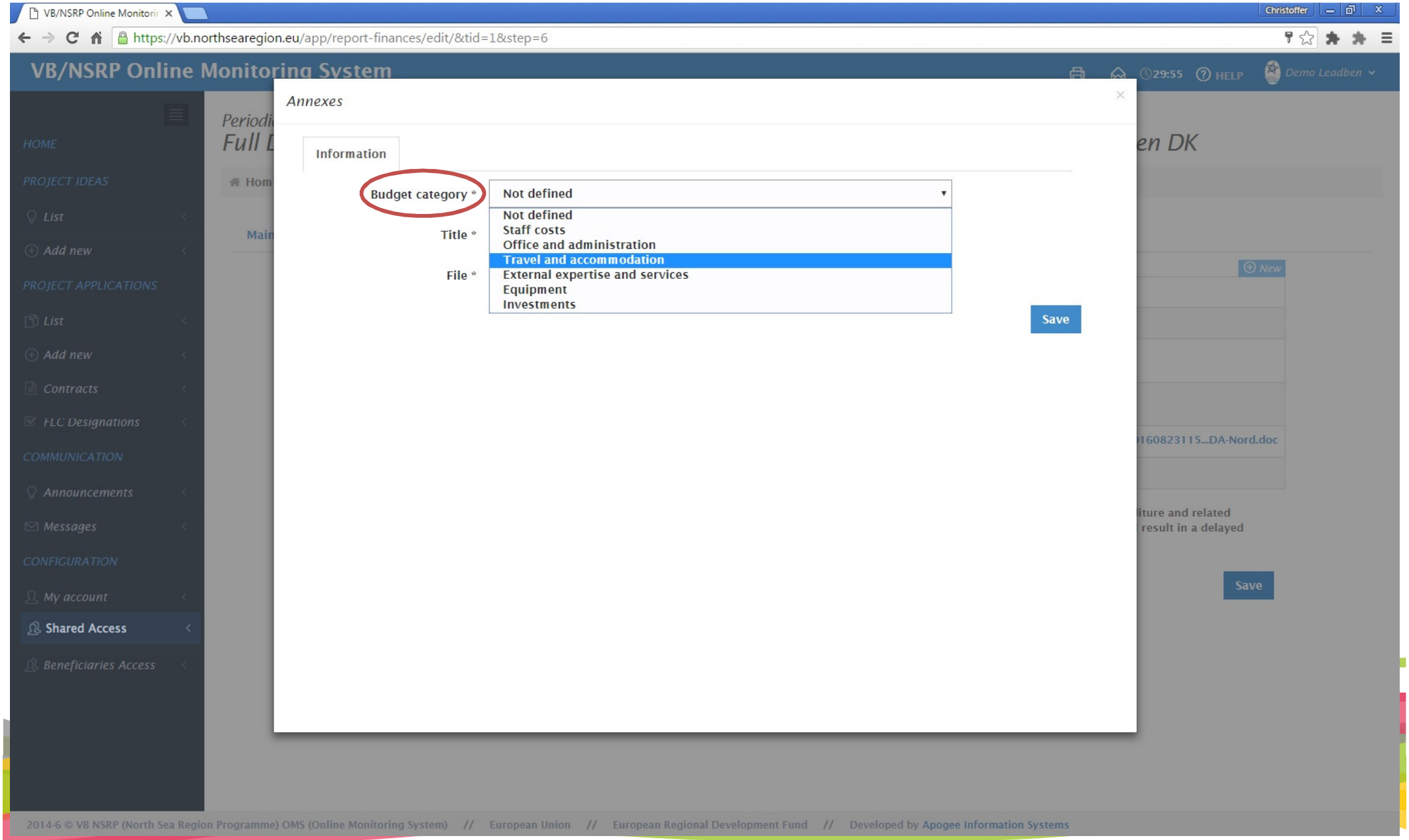
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Travel and accommodation
External expertise and services
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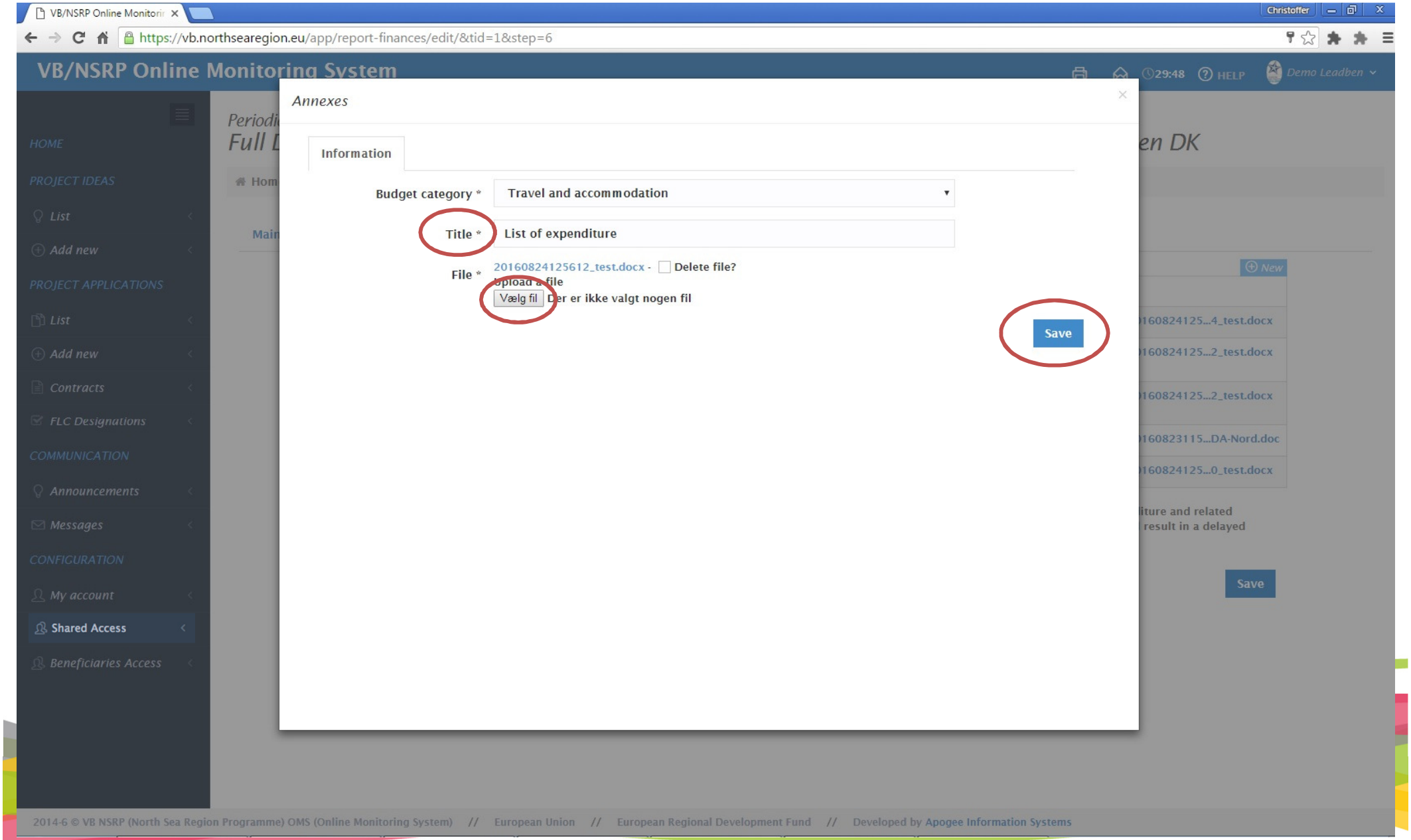
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Travel and accommodation
Title *
List of expenditure
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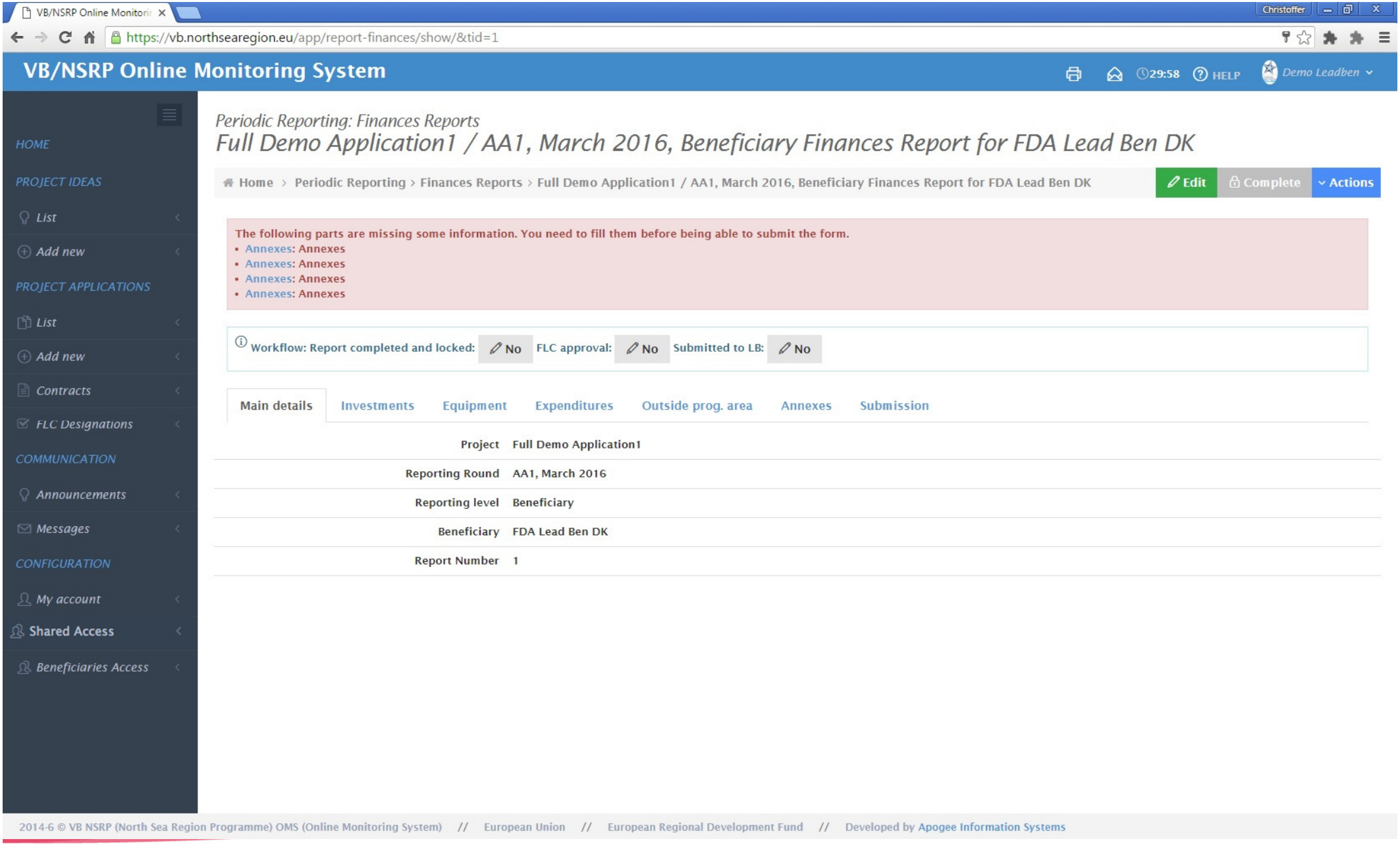
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Edit
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Actions
The following parts are missing some information. You need to fill them before being able to submit the form.
Annexes: Annexes
Annexes: Annexes
Annexes: Annexes
Annexes: Annexes
Workflow: Report completed and locked: No
FLC approval: No
Submitted to LB: No
Main details
Investments
Equipment
Expenditures
Outside prog. area
Annexes
Submission
Project Full Demo Application1
Reporting Round AA1, March 2016
Reporting level Beneficiary
Beneficiary FDA Lead Ben DK
Report Number 1
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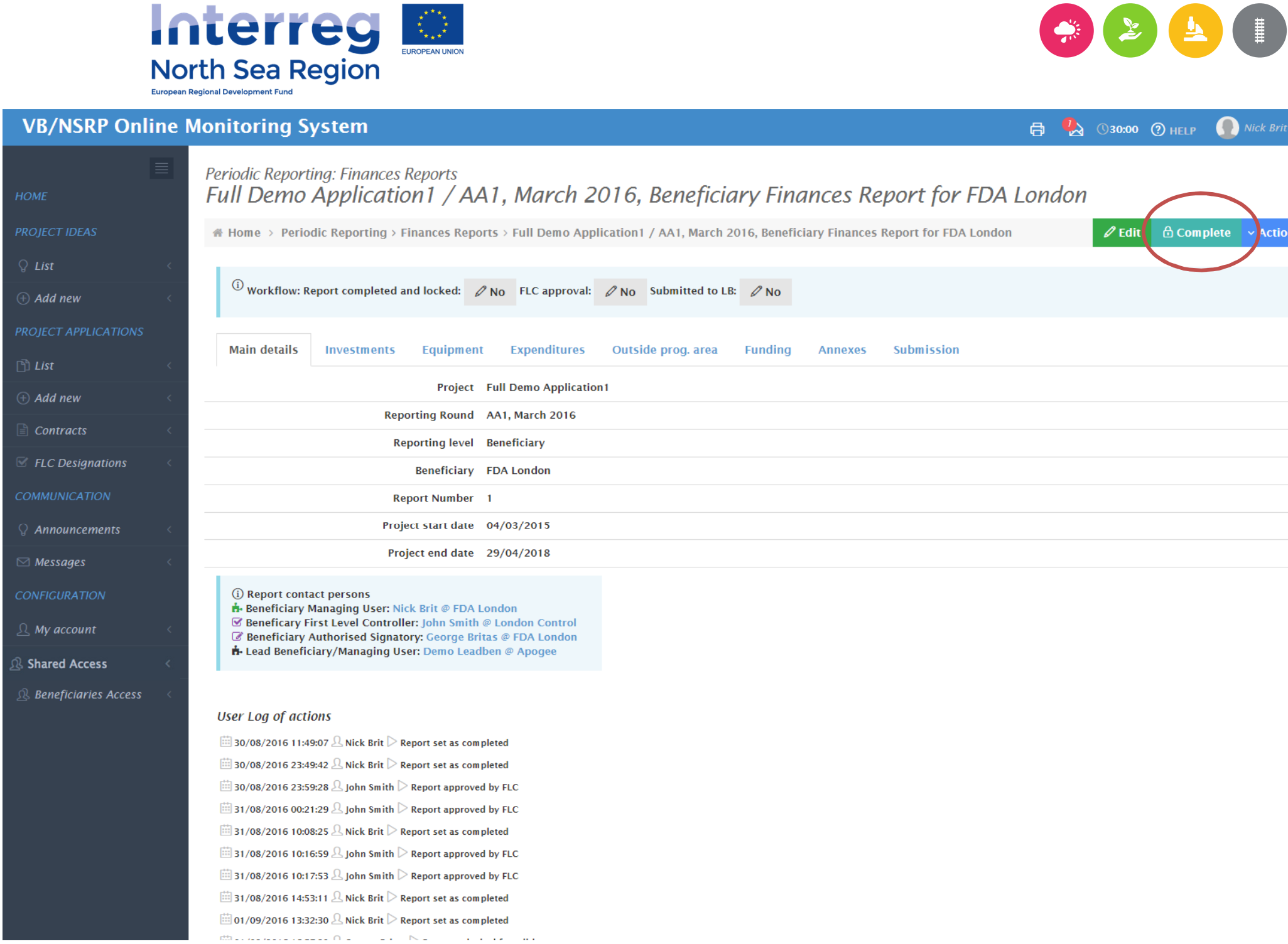
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Reporting level Beneficiary
Beneficiary FDA London
Report Number 1
Project start date 04/03/2015
Project end date 29/04/2018
Report contact persons
Beneficiary Managing User: Nick Brit @ FDA London
Beneficiary First Level Controller: John Smith @ London Control
Beneficiary Authorised Signatory: George Britas @ FDA London
Lead Beneficiary/Managing User: Demo Leadben @ Apogee
User Log of actions
30/08/2016 11:49:07 Nick Brit Report set as completed
30/08/2016 23:49:42 Nick Brit Report set as completed
30/08/2016 23:59:28 John Smith Report approved by FLC
31/08/2016 00:21:29 John Smith Report approved by FLC
31/08/2016 10:08:25 Nick Brit Report set as completed
31/08/2016 10:16:59 John Smith Report approved by FLC
31/08/2016 10:17:53 John Smith Report approved by FLC
31/08/2016 14:53:11 Nick Brit Report set as completed
01/09/2016 13:32:30 Nick Brit Report set as completed

HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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Add new
Contracts
FLC Designations
COMMUNICATION
Announcements
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CONFIGURATION
My account
Shared Access
Beneficiaries Access

Periodic Reporting: Finances Reports

Full Demo Application1 / AA1, March 2016, Beneficiary Finances Report for FDA London

Home > Periodic Reporting > Finances Reports > Full Demo Application1 / AA1, March 2016, Beneficiary Finances Report for FDA London

CONFIRMATION

Complete form

You are completing this report and submitting it to the FLC for approval.

The following users will be notified:

- **Beneficary First Level Controller: John Smith @ London Control**
- **Lead Beneficiary/Managing User: Demo Leadben @ Apogee**

Proceed Cancel

HOME
PROJECT IDEAS
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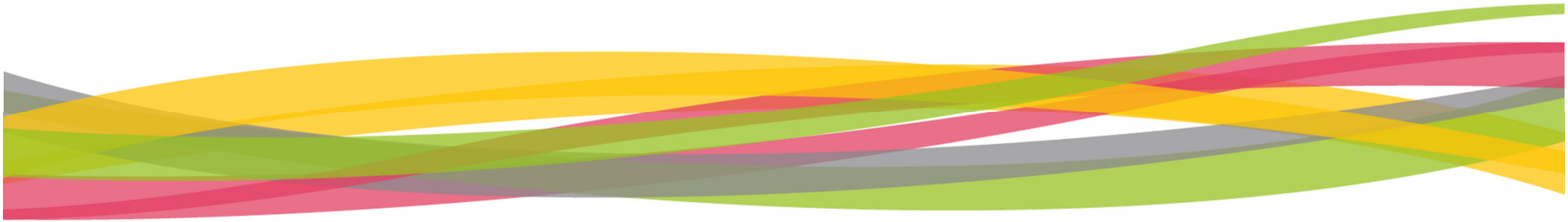
Periodic Reporting: Finances Reports

