

NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE (2016)

This questionnaire is designed to help National Contact Points fulfil their reporting obligations as described in the Procedural Guidance of the OECD Guidelines for Multinational Enterprises. The answers to the questions should reflect the nature and results of the activities of the NCP¹.

STRUCTURE

This questionnaire comprises 60 questions and 2 annexes under the following headings:

- A. Contact information
- B. Institutional arrangements
- C. Information and promotion
- D. Specific instances
- E. Peer learning
- F. Policy coherence
- G. Impact and future work

Annex 1: NCP PROMOTIONAL ACTIVITIES

Annex 2: SPECIFIC INSTANCES

TYPES OF QUESTIONS

1. Yes/No questions

Most questions are Yes/No questions. For each of these questions, please select “Yes” or “No” from the dropdown menu. If a question is not relevant to your NCP, please select N/A (not applicable).

Example:

(b) Promotional activities	
23. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? <i>If yes, please provide details in table 1 in Annex 1.</i>	Yes/No

2. Open-ended questions

- a) Under certain Yes/No questions, there are open-ended questions to request more detail. For each open-ended question, an answer box is provided. Please keep responses precise and short.

Example:

(a) Location of the NCP	
1. Is the NCP located in a Ministry?	Yes/No
If yes, in which Ministry is the NCP located?	Click here to enter text
If yes, in which department of the Ministry?	Click here to enter text

¹ Page 74 of the Procedural Guidance of the OECD Guidelines for Multinational Enterprises: “Reports should contain information on the nature and results of the activities of the NCP, including implementation activities in specific instances”.

- b) “Additional comments” boxes are situated at the end of each section. Please feel free to enter any additional information you would like to share in these boxes.

Example:

*Additional comments on **Location of the NCP:***
Click here to enter text

TERMS USED IN THE QUESTIONNAIRE

A number of terms are used throughout the questionnaire. Definitions are provided below. Please note that these definitions are exclusively intended to assist in clarifying the terms used in this questionnaire.

- **Advisory body:** Some NCPs have an advisory body which can be consulted by the NCP on a range of activities and issues on which it provides advice. Advisory bodies can include representatives from trade unions, NGOs, business and/or academia, along with representatives of other government ministries or agencies. They do not normally form part of the NCP and do not have decision-making power on accepting or concluding specific instances.
- **Dedicated budget:** A budget that is allocated to the NCP on a regular basis (e.g. every year) to carry out its functions and activities.
- **Independent NCP:** An independent NCP is one whose members do not belong to a government administration, although generally an independent NCP will be supported by a secretariat based in a government administration.
- **Oversight body:** Some NCPs have an oversight body, which has a monitoring role, for example on whether the NCP has followed its own rules of procedures. They can include representatives from trade unions, NGOs, business and/or academia, along with representatives of other government ministries or agencies. They do not normally form part of the NCP and do not have decision-making power on accepting or concluding specific instances.
- **Stakeholder meeting:** A stakeholder meeting is a meeting organised by the NCP to meet with stakeholders, including trade unions, NGOs and the business community that are not part of the structure of the NCP (i.e. they are not members of the NCP, nor present on advisory or oversight bodies).

REPORTING PERIOD

The reporting period for this questionnaire is from 1 January to 31 December 2016.

SUBMISSION

The questionnaire should be completed by using this word document and sent by email to:

investment@oecd.org copying alison.holm@oecd.org and kathryn.dovey@oecd.org by **16 January 2017**.

Should you have any questions on how to fill this questionnaire, please contact alison.holm@oecd.org.

NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE (2016)

A. CONTACT INFORMATION	
<i>Please provide the contact information of the person filling in the questionnaire.</i>	
Name:	Bente Follestad Bakken
Job title:	Senior Adviser
Email:	Bente.renee.follestad.bakken@mfa.no
Telephone number:	+ 47 930 29605

