

Active Citizens Fund – National Opening Conference

January 8th 2020

Artisans and Craftsmen, Jablowski Department Store, Warsaw, Bracka Street 25

9.00-10.00	Registration and coffee
10.00-10.30	<p>Official opening</p> <ul style="list-style-type: none"> – Representative of the Consortium (history of the Fund, involvement of the civil society sector in its design, previous edition's achievements, priorities for 2020-24) – Representative(s) of the Donors (Norwegian MFA or /and Norwegian Embassy) – Representative of National Focal Point – Representative of FMO
10.30-12.00	<p>Reflexion and inspiration session: "Civic activism today – do we need it or do we fear it?"</p> <p>Discussion on challenges, threats, expectations and hopes connected with civic activism in programme priority areas with 3-4 representatives of civil society sector and academia: representative of grass root activism, environmental activist, human rights activist and self-advocate representing vulnerable groups.</p>
12.00– 12.15	Coffee break
12. 15 -13.00	Presentation of the programme by representatives of three consortium members: thematic areas, grant competitions, application procedures, capacity building, bilateral cooperation, PdPs.
13.00-14.00	Lunch
14.00-16.00	<p>Thematic workshops: 4 parallel workshops on programme's priority areas:</p> <ul style="list-style-type: none"> – Enhancing civic activism and civic participation – Promoting human rights and equal treatment – Empowering vulnerable groups – Enhancing capacity and sustainability of civil society sector (sectoral projects). <p>An inspirational introduction to the problems and challenges to be tackled in four priority areas; in-depth presentation of activities which will be supported by the Fund illustrated by example(s) of interesting projects or lessons learnt from previous programming period. Part of each of the workshops devoted to discussion on capacity building .</p> <p>Method: lively presentation, discussions in groups, questions and answers.</p>
16.00-16.30	Optional - depending on demand: Sectoral projects workshop (for those who attended thematic workshops but are interested in this theme too)

During the whole conference programme staff runs an information desk where participants can have one-to-one conversation on Fund's priorities and procedures.

January 9th

Matchmaking event in Stefan Batory Foundation conference room (Sapieżyńska 10A)

9.30 - 10.00	registration and welcoming coffee
10.00 - 10.10	Opening of the event , Sylwia Sobiepan, Programme Director, Batory Foundation
10.10 - 10.20	Short integration & ice-breaking activity , Anna Fedas, Batory Foundation
10.20 - 10.35	Short presentation about the "Active Citizens Fund" Programme including already implemented successful projects
10.35 - 11.00	questions & answers session
11.00 - 11.15	Introduction to the matchmaking sessions – establishing rules of cooperation
11.15 - 12.15	<p>First matchmaking session - table working groups on project topics Participants are divided into small groups based on the type of project main topic/project highlight they chose in the registration form. During this session they can't change the table. Technically they will have their names written down on the map of the tables (one big poster as a reminder). The number of the tables depends on the registration forms. If there will be more than 12 people signed for one topic then the table will be divided into two smaller groups. At each table there is a moderator who takes care of the process and is a time-keeper. NOTE: If there won't be enough moderators from the hosts there will be instructions displayed on the screen together with the time and "flying moderators" coming from one table to another.</p> <p>The process of the first session consists of 3 parts:</p> <ul style="list-style-type: none"> - introduction (each NGO representative has 3 minutes elevator speech to present the planned project) - while one person is presenting the rest of the participants who are sitting at the same table write questions/concerns/reflections about the presented project) - after the presentation each participant receive post-its with feedbacks and then has another 5 minutes to answer the most urgent questions/concerns written in the post-its)
12.15 - 1.00	Lunch
1.00 - 2.00	<p>Second matchmaking session – another table working groups on project profiles Participants are divided into small groups based on type of project main profile/type of activity they chose in the registration form. Technically they will have their names written down on the map of the tables (one big poster as a reminder). During this session they can't change the table. The number of the tables depends on the registration forms. If there will be more than 12 people signed for one topic then the table will</p>

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2.00 - 3.00	<p>Third matchmaking session – open space Participants decide freely on which table and with which organization they want to sit and discuss their project details. They can use the help of the moderators if needed.</p>