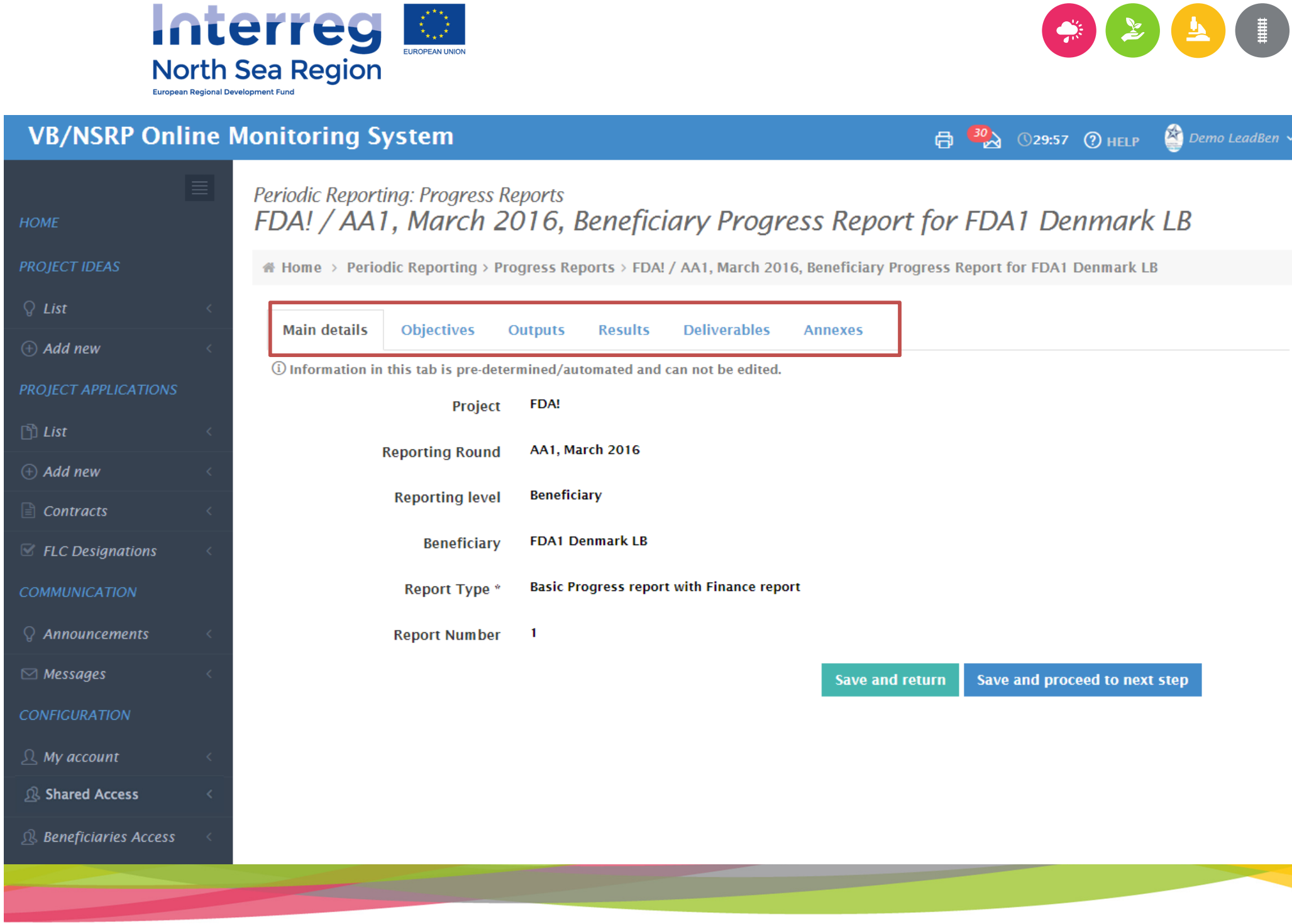
Full Demo Application1 / AA1, March 2016, Beneficiary Finances Report for FDA London

Home › Periodic Reporting › Finances Reports › Full Demo Application1 / AA1, March 2016, Beneficiary Finances Report for FDA London

The form is now set as completed. The FLC has been notified to approve it.

ACTIVITY REPORTING




VB/NSRP Online Monitoring System
30
29:57
HELP
Demo LeadBen
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICATIONS
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Add new
Contracts
FLC Designations
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Messages
CONFIGURATION
My account
Shared Access
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Periodic Reporting: Progress Reports
FDA! / AA1, March 2016, Beneficiary Progress Report for FDA1 Denmark LB
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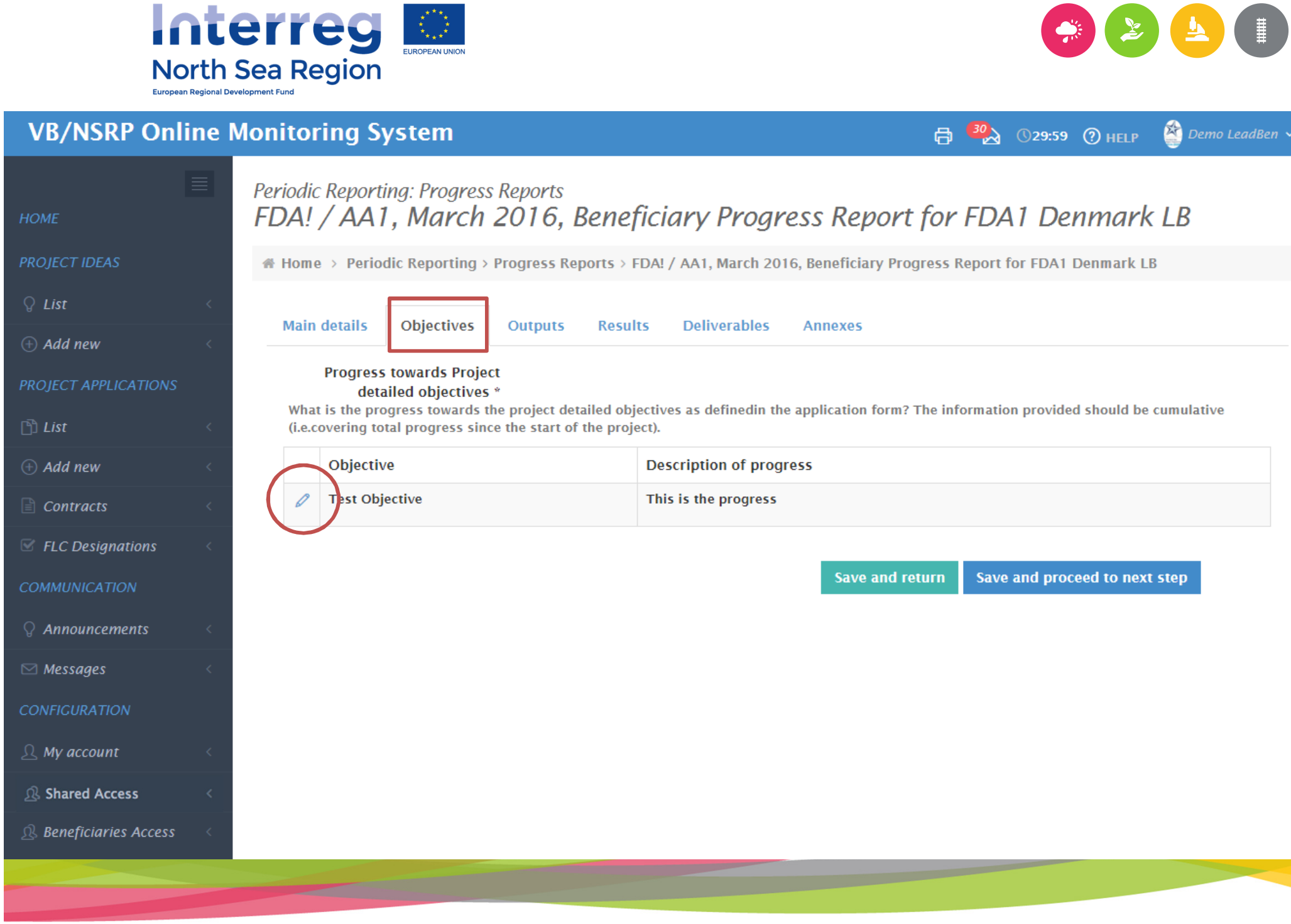
Main details
Objectives
Outputs
Results
Deliverables
Annexes
Information in this tab is pre-determined/automated and can not be edited.
Project
FDA!
Reporting Round
AA1, March 2016
Reporting level
Beneficiary
Beneficiary
FDA1 Denmark LB
Report Type *
Basic Progress report with Finance report
Report Number
1
Save and return
Save and proceed to next step


Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
30
29:59
HELP
Demo LeadBen
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Main details
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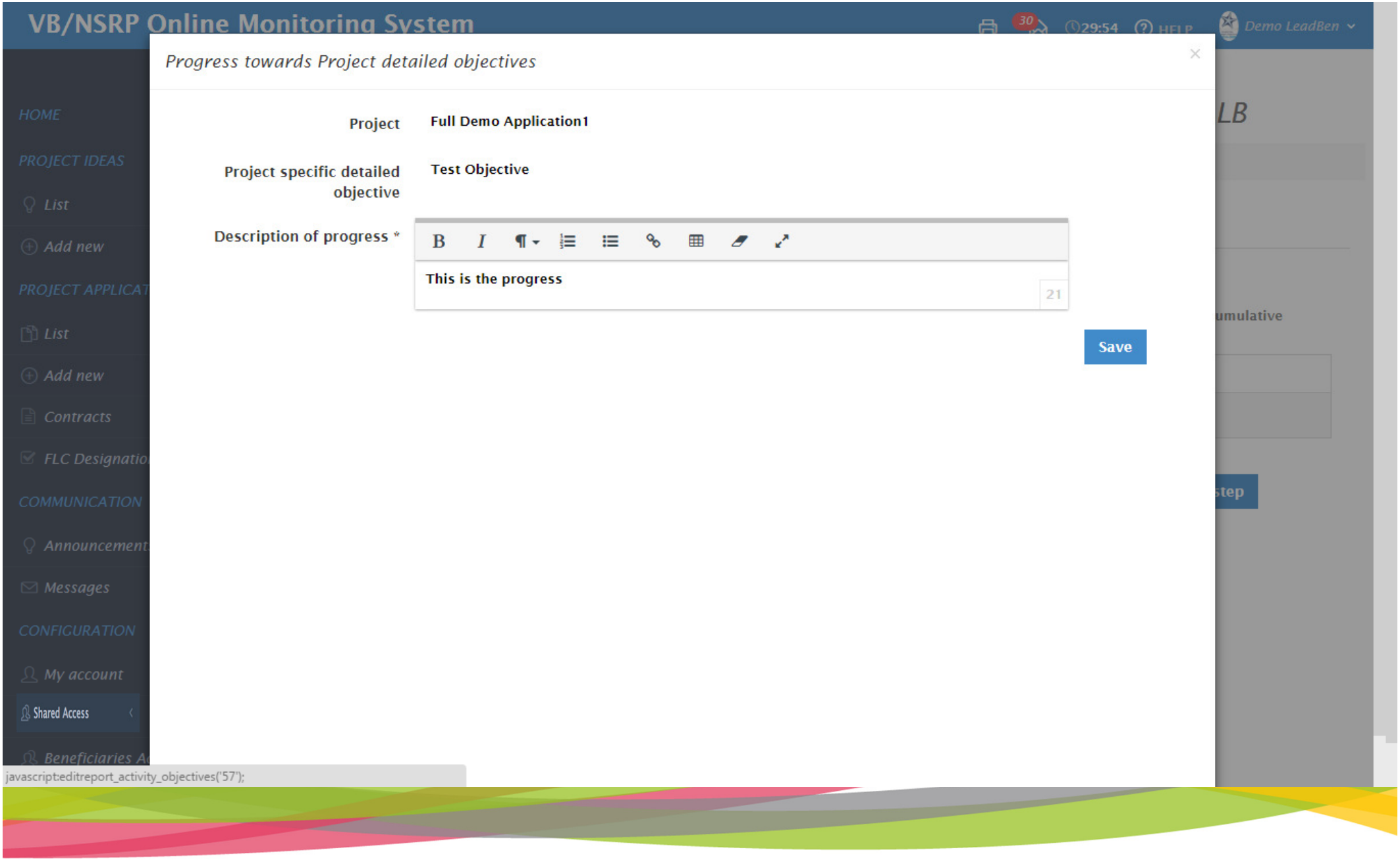
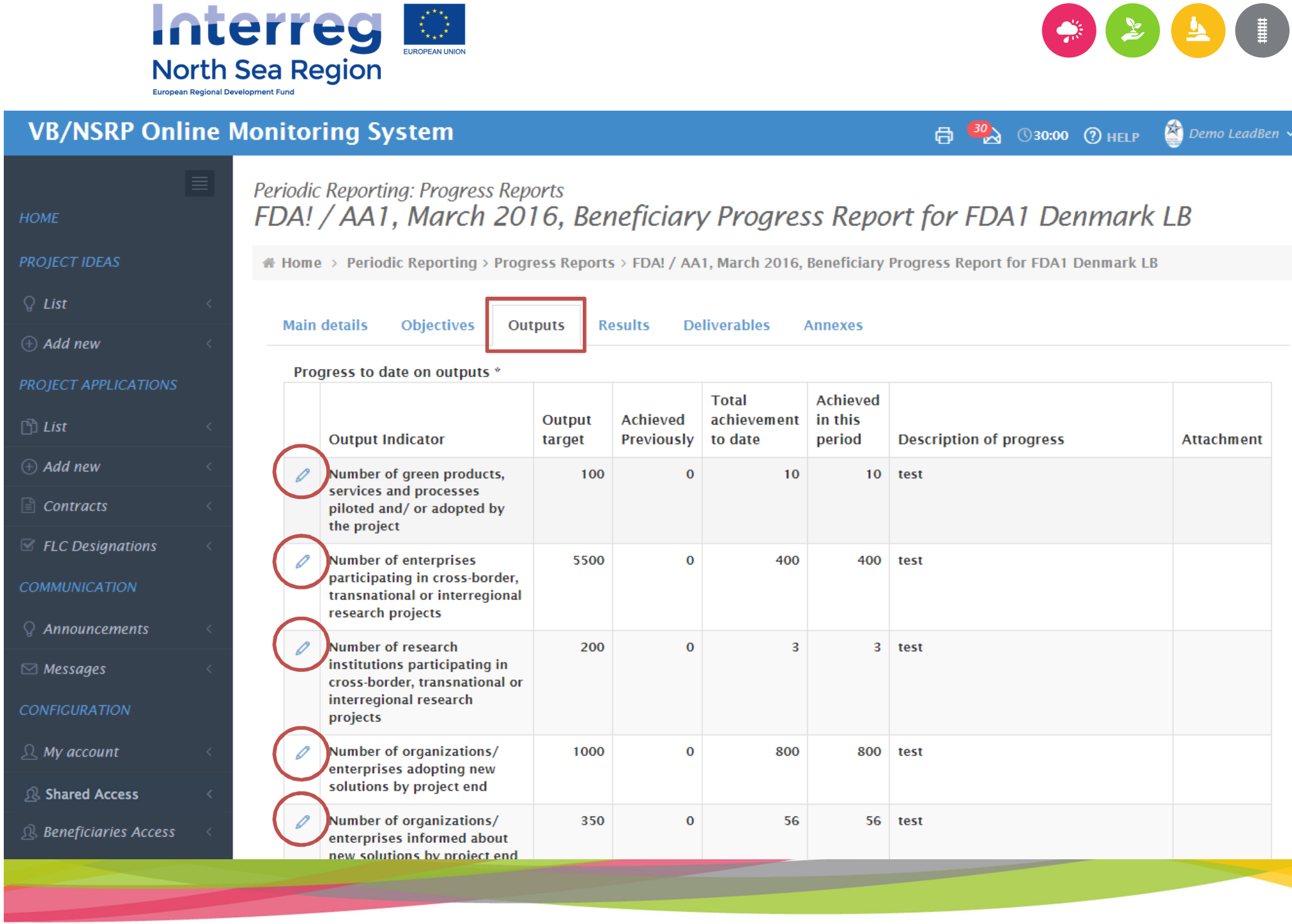
Progress towards Project detailed objectives *
What is the progress towards the project detailed objectives as definedin the application form? The information provided should be cumulative (i.e.covering total progress since the start of the project).
Objective
Description of progress
Test Objective
This is the progress
Save and return
Save and proceed to next step


VB/NSRP Online Monitoring System
30
29:54
HELP
Demo LeadBen
HOME
PROJECT IDEAS
List
Add new
PROJECT APPLICAT
List
Add new
Contracts
FLC Designatio
COMMUNICATION
Announcement
Messages
CONFIGURATION
My account
Shared Access
Beneficiaries A
Progress towards Project detailed objectives
Project
Full Demo Application1
Project specific detailed objective
Test Objective
Description of progress *
This is the progress
21
Save
javascript:editreport_activity_objectives('57');


Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
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HELP
Demo LeadBen
HOME
PROJECT IDEAS
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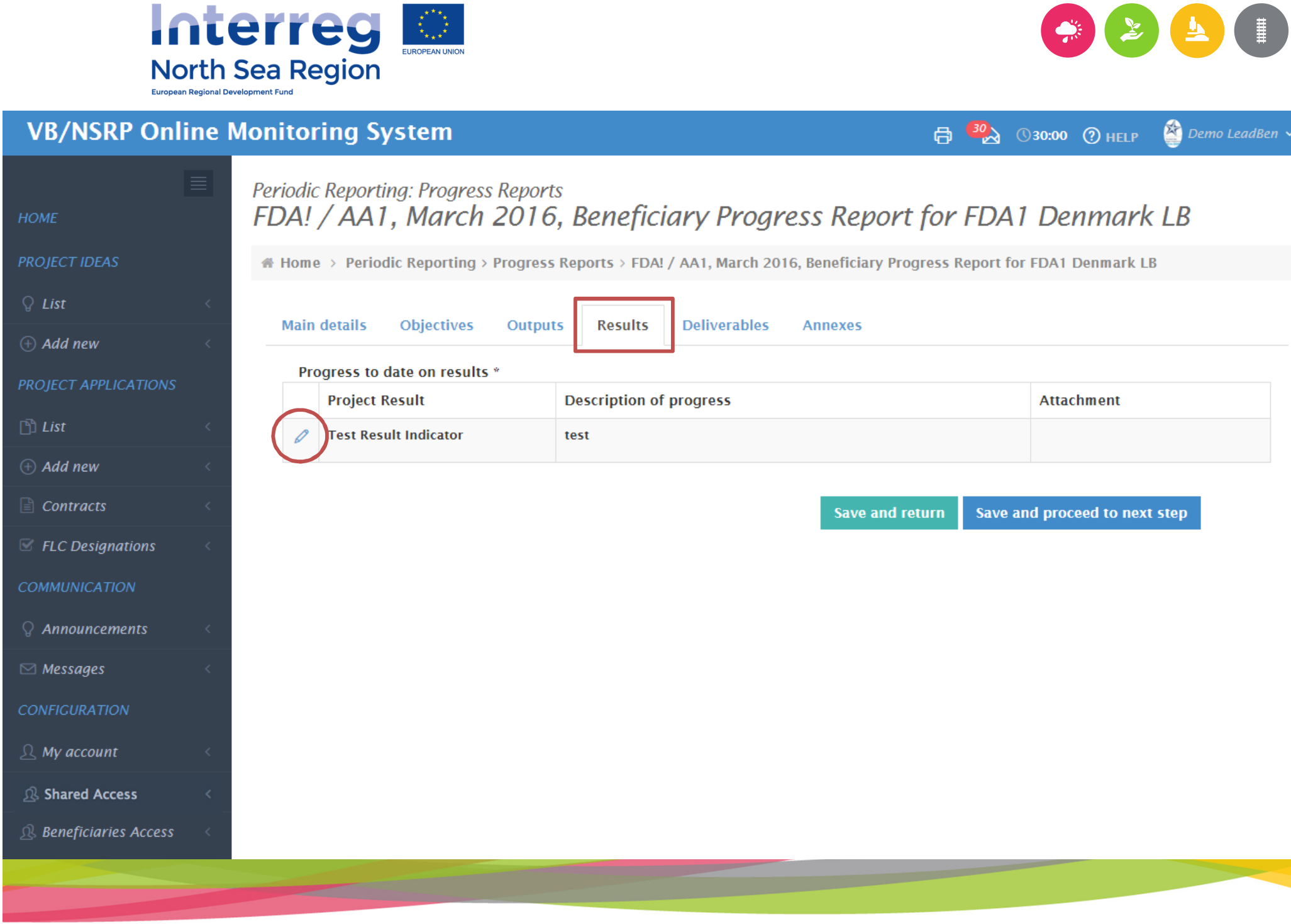
Progress to date on outputs *
Output Indicator
Output target
Achieved Previously
Total achievement to date
Achieved in this period
Description of progress
Attachment
Number of green products, services and processes piloted and/ or adopted by the project
100
0
10
10
test
Number of enterprises participating in cross-border, transnational or interregional research projects
5500
0
400
400
test
Number of research institutions participating in cross-border, transnational or interregional research projects
200
0
3
3
test
Number of organizations/ enterprises adopting new solutions by project end
1000
0
800
800
test
Number of organizations/ enterprises informed about new solutions by project end
350
0
56
56
test