B. INSTITUTIONAL ARRANGEMENTS	
(a) Location of the NCP	
1. Is the NCP located in a Ministry?	No
If yes, in which Ministry is the NCP located?	Click here to enter text.
If yes, in which department of the Ministry?	Click here to enter text.
2. Is the NCP located in an investment promotion agency?	No
3. Is the NCP an independent NCP?	Yes
4. Has the NCP been established through a legal, regulatory or administrative instrument (e.g. a decree)?	Yes
If yes, please provide the name and date of this instrument	Mandate from the MFA Norway June 14, 2014 to the NCP Norway
<p><i>Additional comments on Location of the NCP:</i> The NCP is an independent unit. The Secretariat is located in the MFA Norway</p>	
(b) Composition of the NCP	
5. Who are the members of the NCP? <i>Please describe the functions of the members of the NCP (e.g. President, Secretariat, Independent expert, etc.). No names are required.</i>	There is a Chairman as well as three expert members of the NCP. In addition, there is a secretariat of 2 full-time permanent employees plus one hired-in full-time as needed.
6. Does the NCP have dedicated full-time staff? <i>If yes, please indicate the number.</i>	Yes 2
7. Does the NCP have dedicated part-time staff? <i>If yes, please indicate the number.</i>	Yes Click here to enter text.
8. Have any full-time or part-time staff members joined the NCP during the year? <i>If yes, please indicate how many.</i>	Yes 1
9. Have any full-time or part-time staff members left the NCP during the year? <i>If yes, please indicate how many.</i>	Yes Head of Secretariat

10. Are other Ministries part of the institutional arrangements of the NCP? <i>(e.g. represented on advisory or oversight bodies, participate in specific instances, etc.)</i>	Yes
If yes, please list the Ministries (e.g. Social Affairs, Labour, Trade, Environment, Foreign Affairs, Justice, Finance, etc.)	Ministry of Foreign Affairs and Ministry of Trade Industry and Fisheries
11. Are social partners and other stakeholders (trade unions, business community, civil society and other non-governmental organisations) part of the institutional arrangements of the NCP? <i>(e.g. represented on advisory or oversight bodies, represented on the NCP, take part in specific instances)</i>	
NGOs	No
Representatives of the business community	No
Trade unions	No
12. Does the NCP have an advisory body?	No
If yes, please describe its functions	Click here to enter text.
If yes, please list the names of organisations that are represented on the advisory body and the type of organisation, or provide a link to the list on the NCP website. <i>(e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</i>	Click here to enter text.
If yes, please indicate how often the NCP meets with the advisory body	Choose an item.
13. Does the NCP have an oversight body?	No
If yes, please describe its functions	Click here to enter text.
If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or please provide a link to the list on the NCP website. <i>(e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</i>	Click here to enter text.
If yes, please indicate how often the oversight body meets	Choose an item.
14. Does the NCP have a body for both advice and oversight?	No
If yes, please describe its functions	Click here to enter text.
If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or provide a link to the list on the NCP website. <i>(e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</i>	Click here to enter text.
If yes, please indicate how often this body meets	Choose an item.
<i>Additional comments on Composition of the NCP: Candidates are nominated on the basis of recommendations from business (Confederation of Norwegian enterprises, NHO), Trade Unions (Confederation of Norwegian Trade Unions, LO) and civil society organisations (Forum for Environment and Development).</i>	
(c) Financial resources	
15. Did the NCP have a dedicated budget this year?	Yes

16. Did the NCP have a dedicated budget to conduct its promotional activities during the year?	Yes
If no, were financial resources for promotional activities allocated on an ad hoc basis when requested by the NCP?	Choose an item.
17. Did the NCP have a dedicated budget to conduct its activities related to specific instances during the year?	Yes
If no, were financial resources for specific instances allocated on an ad hoc basis when requested by the NCP?	Choose an item.
18. During the year, was the NCP able to access funds for the following activities:	
Organising promotional events	Yes
Attending NCP meetings at the OECD	Yes
Attending events organised by other NCPs	Yes
Attending events organised by other stakeholders	Yes
Professional mediator fees or in-house mediator fees	Yes
Fact-finding research into specific instances	Yes
<i>Additional comments on Financial resources:</i> Click here to enter text.	
(d) Reporting	
19. Does the NCP report to the government on its activities?	Yes
If yes, how often?	More than three times a year
20. Does the NCP report to parliament on its activities?	No
If yes, how often?	Choose an item.
<i>Additional comments on Reporting:</i> The Ministry of Foreign Affairs report on the NCP functioning to all applicable bodies, such as the parliament, through regular procedures in the Ministry	

C. INFORMATION AND PROMOTION	
(a) NCP website²	
21. Was a new NCP website created this year? If yes, please provide the link.	No Click here to enter text.
22. Are the following items available on the NCP website:	
Information about the Guidelines and the role of the NCP	
The text of the Guidelines	Yes
A description of the Guidelines	Yes
Information on the NCP and its mandate	Yes

² This includes dedicated NCP webpages as part of the Ministry's website.

