



SAUDI ENJAZ REQUEST FORM

Guide to Filling Out The Online Registration Form

All Saudi Arabia Visa applications must include **Enjaz** registration confirmation. The on-line Enjaz registration form must be submitted and the confirmation and payment receipts must be included with any Saudi Arabia Visa application and addition to the hand written application.

Please Log on to the Ministry of Foreign Affairs website at:

<https://enjazit.com.sa>

And then follow the steps below:

1. A **scanned photo** must be saved on your computer to submit the on-line form.
In order to ensure that the photo will load in the size which the Website requires.
2. If the information is written in “**Arabic**”, click the word “**English**” on the upper left side of the page. The English version of the Enjaz web-Site will open.
3. Under **Electronic Services**, Click on **Individuals**.
4. Under **Individuals - Visa Services**, you choose “**Applications for Visa from mission abroad**”
5. You read the **agreement** and press “**Agree**”.
6. It is important to choose the correct **type of visa** requested.
7. **Complete** the online registration, based on the information on your **passport** and on your **invitation letter** from your sponsor in Saudi Arabia.
8. Click the “**Import Person Picture**” button.
9. Click “**Save**”.
10. Once you complete the application and you do the Enjaz fee payment you will get an **application number**, which is the **e-number** and write down your “**Application number**” for future reference.
You will need to enter your credit card information for payment of \$ **10.50 per** application and **Submit**.
These payments are non-refundable and **Please Note** that the fee paid for this website is not the **Visa Fee**.
11. Go to the **Electronic Services** and choose **Visa Fees Payments**
12. Put the Application number with the letter starting with the letter “E”, passport number, image code which is given by the screen make payment
13. **Please print all aspects of the process and include with your visa application**