VB/NSRP Online Monitoring System
30
30:00
HELP
Demo LeadBen
HOME
PROJECT IDEAS
List
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PROJECT APPLICATIONS
List
Add new
Contracts
FLC Designations
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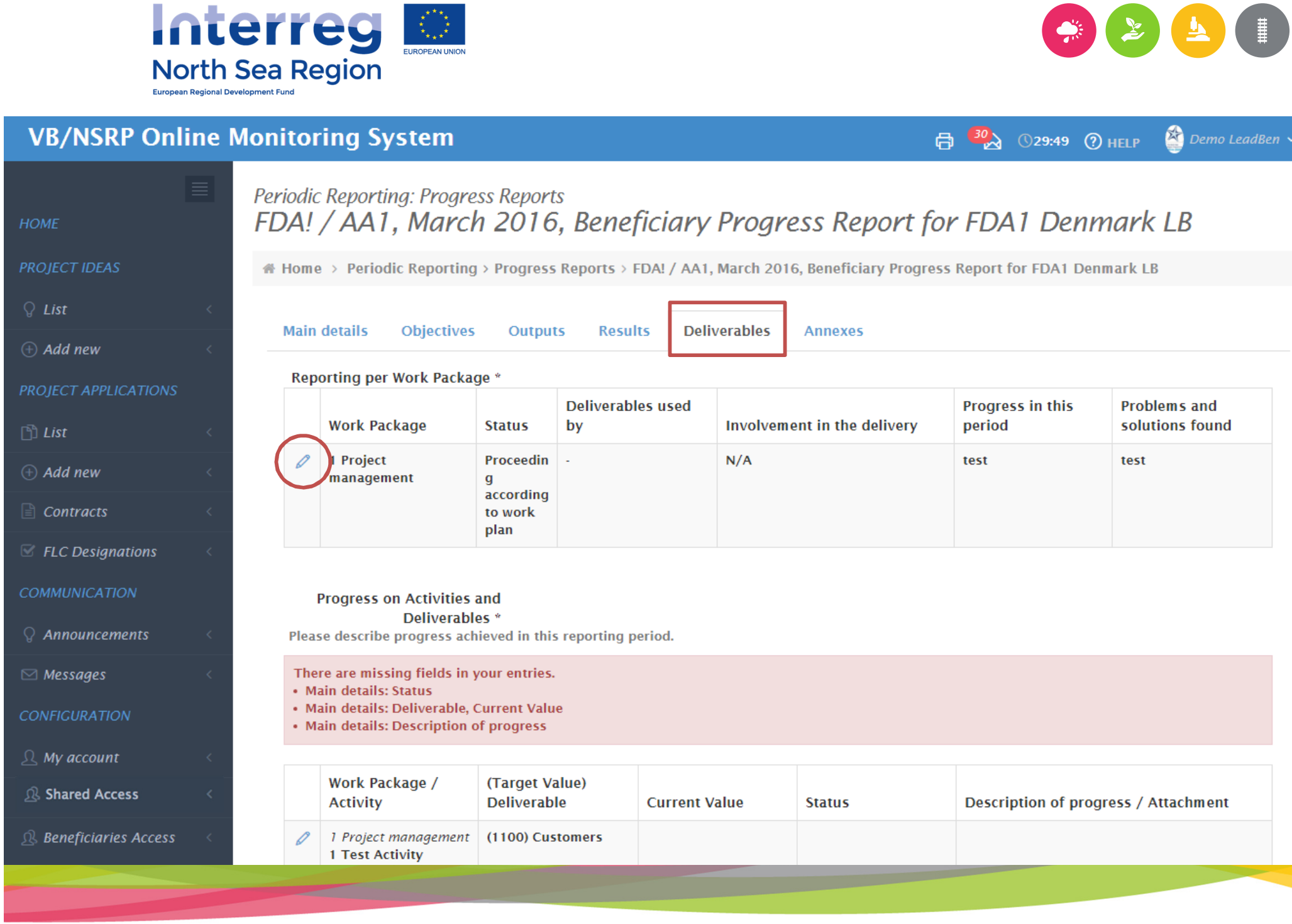
Annexes
Progress to date on results *
Project Result
Description of progress
Attachment
Test Result Indicator
test
Save and return
Save and proceed to next step


VB/NSRP Online Monitoring System
30
29:49
HELP
Demo LeadBen
HOME
PROJECT IDEAS
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PROJECT APPLICATIONS
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Add new
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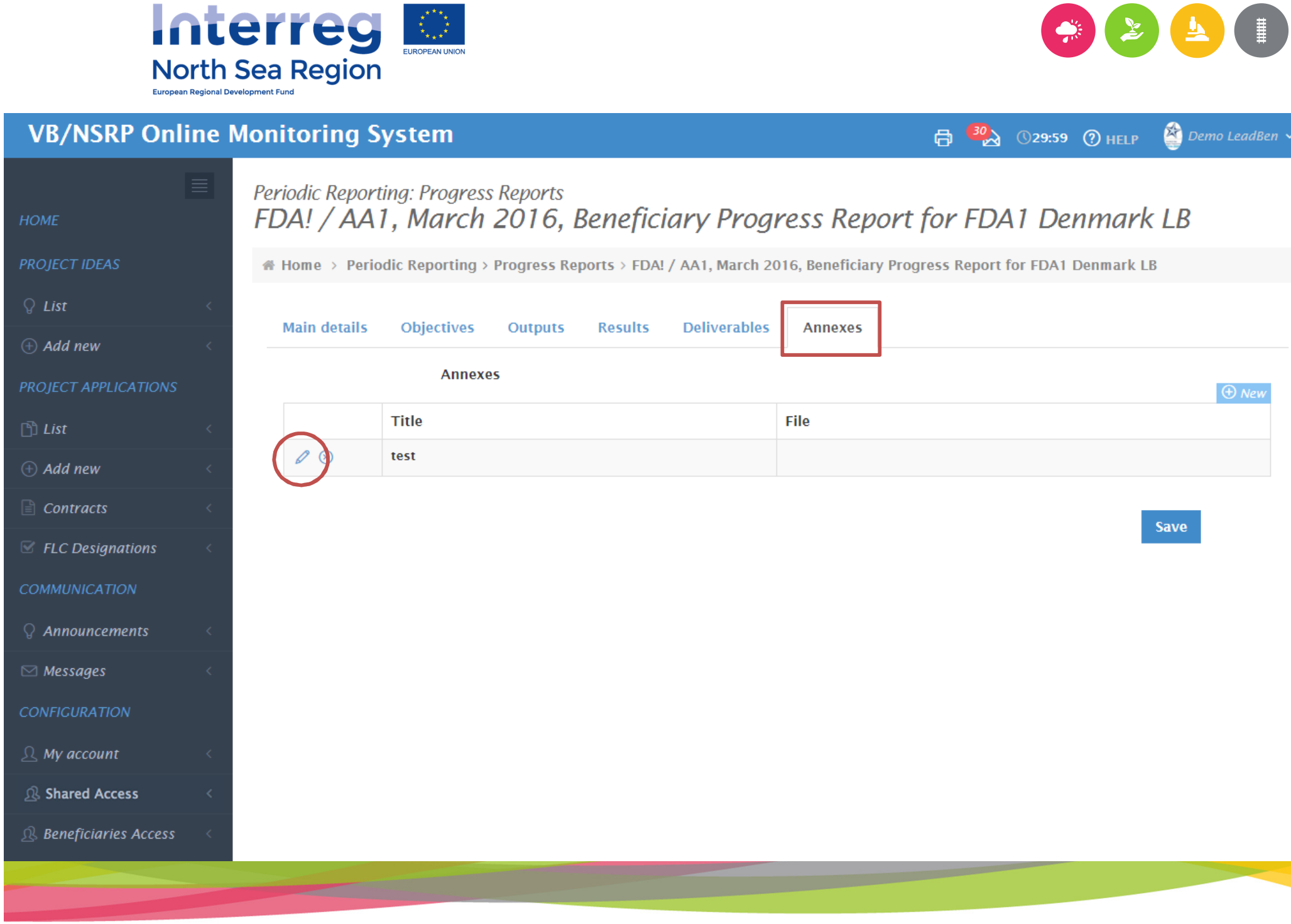
Deliverables
Annexes
Reporting per Work Package *
Work Package
Status
Deliverables used by
Involvement in the delivery
Progress in this period
Problems and solutions found
1 Project management
Proceeding according to work plan
-
N/A
test
test
Progress on Activities and Deliverables *
Please describe progress achieved in this reporting period.
There are missing fields in your entries.
• Main details: Status
• Main details: Deliverable, Current Value
• Main details: Description of progress
Work Package / Activity
(Target Value) Deliverable
Current Value
Status
Description of progress / Attachment
1 Project management
1 Test Activity
(1100) Customers


VB/NSRP Online Monitoring System
30
29:59
HELP
Demo LeadBen
HOME
PROJECT IDEAS
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PROJECT APPLICATIONS
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Contracts
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Main details
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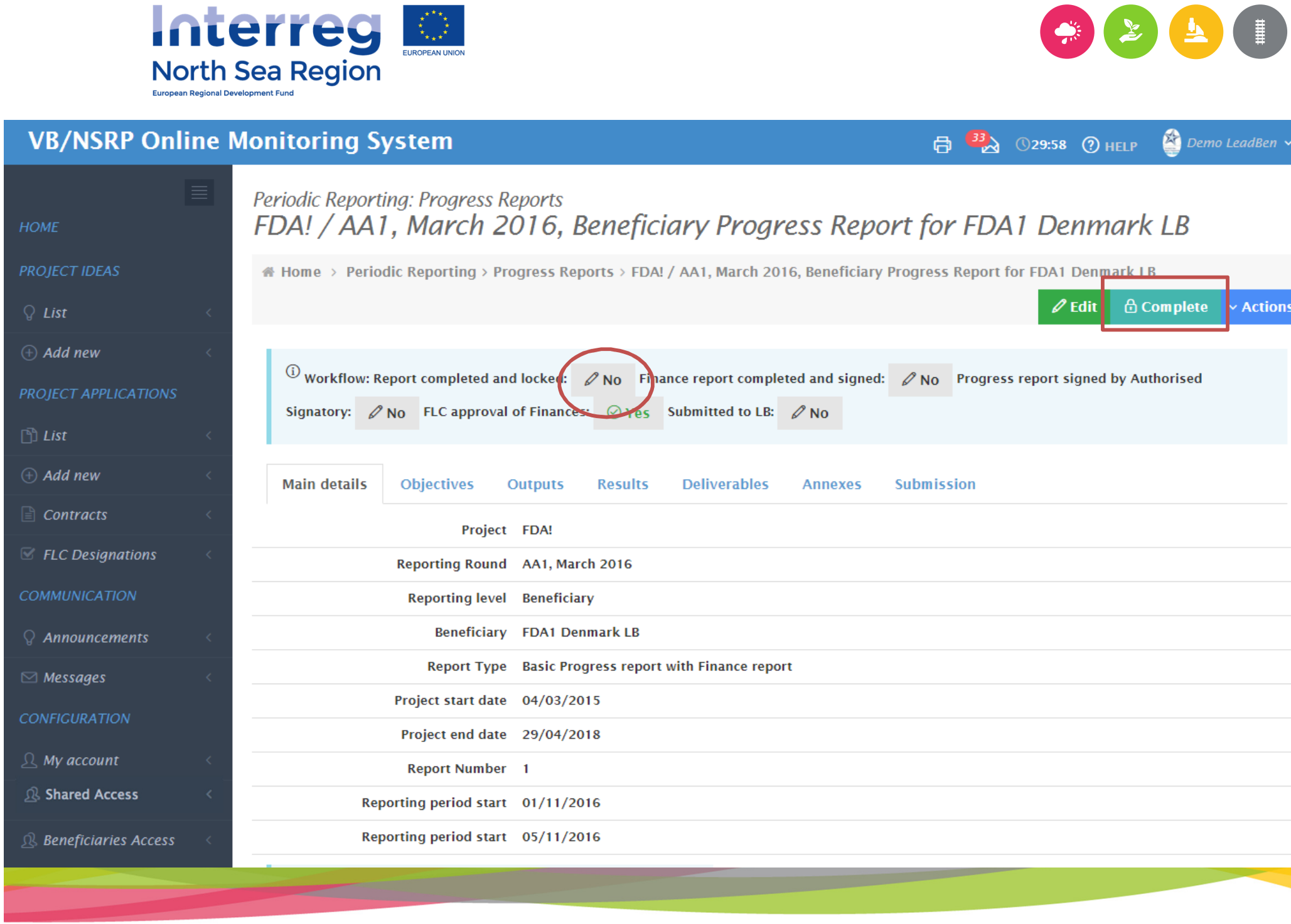
Results
Deliverables
Annexes
Annexes
New
Title
File
test
Save