The 2015 NCP Annual Report submitted to the OECD	Yes
The NCP's own 2015 Annual Report	Yes
Information about specific instances	
Information on how to submit a specific instance	Yes
The NCP's rules of procedures	Yes
All final statements since 2011	Yes
Information on promotional activities	
Information on upcoming events promoting the Guidelines	Yes
Information on past events promoting the Guidelines	Yes
Contact information	
Information on how to make an enquiry to the NCP	Yes
A phone number to reach the NCP directly	Yes
An email address to reach the NCP directly	Yes
<i>Additional comments on NCP website:</i> The NCP emphasises regularly updates it's website and we have apr 400 subscribers for a newsletter with news from the website. We are also actively using social media for updates such as Facebook, Twitter and LinkedIn.	
(b) Promotional activities³	
23. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? <i>If yes, please provide details in table 1 in Annex 1.</i>	Yes
24. Did the NCP make a presentation to promote the Guidelines and/or the NCP in events organised by others? <i>If yes, please provide details in table 2 in Annex 1.</i>	Yes
25. Did the NCP make use of social media to communicate on NCP promotional activities during the year?	Yes
26. Did the NCP hold a stakeholder meeting during the year?	Yes
27. Did the NCP promote the Guidelines among the business community during the year?	Yes
28. Did the NCP carry out any training on the Guidelines aimed at businesses during the year?	Yes
29. Did the NCP promote the Guidelines among NGOs during the year?	Yes
30. Did the NCP promote the Guidelines among trade unions during the year?	Yes
31. Did the NCP promote the Guidelines among government agencies during the year?	Yes
32. Did the NCP promote the Guidelines among embassies abroad during the year?	Yes
33. Did the NCP promote the Guidelines to investment promotion agencies during the year?	Yes
34. Did the NCP refer to the following sector guidance reports in promotional activities during the year:	

³ Attendance of NCP meetings held at the OECD and other OECD events such as the Global Forum on Responsible Business Conduct are not considered to be promotional activities.

OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas	No
OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector	Yes
OECD-FAO Guidance for Responsible Agricultural Supply Chains	Yes
<p><i>Additional comments on the section Promotional activities:</i> Click here to enter text.</p>	

D. SPECIFIC INSTANCES	
(a) NCP rules of procedure for handling specific instances	
35. Does the NCP have rules of procedure describing the handling of specific instances?	Yes
36. Are the rules of procedure available online? <i>If yes, please provide link. If no, please attach a copy of the rules of procedure to this questionnaire</i>	Yes Click here to enter text.
37. Were the NCP's rules of procedure modified this year?	No
<p><i>Additional comments on the section Rules of procedure:</i> Click here to enter text.</p>	
(b) Specific instance practicalities	
38. Does the NCP confirm receipt of a specific instance submission?	Yes
39. Who has the final sign-off on accepting a specific instance? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The Chair of the NCP
40. Who has the final sign-off on final statements? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The Chair of the NCP
41. Does the NCP request feedback from the parties on the procedure following the conclusion of a specific instance?	Yes
42. Has the NCP staff undergone training in dispute resolution or problem-solving (e.g. mediation)?	No
43. Did the NCP engage professional mediators during the year?	Yes

<p><i>Additional comments on the section Specific instance practicalities:</i> Click here to enter text.</p>	
<p>(c) Reporting specific instances</p>	
<p>44. Did the NCP receive new specific instance submissions during the year? <i>If yes, please also provide details in Annex 2</i></p>	Yes
<p>45. Of the specific instances that were already in progress at the start of the year, are there any that are still ongoing at the end of the calendar year? <i>If yes, please also provide details in Annex 2</i></p>	No
<p><i>Additional comments on the section Reporting specific instances:</i> Click here to enter text.</p>	