VB/NSRP Online Monitoring System
33
29:58
HELP
Demo LeadBen
HOME
PROJECT IDEAS
List
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PROJECT APPLICATIONS
List
Add new
Contracts
FLC Designations
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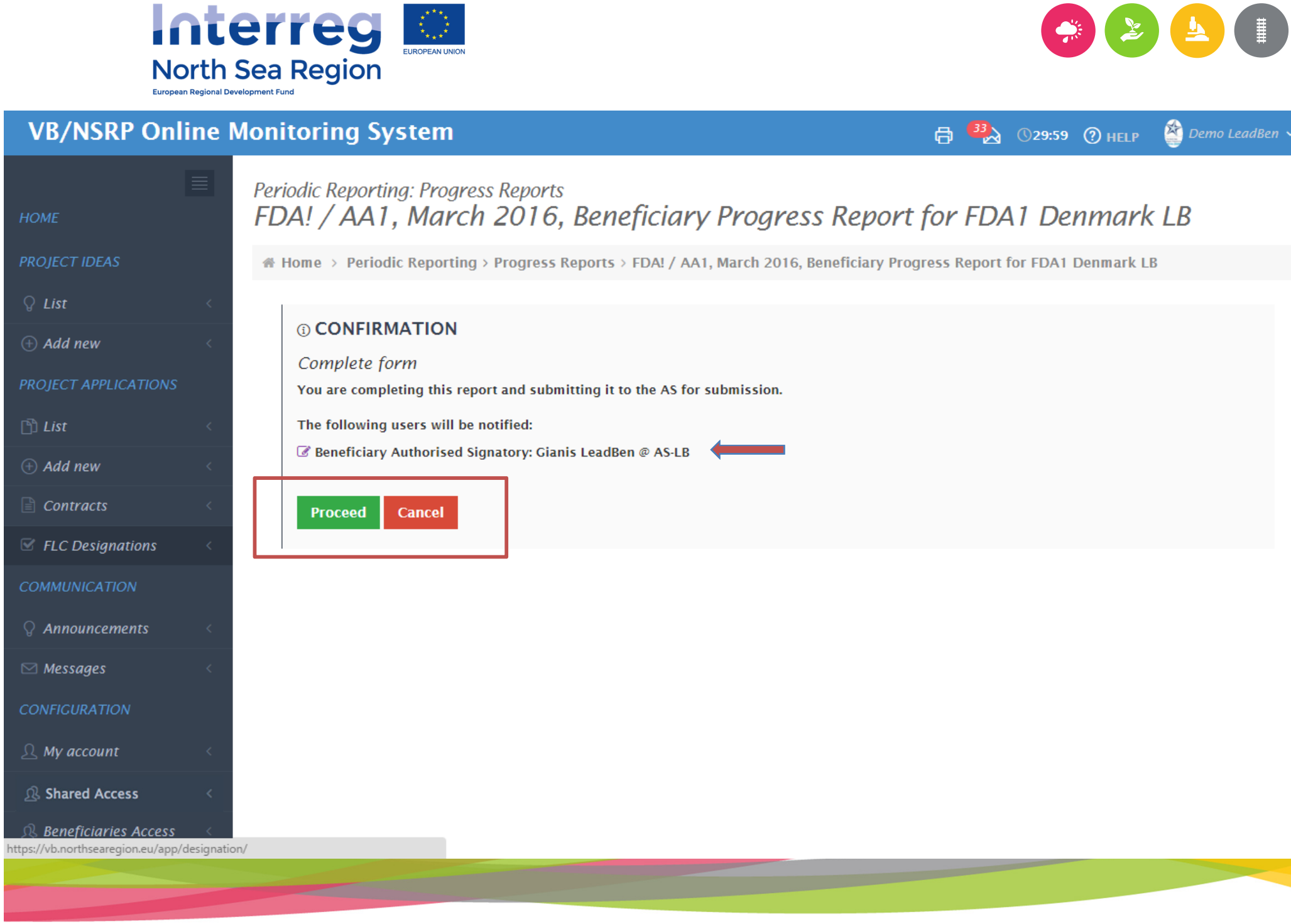
CONFIGURATION
My account
Shared Access
Beneficiaries Access
Periodic Reporting: Progress Reports
FDA! / AA1, March 2016, Beneficiary Progress Report for FDA1 Denmark LB
Home > Periodic Reporting > Progress Reports > FDA! / AA1, March 2016, Beneficiary Progress Report for FDA1 Denmark LB
Edit
Complete
Actions
Workflow: Report completed and locked: No
Finance report completed and signed: No
Progress report signed by Authorised Signatory: No
FLC approval of Finances: Yes
Submitted to LB: No
Main details
Objectives
Outputs
Results
Deliverables
Annexes
Submission
Project FDA!
Reporting Round AA1, March 2016
Reporting level Beneficiary
Beneficiary FDA1 Denmark LB
Report Type Basic Progress report with Finance report
Project start date 04/03/2015
Project end date 29/04/2018
Report Number 1
Reporting period start 01/11/2016
Reporting period start 05/11/2016


VB/NSRP Online Monitoring System
33
29:59
HELP
Demo LeadBen
HOME
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Add new
PROJECT APPLICATIONS
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Add new
Contracts
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Messages
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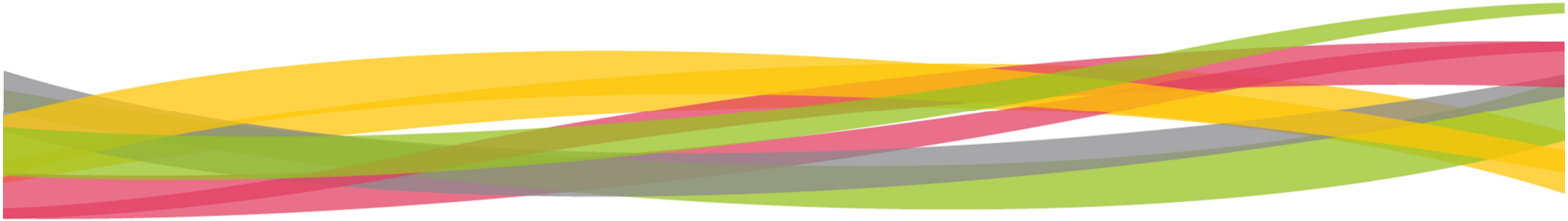
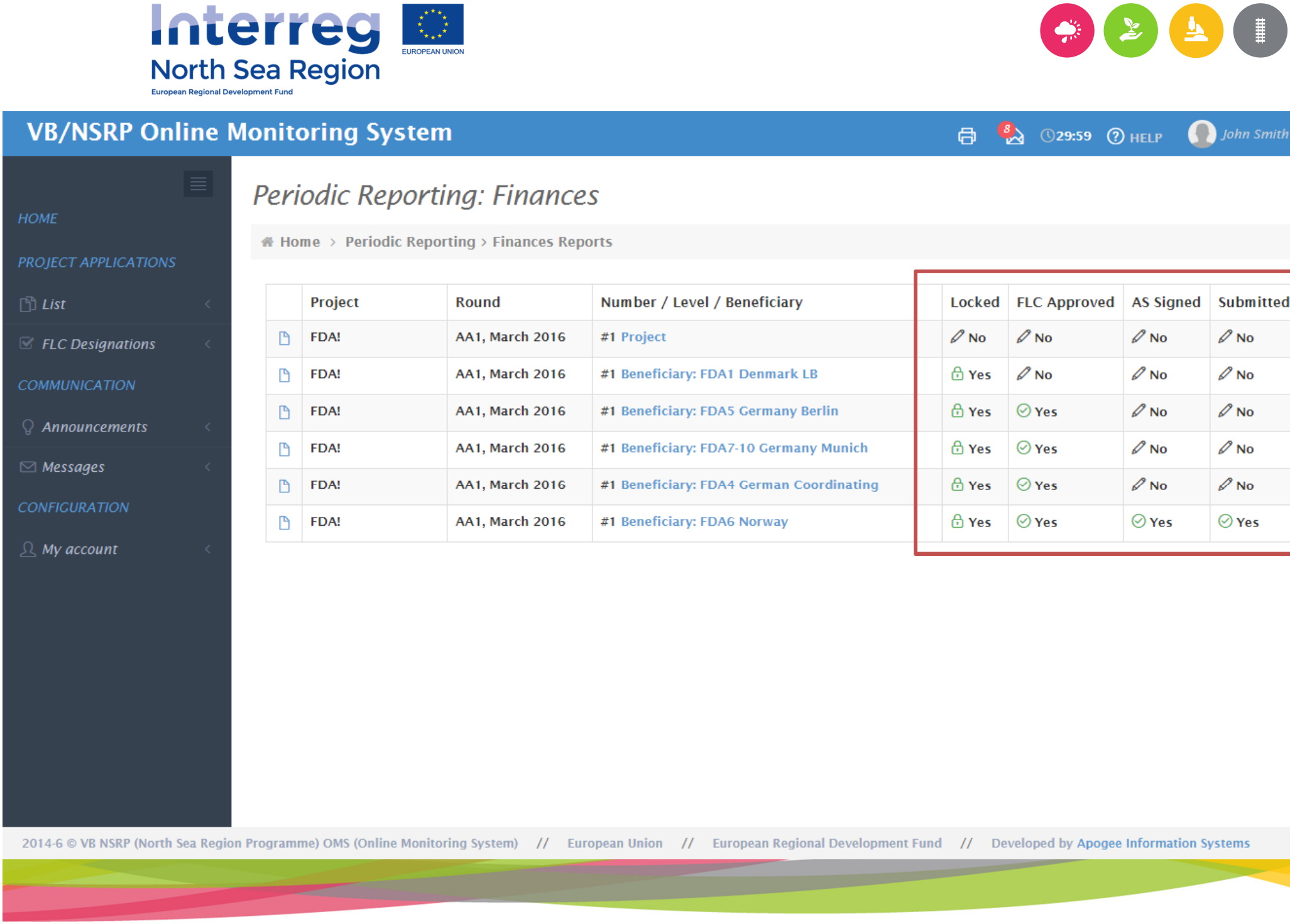
Shared Access
Beneficiaries Access
Periodic Reporting: Progress Reports
FDA! / AA1, March 2016, Beneficiary Progress Report for FDA1 Denmark LB
Home > Periodic Reporting > Progress Reports > FDA! / AA1, March 2016, Beneficiary Progress Report for FDA1 Denmark LB
CONFIRMATION
Complete form
You are completing this report and submitting it to the AS for submission.
The following users will be notified:
Beneficiary Authorised Signatory: Gianis LeadBen @ AS-LB
Proceed
Cancel
https://vb.northsearegion.eu/app/designation/

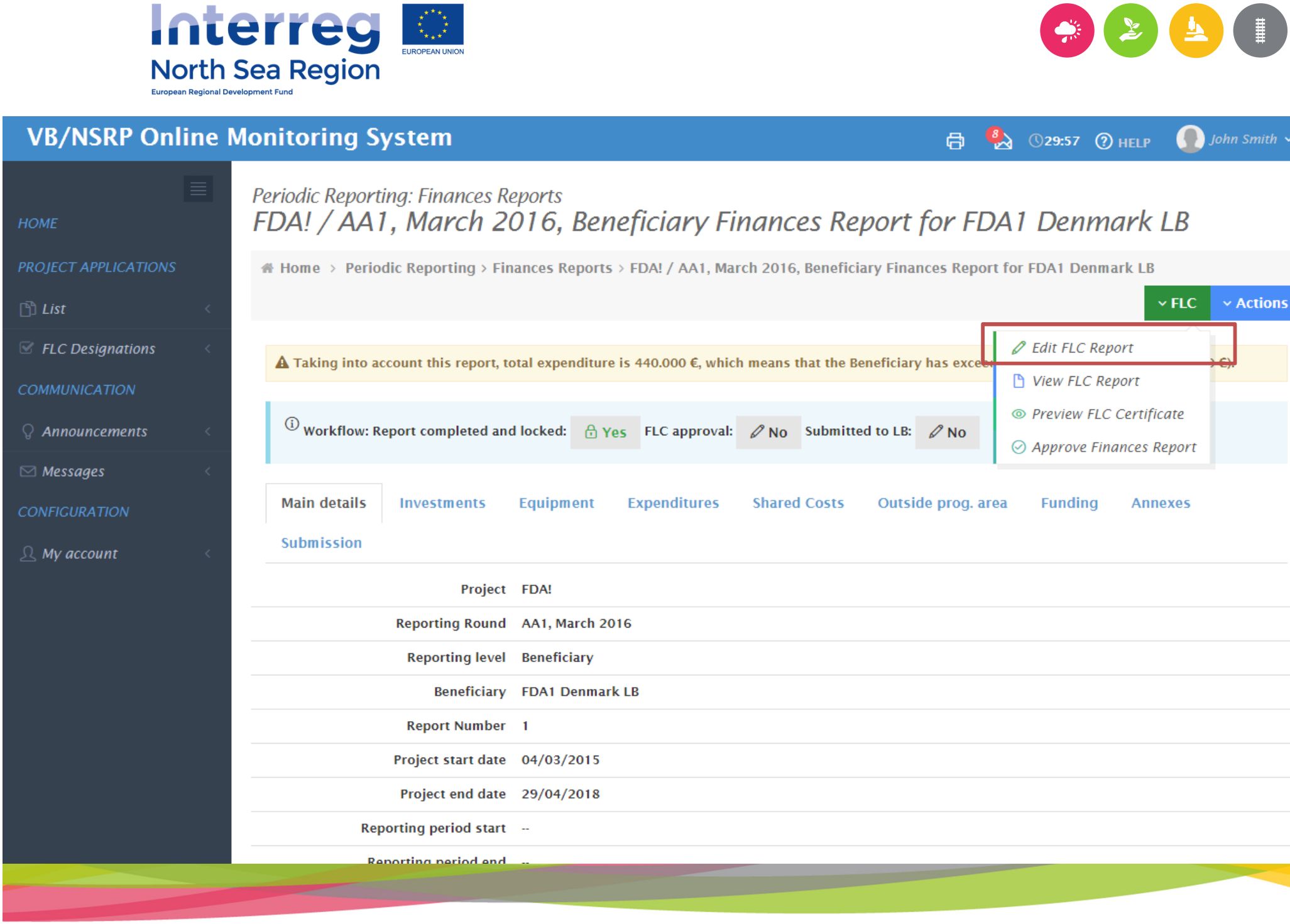
First Level Control

How the First Level Control operate the Online Monitoring System



Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
29:53
HELP
John Smith
HOME
PROJECT APPLICATIONS
List
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Message: Request to approve Periodic Finance Report
Home › Messages › Inbox › Request to approve Periodic Finance Report
Request to approve Periodic Finance Report
Reply
Reply to all
Forward
Recipients
From Nick Brit @ FDA London
Sent to User(s) John Smith @ London Control
Sent on 31/08/2016 14:53:11
Message
Subject Request to approve Periodic Finance Report
Message Dear sir/madam,
user Nick Brit has requested you to approve a Periodic Finance Report of project Full Demo Application1, in regards to beneficiary FDA London.
Please access https://vb.northsearegion.eu/app/report-finances/ to check the contents of the report.
Thank you
//
Automated message by NSRP/VB OMS
Attachment
Message ID


Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
8
29:59
HELP
John Smith
HOME
PROJECT APPLICATIONS
List
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Periodic Reporting: Finances
Home › Periodic Reporting › Finances Reports
Project | Round | Number / Level / Beneficiary | Locked | FLC Approved | AS Signed | Submitted
FDA! | AA1, March 2016 | #1 Project | No | No | No | No
FDA! | AA1, March 2016 | #1 Beneficiary: FDA1 Denmark LB | Yes | No | No | No
FDA! | AA1, March 2016 | #1 Beneficiary: FDA5 Germany Berlin | Yes | Yes | No | No
FDA! | AA1, March 2016 | #1 Beneficiary: FDA7-10 Germany Munich | Yes | Yes | No | No
FDA! | AA1, March 2016 | #1 Beneficiary: FDA4 German Coordinating | Yes | Yes | No | No
FDA! | AA1, March 2016 | #1 Beneficiary: FDA6 Norway | Yes | Yes | Yes | Yes
2014-6 © VB NSRP (North Sea Region Programme) OMS (Online Monitoring System) // European Union // European Regional Development Fund // Developed by Apogee Information Systems


VB/NSRP Online Monitoring System
8
29:57
HELP
John Smith
HOME
PROJECT APPLICATIONS
List
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Periodic Reporting: Finances Reports
FDA! / AA1, March 2016, Beneficiary Finances Report for FDA1 Denmark LB
Home > Periodic Reporting > Finances Reports > FDA! / AA1, March 2016, Beneficiary Finances Report for FDA1 Denmark LB
FLC
Actions
Edit FLC Report
View FLC Report
Preview FLC Certificate
Approve Finances Report
Taking into account this report, total expenditure is 440.000 €, which means that the Beneficiary has exce
Workflow: Report completed and locked: Yes
FLC approval: No
Submitted to LB: No
Main details
Investments
Equipment
Expenditures
Shared Costs
Outside prog. area
Funding
Annexes
Submission
Project FDA!
Reporting Round AA1, March 2016
Reporting level Beneficiary
Beneficiary FDA1 Denmark LB
Report Number 1
Project start date 04/03/2015
Project end date 29/04/2018
Reporting period start --

Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
VB/NSRP Online Monitoring System
8
29:51
HELP
John Smith
HOME
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FDA! / AA1, March 2016, FLC Report for FDA1 Denmark LB
Home › Periodic Reporting › Finances Reports › FDA! / AA1, March 2016, FLC Report for FDA1 Denmark LB
For rules on eligibility of costs please see Fact Sheet 1
Project
FDA!
Finance Report Number
1
Name of controlled project beneficiary
FDA1 Denmark LB
Verification
General methodology *
Desk-based
On-the-spot
Other
2 are checked, select up to 2
(If 'other') Please describe
Method used for the verification
(if on-the-spot) Start date of on-the-spot verification
2016-11-06
(if on-the-spot) End date of on-
2016-11-10