<p>E. PEER LEARNING</p>	
<p>46. Did the NCP take part in the following activities with other NCPs during the year:</p>	
NCP-hosted peer learning activities	Yes
Co-operation with other NCPs in handling specific instances	Yes
Mentoring/capacity building of another NCP	Yes
47. Is the NCP interested in hosting an NCP learning/experience-sharing event in 2017?	Yes
48. Which topic would the NCP consider to be a priority to cover in a peer learning event?	Information and promotional activities, handling specific instances, promoting the OECD sector specific guidiances as well as training in human rights due diligence
49. Is the NCP interested in participating in developing tools for use by NCPs?	Yes
<p><i>Additional comments on the section Peer-learning activities:</i> We participated in peer learning events in Brazil in February 2016 with the UK NCP. In July, with NCP Germany, we participated in a seminar on the OECD guidance on agriculture. In August, we participated in the Nordic peer learning meeting in Finland with the NCP Sweden, NCP Denmark and NCP Finland. In September, we participated in peer learning event in Italy with NCP Switzerland, NCP Denmark, NCP UK and NCP US.</p>	

<p>F. POLICY COHERENCE⁴</p>

⁴ Paragraph 37 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises: "Statements and reports on the results of the proceedings made publicly available by the NCPs could be relevant to the administration of government programmes and policies. In order to foster policy coherence, NCPs are encouraged to inform these government agencies of their statements and reports when they are known by the NCP to be relevant to a specific agency's policies and programmes [...]."

50. Have the Guidelines been referred to in relevant national legislation adopted during the year? <i>(e.g. on responsible business conduct; non-financial reporting, export credits regulation, public procurement)</i>	No	
If yes, please provide a link to the legislation. <i>If a link is not available, please attach a copy of the legislation to this questionnaire.</i>	Click here to enter text.	
51. Did the NCP communicate public statements on specific instances to public procurement officials?	No	
52. Did the NCP communicate public statements on specific instances to officials responsible for trade missions?	No	
53. Did the NCP communicate public statements on specific instances to officials responsible for foreign trade and investment incentives?	Yes	
54. Did your country adopt a National Action Plan (NAP) this year? <i>If yes, please indicate which type of NAP</i>	No	Choose an item.
If yes, does the NAP make reference to the Guidelines?	Choose an item.	
If yes, does the NAP make reference to the NCP?	Choose an item.	
55. Was a NAP in development this year? <i>If yes, please indicate which NAP.</i>	Choose an item.	Choose an item.
If yes, did the NCP participate in the development of the National Action Plan?	Choose an item.	
56. Please indicate any other examples of policy coherence activities:	Follow up of the NAP from 2015. Part of this has been network meetings with the government agencies promoting trade, investment and private sector development in the South. The objective of these activities are policy coherence on expectations for responsible business conduct and to coordinated guidance and training on responsible business conduct.	
<p><i>Additional comments on Policy Coherence:</i></p> <p>54. The Norwegian NAP for Business and Human Rights was adopted in 2015. OECD Guidelines as well as NCP are mentioned. The NAP follows the UNGP.</p> <p>55. Review of NAP conducted one year after launch, with stakeholder participation – including NCP</p> <p>56. A Norwegian consultative body (KOMpakt) holds regular sessions with business, labour, civil society, academia and Government represented.</p> <p>The Norwegian Government stated expectations of Norwegian Business includes compliance with OECD Guidelines and UNGP. Norwegian Government officials regularly point to the important role of NCP. The RBC agenda has added importance after the adoption of the SDGs and the Paris Agreement. Norwegian Prime Minister is joint chair of UN advocacy body for SDGs. Norwegian Minister for Europe Affairs emphasized responsibility in addressing Nordic Local Network of UNGC.</p>		

G. IMPACT AND FUTURE WORK	
57. Does the NCP have a promotional plan for the coming year (2017)?	Yes
58. Is the NCP interested in being a <u>reviewer</u> in a peer review planned in 2017 or 2018?	Yes
59. Is the NCP interested in being an <u>observer</u> of a peer review planned in 2017 or 2018?	Yes
60. Has the NCP faced any particular challenge(s) it would like to highlight this year?	Unpredictable hiring of staff in the Secretariat
<p><i>Additional comments on the section Impact and future work:</i> Click here to enter text.</p>	

Annex 1: NCP PROMOTIONAL ACTIVITIES

Please provide information on the events by the NCP (Table 1), and events in which the NCP has participated to promote the Guidelines (Table 2).
 Please select the event type, size and type of audience as well as the theme from the dropdown menus for each event.
 Please add additional lines if needed.