End of the control work

Expenditure declared and certified by budget line

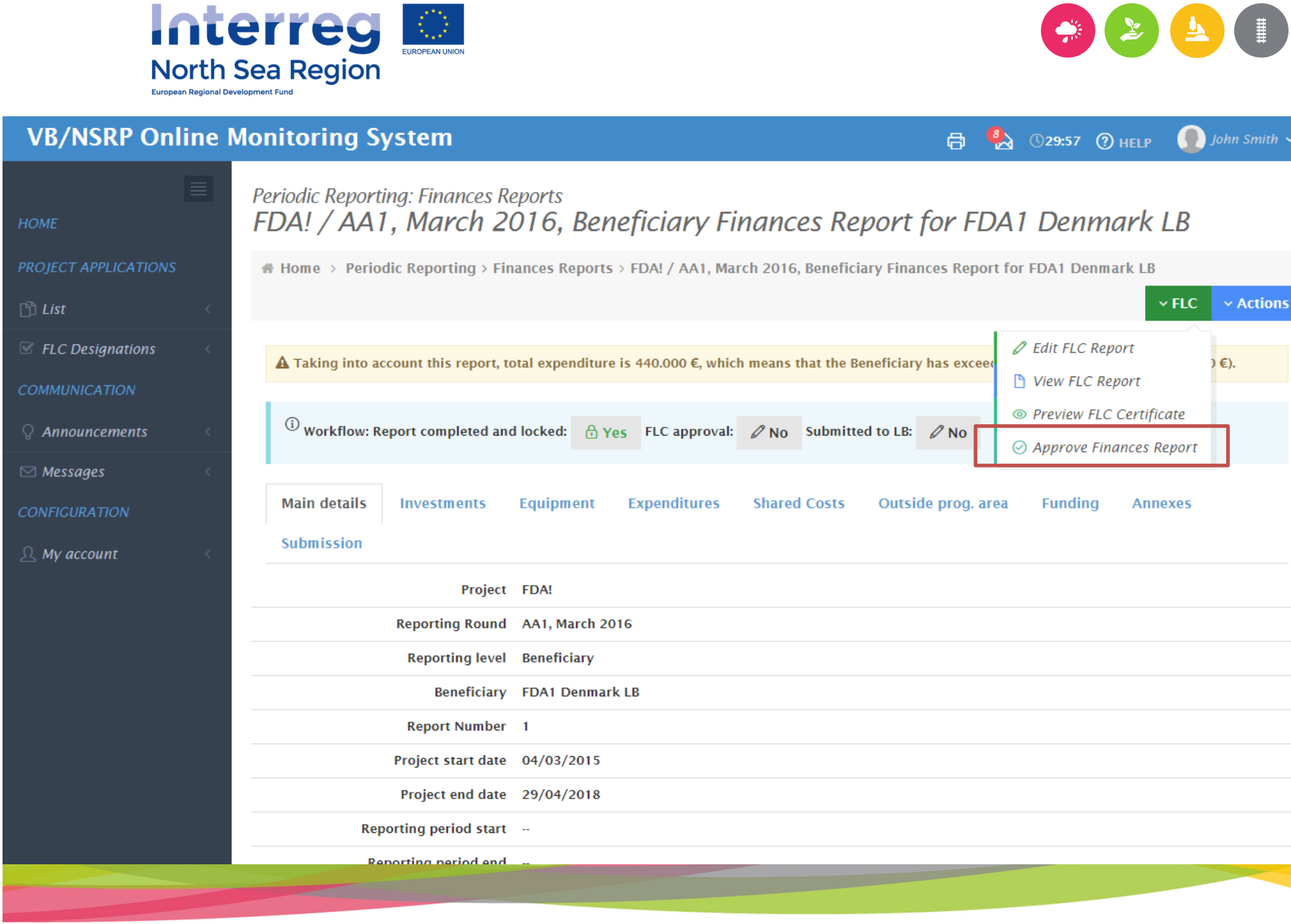
Certified expenditure should equal Declared expenditure unless ineligible expenditure was found during verification which has been deducted. These deductions should be described below in the section entitled Findings, Conclusions and Follow up Measures per budget category.

Staff costs *	1500000 €	(Only integers numbers accepted, no commas or dots.)
	Declared: 200000 € Difference: -1300000 € Certified in % to declared: 750 %	
Office and administration *	250000 €	(Only integers numbers accepted, no commas or dots.)
	Declared: 30000 € Difference: -220000 € Certified in % to declared: 833 %	
Travel and accommodation *	50000 €	(Only integers numbers accepted, no commas or dots.)
	Declared: 50000 € Difference: 0 € Certified in % to declared: 100 %	
External expertise and services *	100000 €	(Only integers numbers accepted, no commas or dots.)
	Declared: 100000 € Difference: 0 € Certified in % to declared: 100 %	
Equipment *	55000 €	(Only integers numbers accepted, no commas or dots.)
	Declared: 60000 € Difference: 5000 € Certified in % to declared: 92 %	
Investments *	0 €	(Only integers numbers accepted, no commas or dots.)
	Declared: 0 € Difference: 0 € Certified in % to declared: - %	
Total Expenditure *	1955000 €	(Only integers numbers accepted, no commas or dots.)

FLC Report

Follows the templates provided in the programme manual

http://www.northsearegion.eu/project-information/programme-manual/first-level-control/


VB/NSRP Online Monitoring System
8
29:57
HELP
John Smith
HOME
PROJECT APPLICATIONS
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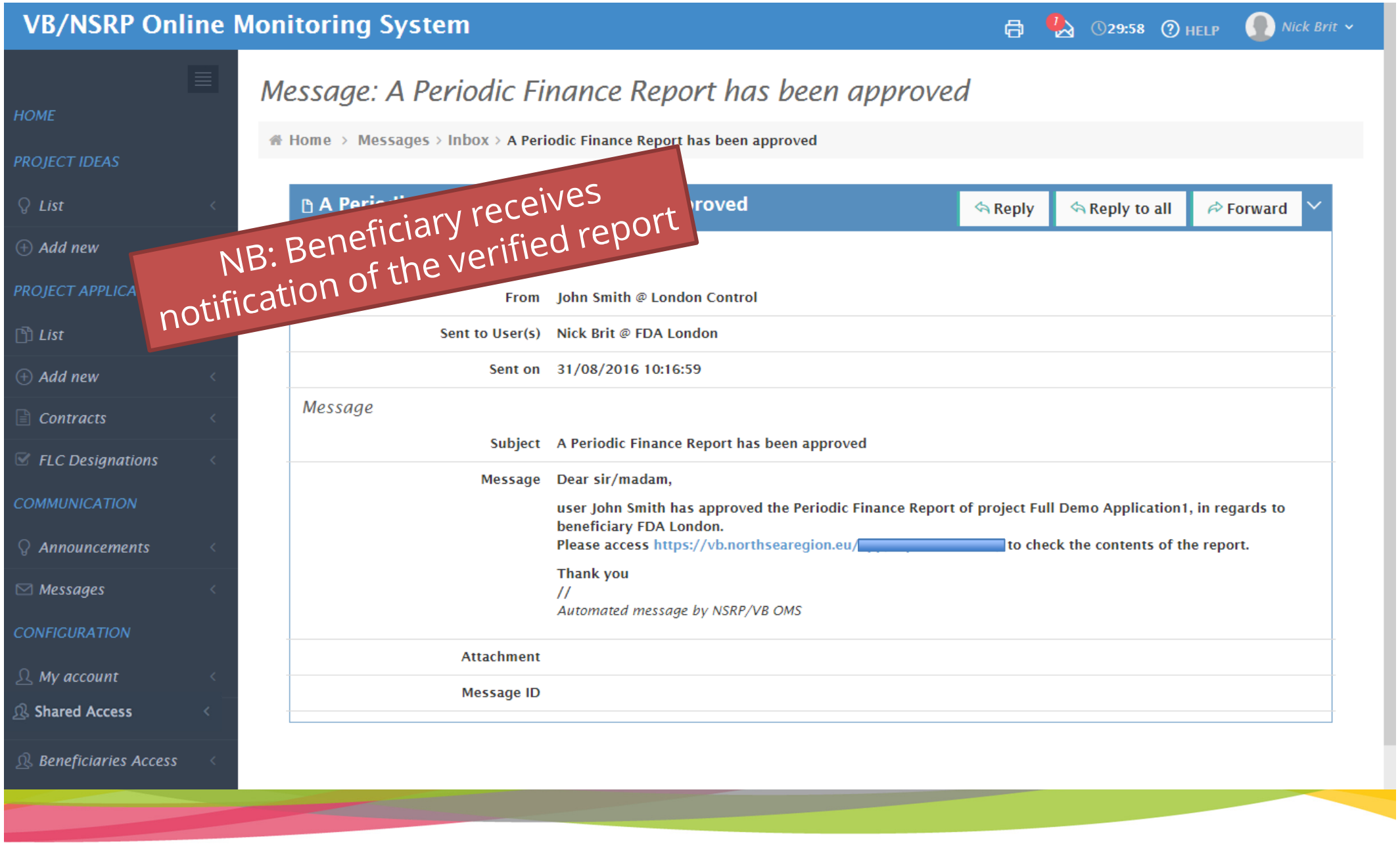
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
Periodic Reporting: Finances Reports
FDA! / AA1, March 2016, Beneficiary Finances Report for FDA1 Denmark LB
Home > Periodic Reporting > Finances Reports > FDA! / AA1, March 2016, Beneficiary Finances Report for FDA1 Denmark LB
FLC
Actions
Edit FLC Report
View FLC Report
Preview FLC Certificate
Approve Finances Report
Taking into account this report, total expenditure is 440.000 €, which means that the Beneficiary has exceed
€).
Workflow: Report completed and locked: Yes
FLC approval: No
Submitted to LB: No
Main details
Investments
Equipment
Expenditures
Shared Costs
Outside prog. area
Funding
Annexes
Submission
Project FDA!
Reporting Round AA1, March 2016
Reporting level Beneficiary
Beneficiary FDA1 Denmark LB
Report Number 1
Project start date 04/03/2015
Project end date 29/04/2018
Reporting period start --
Reporting period end --

VB/NSRP Online Monitoring System
8
29:59
HELP
John Smith
FLC Designations
COMMUNICATION
Announcements
Messages
CONFIGURATION
My account
CONFIRMATION
Approve Finances Report
You are signing and approving this report and it contents. Please review the FLC Certificate before proceeding
Interreg
North Sea Region
European Regional Development Fund
EUROPEAN UNION
FDA! / AA1, March 2016, FLC Certificate for FDA1 Denmark LB
Project and progress report
Project FDA!
Project Acronym FDA!
Project Number 13331
Approved implementation period 04/03/2015 - 29/04/2018
Finance Report Number 1
Name of Lead Beneficiary FDA1 Denmark LB
Reporting period start --
The following users will be notified:
Beneficiary Managing User: Demo LeadBen @ OMS-LB
Beneficiary Authorised Signatory: Gianis LeadBen @ AS-LB
Lead Beneficiary/Managing User: Demo LeadBen @ OMS-LB
Proceed
Cancel

Interreg North Sea Region
European Regional Development Fund
EUROPEAN UNION



NB: Beneficiary receives notification of the verified report