Table 1

NCP-organised and co-organised events to promote the Guidelines and/or the NCP							
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Organised or co-organised?	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc.</i>	Theme <i>e.g. the OECD Guidelines, the NCP activities on sector due diligence guidance documents, etc.</i>
OECD Guidelines NCP functioning	16/02/2016	Brazilia, Brasil	Meeting	<10	Co-organised	NCP Brazil	OECD Guidelines and NCP functioning
Human Rights Due Diligence for businesses	18/02/2016	Oslo, Norway	Conference	10-50	Organised	Norwegian businesses	OECD guidelines, UNGP and human rights due diligence
Annual meeting with Civil Society network	31/03/2016	Oslo	Meeting	10-50	Co-organised	Civil Society	OECD Guidelines, Norway's NCP, specific instances, the OECD sector specific guidances
Human Rights Due Diligence for businesses	04/04/2016	Oslo	Conference	10-50	Organised	Norwegian Businesses	OECD guidelines, UNGP and human rights due diligence
CRS Seminar in Nairobi	13/04/2016	Nairobi, Kenya	Conference	10-50	Co-organised	Businesses, government and civil society	OECD guidelines, stakeholder engagement and UNGP
The OECD Guidelines in promoting business development in the South in the Norwegian agency for	27/04/2016	Oslo	Meeting	10-50	Co-organised	Government	OECD guidelines and the Norwegian NCP

Development Cooperation							
Norwegian Confederation of Trade Unions (LO)	20/05/2016	Oslo	Meeting	<10	Co-organised	Trade Unions, affiliated unions	OECD Guidelines, Norway's NCP, specific instances
Human rights due diligence for government agencies promoting business development abroad	30/08/2016	Oslo	Conference	10-50	Organised	Relevant governmental institutions	OECD guidelines, UNGP and human rights due diligence
Human Rights due diligence for businesses	11/10/2017	Oslo	Conference	10-50	Organised	Norwegian Businesses	OECD guidelines, UNGP and human rights due diligence
Consultations between business society and stakeholder groups, in particular indigenous people	19/10/2016	Oslo	Meeting	10-50	Organised	National Human Rights Institutions, government agencies, business organisations (extractive industry)	OECD guidelines, the Guidance for Stakeholder engagement for the Extractives industry
Cooperation Norwegian NCP and Norway's National Human Rights Institution	19/10/2016	Oslo	Meeting	10-50	Organised	Norway's National Human Rights Institution	OECD guidelines and the Norwegian NCP
Due diligence guidance for meaningful stakeholder engagement in the extractive sector	08/11/2016	Oslo	Conference	10-50	Organised	Stakeholders and businesses in the extractive sector, government representatives, business organisations	Stakeholder dialogue for the Extractives, the OECD guidelines, Norway's NCP

Total number=	12

Table 2

Presentations by the NCP to promote the Guidelines and/or the NCP in events organised by others								
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc</i>	Organiser(s)	Type of intervention	Theme of the intervention
Human Rights training	27/04/2016	Oslo	Meeting	10-50	MFA employees	MFA Norway	Presentation	Human Rights, OECD guidelines and specific instances. Role of embassies
Meeting with indigenous people's network/ organisations	08/04/2016	Oslo	Meeting	10-50	Academics, Sami Parliament members, Civil Society	University of Tromsø, network for indigenous people	Presentation	OECD guidelines, Guidance on stakeholder engagement in the extractives industry
Telecommunications Industry Dialogue	27/04/2016	Oslo	Conference	10-50	Businesses	Telenor	Shared learning session	OECD guidelines and the Norwegian NCP
Expat course for MFA employees	03/05/2016	Oslo	Meeting	10-50	MFA employees	MFA Norway	Presentation	RBC
Expat course for MFA employees	24/05/2016	Oslo	Meeting	10-50	MFA employees	MFA Norway	Presentation	OECD guidelines and the Norwegian NCP
OECD Guidelines NCP system in the Nordic countries	25/08/2016	Helsinki	Conference	50-100	Businesses, state actors and civil society	Finland NCP	Presentation	Norway's NCP, examples of specific instance
Indigenous people and business development	12/09/2016	Tromsø, Norway	Conference	10-50	Academia and state actors, businesses, Indigenous peoples organisations, Sami Parliament representatives	University in Tromsø, Norway, Center for Indigenous Studies	Presentation	Indigenous peoples rights, the OECD guidelines and the Norwegian NCP, Guidance on stakeholder engagement in the extractives
Peer learning between NCPs	12/09/2016	Rome, Italy	Meeting	10-50	NCP Italy, NCP UK, NCP Denmark, NCP US, NCP Switzerland	NCP Italy	Presentation	NCP Norway and promotional activities

Lecture on Business and Human Rights	23/09/2016	Oslo	Meeting	10-50	University students and academia	Norwegian Centre for Human Rights	Lecture	Human rights due diligence OECD guidelines and the Norwegian NCP
Training on business promotion activities for trainees in the MFA	14/10/2016	Oslo	Meeting	10-50	MFA trainees	MFA Norway	Presentation	OECD guidelines and the Norwegian NCP
Business and CSR	17/10/2016	Oslo	Meeting	10-50	Business consultancies	Deloitte, Ashoka, Wikborg Rein	Information meeting regarding CSR and the organisations' role in business development	OECD guidelines and the Norwegian NCP
Responsible business Conduct – follow up of Norway's NAP	21/10/2016	Oslo	Meeting	10-50	State actors	Innovation Norway	Presentation	OECD Guidelines, Norway's NCP
UN Global Forum	14/11/2016	Geneva, Switzerland	Conference	50-100	Businesses, civil society, state actors	UN Global Forum	Presentation	Business and human rights and NCP Norway's specific instances
Human Rights and Healthy Diets	08/12/2016	Oslo	Conference	10-50	Academcis, Civil Society organisations, Government officials	FIAN and FoHRC (Food, Human Rights and Corporations)	Presentation	OECD guidelines and the Norwegian NCP, The OECD Guidance on RBC in the agriculture sector
Conference 40 years of the Guidelines	19/12/2016	Paris, France	Conference	50-100	Businesses, civil society and state actors	OECD, SFDI, ILA/ADI	Presentation in panel	OECD guidelines and the Norwegian NCP

Total number=	15

Annex 2: SPECIFIC INSTANCES

Please provide details of the following in the table below:

1. Specific instances **in progress** during the year (specific instances received and found to merit further examination after the initial assessment, and under consideration by the NCP).
2. Specific instances **concluded** during the year (specific instances that the NCP found to merit further examination after the initial assessment and that have subsequently been closed).
3. Specific instances **not accepted** during the year (specific instances that the NCP found not to merit further examination).

Please add additional lines if needed.

We encourage all NCPs to inform the Secretariat on received specific instances and to provide a final statement as soon as it becomes available, in order to keep the OECD database updated at all times. For all specific instances that have not yet been reported to the Secretariat, please complete and send this [form](#) to Alison.holm@oecd.org and Kathryn.dovey@oecd.org⁵.

For all specific instances that are currently IN PROGRESS:

Names of parties	Date received <i>(dd/mm/yyyy)</i>	Is the initial assessment publicly available?	Link to OECD database if available	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Confidential (until initial assessment, est. February 2017)	10/11/2016	No	NA	NA
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.

Total number=	1
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⁵ According to paragraph 42 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises, “[...] NCPs will report to the Investment Committee in order to include in the Annual Report on the OECD Guidelines information on all specific instances that have been initiated by parties, including those that are in the process of an initial assessment, those for which offers of good offices have been extended and discussions are in progress, and those in which the NCP has decided not to extend an offer of good offices after an initial assessment”.

For all specific instances that were CONCLUDED during the year:

Title	Date received <i>(dd/mm/yyyy)</i>	Date concluded <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Outcomes achieved	Follow-up by the NCP	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Jijnjevaerie Saami Village vs. Statkraft AS	29/10/2012	09/02/2016	http://mneguidelines.oecd.org/database/instances/se0004.htm	Agreement reached between the parties outside the NCP process	Follow-up planned for the future	Mediation was concluded without a result. Concluded with Final statement 9 February 2016. The parties came to an agreement July 12 based on the recommendations of the final statement.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.

Total number= 1

For all specific instances that were NOT ACCEPTED during the year:

Title	Date received <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Reasons for not accepting the specific instance	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.

Total number= 0

END OF QUESTIONNAIRE